

## Nazareth Borough Police Department

Office 610-759-9575 Fax 610-759-9622



An accredited Law Enforcement agency

According to the policy of the agency, all accident report requests are subject to a review procedure before being released and may not be immediately available. All accident report requests will be mailed within 15 days (15) from the date of report approval unless exigent circumstances exist.

It is our goal to provide the public with access to information legally defined as public while maintaining the confidentiality of information as exempted by law. Therefore, if approved, the report you receive may contain some redacted information as required by law.

The cost of a normal accident report is fifteen dollars (\$15.00); payable at the time of the request. Longer or archived reports may be subjected to an additional fee. We will contact you if the amount is going to exceed the normal fifteen dollars (\$15.00) fee. Payment can be submitted in the form of a personal check, money order, or cashier's check.

Your insurance company should issue their own request to us and pay the appropriate fee on your behalf.

Date of Request		
Reporting officer Name		
Accident report number if known, w	rill be on the exchange of information sheet if	prepared.
Date of Accident		
	dent	
Name or organization requesting rep	port	
Address of requestor		
Home Phone	Cellular Phone	
E-Mail address		
	Do not write below this line	
( ) Approved ( ) Denied	Authorized Signature	Date

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