

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--JULY 6, 201

The regular monthly meeting of the Borough of Nazareth was held on Monday, July 6, 2015 at 7:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Carl R. Strye Jr., Councilpersons John N. Samus, Lance E. Colondo, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello and Brian F. Regn, Solicitor Alfred S. Pierce, Engineer Albert Kortze and Chief of Police Thomas Trachta. Absent was Public Works Superintendent Robert Reimer due to the passing of his mother.

Recognition of Citizens From the Floor: Doctor John Hoch of South Green Street presented a 1920 map showing houses and yards in his block of Green Street and the small alley know as Progress Avenue. Hoch asked for a timetable for completion of the rebuild of Progress Avenue following the collapse of its storm sewer making it unusable. Hoch also asked if the egress to South Church Street could be reopened and if the exit onto Mauch Chunk Street could be made safer by restricting parking on both the east and west sides of the intersection with Mauch Chunk Street.

David Dyce of 162 S. Whitfield Street and Joann Ames of 158 S. Whitfield Street had complaints about limits to available parking in their block due to Valve Tec Industries reserving spaces to allow truck access to their loading ramp.

Donald Miller of 46 S. Green Street had questions about parking spaces for new apartment dwellers as apartments are added to the downtown.

Ray Orwig of 480 Jacobsburg Road asked if the Valve Tec building at 180 S. Whitfield Street had been ruled a mixed use facility by the Zoning Hearing Board. Orwig mentioned that he had once owned that building.

Michael Owen, a business owner on South Main Street asked Council if the Borough had the responsibility to maintain trees, tree wells, shrubs and flowers along South Main Street.

Robert Drosnock of 55 Progress Avenue asked if the Borough would finally recognize Progress Avenue as a Borough Street even though it is not listed as such with the Borough or county.

Communications: None.

The Secretary's minutes from the regular meeting of June 1, 2015 were approved as presented.

On a motion by Lance Colondo seconded by Brian Regn, the Treasurer's Report for the month of June 2015 was approved as follows:

General Fund--Cash on Hand May 31, 2015	\$	180,831.66
Waste & Recycling Fund--Cash on Hand May 31, 2015	\$	197,200.69
General Fund--Total Receipts	\$	280,632.66
Waste & Recycling Fund--Total Receipts	\$	95,990.60
General Fund--Total Receipts & Cash	\$	461,464.32
Waste & Recycling Fund--Total Receipts & Cash	\$	293,191.29

General Fund--Total Disbursements	\$	297,806.78
Waste & Recycling Fund--Total Disbursements	\$	91,069.04
General Fund--Cash on Hand June 30, 2015	\$	163,657.54
Waste & Recycling Fund--Cash on Hand June 30, 2015	\$	202,122.25
ESSA Payroll Account	\$	54.18
State Fund Checking Account	\$	655.46
State Fund Money Market	\$	120,586.31
Improvement Fund	\$	-0-
Park Account	\$	108,949.61
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	1,400,325.54
ESSA Loan Account	\$	66.97
Total of All Borough Funds.....	\$	1,995,762.40

Lance E. Colondo moved and Brian F. Regn seconded a motion to approve the payment of bills totaling \$388,875.82.

The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of June 2015 was approved.

An Emergency Management Report for the month of June 2015 was presented and approved.

An Ambulance Report for June 2015 was presented and approved.

Law: John N. Samus moved and Lance E. Colondo seconded a motion to vote on an ordinance to certify the Borough's membership in the Susquehanna Municipal Trust for Worker's Compensation insurance. The motion passed unanimously and a "Roll Call" vote followed. Voting "Yes" were Councilmen Chiavaroli, Samus, Colondo, Fischl, Maurek, Stoudt, Kopach, Donello and Regn. Nine (9) voting "Yes" and Ordinance #809 is adopted into the Borough Code of Ordinances.

John N. Samus moved and Charles A. Donello seconded a motion to vote on an ordinance to vote on an ordinance which would amend Chapter 15, Section 403...Streetsweeping and make changes to hours and prohibited parking areas which are part of our current ordinance. The motion passed unanimously and a "Roll Call" vote followed. Voting "Yes" were Councilmen Chiavaroli, Samus, Colondo, Fischl, Maurek, Stoudt, Kopach, Donello and Regn. Nine (9) voting "Yes" and Ordinance #810 is adopted into the Borough Code of Ordinances.

John N. Samus moved and Lance E. Colondo seconded a motion to alter the Borough's policy on accepting checks and to direct the Borough Clerk and Assistant Clerk, the Police Administrative Assistant and the Pool Manager, to only accept cash and certified check payments for Borough services, fines, park use, reservations and parking rental. Checks can only be taken for rentals or events that are two weeks after the day when checks have been accepted.

The motion passed unanimously.

John N. Samus moved and Brian F. Regn seconded a motion to approve a new printing of the Borough's Ordinance Books at a cost of six hundred and ninety one (\$691.51) dollars and fifty one cents.

The motion passed unanimously.

Fire: The Fire Report of monthly activity for the month of June 2015 was approved as presented.

Police: Carl A. Fischl moved and Brian F. Regn seconded a motion to accept with regret, the resignation of Amanda Brazee from the Library Board, effective June 11, 2015.

The motion passed unanimously.

Carl A. Fischl moved and John N. Samus seconded a motion to appoint Harry Lance to fill the unexpired term of resigning Library Board Member and Borough rep, Amanda Brazee. The term ends on December 31, 2015.

The motion passed unanimously.

Carl A. Fischl moved and Charles A. Donello seconded a motion to direct the Secretary to continue to advertise for Part Time Police Officers.

The motion passed unanimously.

Carl A. Fischl moved and Lance E. Colondo seconded a motion to approve the hiring of part time police officer Joseph Gross.

The motion passed unanimously.

Carl A. Fischl moved and Lance E. Colondo seconded a motion to allow a "Med-Return Drug Collection Unit" to be placed in the downstairs Police Department lobby.

The motion passed unanimously.

Carl A. Fischl moved and Charles A. Donello seconded a motion to accept with regret, the resignation of Victoria Rubio, effective July 3, 2015.

The motion passed unanimously.

Carl A. Fischl moved and Larry Stoudt seconded a motion to issue a refund of eighty five (\$85.00) dollars to David Piazza of S. Church Street for towing charges for his vehicle on May 25, 2015.

The motion passed. There was one (1) "No" vote.

Carl A. Fischl moved and Charles A. Donello seconded a motion to direct the Hiring Committee to proceed with the hiring process for a new full time Police Administrative Assistant.

The motion passed unanimously.

Carl A. Fischl moved and Larry Stoudt seconded a motion to approve the request of the Nazareth Chamber of Commerce for its annual Kazoo Parade to be held with a parade route through the Borough on July 4, 2015 from 10:00 am till conclusion.

The motion passed unanimously.

Public Property: Frank S. Maurek moved and Larry Stoudt seconded a motion to approve a six (6) year lease with Northampton County for rental of the Magistrate's Office in the Borough Offices at 134 S. Main Street. Rent for years one and two will be three thousand, fifty five (\$3,055.59) dollars and fifty nine cents monthly. A rental increase in years three and five will be allowed based on increases in the Consumer Price Index.

The motion passed unanimously.

Frank S. Maurek moved and Carl A. Fischl seconded a motion to approve the request of Northampton Community College's Horizons For Youth Group's use of the Park from August 17, 2015 through August 21, 2015 for their annual Summer Camp.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to accept the low bid of Winterton Painting for painting the offices of District Magistrate John Capobianco and the Borough Offices. Winterton's bid was \$4,500.00 for the Magistrate's Offices and \$6,400.00 for the Borough Offices.

The motion passed unanimously.

Frank S. Maurek moved and Brian F. Regn seconded a motion to approve the request of Maranatha Family Christian Fellowship Church for use of the entire small pavilion on Sunday, September 13, 2015 from 9:00 am till 4:00 pm.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to accept the \$1,200.00 low bid of Anthony LaStella for installing the new windows in the offices of District Magistrate John Capobianco.

The motion passed unanimously.

Frank S. Maurek moved and Carl A. Fischl seconded a motion to install a new walkway from the Bathhouse to the Gazebo in the Park.

The motion passed unanimously.

Frank S. Maurek moved and Lance E. Colondo seconded a motion to acknowledge and accept the gift of Natalie Paul and her husband for shrubbery at the Library. Approximately \$4,000 of shrubbery and installation charges will be donated.

The motion passed unanimously.

Frank S. Maurek moved and Brian F. Regn seconded a motion to approve the request of the Nazareth Soccer Club for use of Essroc Fields in July for training for 4 and 5 year olds. Hours of use will be 3:00 pm till dusk on weekdays and 8:00 am till noon on weekends.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to direct the Secretary to solicit bids for both fuel oil and heating and air conditioning maintenance contracts. The previous contract period for heating oil is now over and the maintenance contract ends on September 1, 2015.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to allow a "special" one dollar (\$1.00) admission rate for all Pool patrons on Nazareth Day.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to allow the Riverside Church to perform volunteer cleanup work of the tree wells and other areas in the Downtown.

The motion passed unanimously.

Finance: Larry Stoudt moved and Frank S. Maurek seconded a motion to approve the rollover of the pension proceeds of Andrew Buskirk, formerly of the Nazareth Borough Municipal Authority, to a qualified pension plan. The determination of vesting and the final proceeds amount was certified by plan accountant Karl Butz.

The motion passed unanimously.

Larry Stoudt moved and Lance E. Colondo seconded a motion to approve the rollover of the pension proceeds of Victoria Rubio, formerly the Borough's Police Administrative Assistant, to a qualified pension plan. The determination of vesting and the final proceeds amount was certified by plan accountant Karl Butz.

The motion passed unanimously.

Larry Stoudt moved and Frank S. Maurek seconded a motion to approve the rollover of the pension proceeds of Roger Herman, formerly the Borough's Public Works Department, to a qualified pension plan. The determination of vesting and the final proceeds amount was certified by plan accountant Karl Butz.

The motion passed unanimously.

Larry Stoudt moved and Lancer E. Colondo seconded a motion to approve a Real Estate Tax Refund in the amount of seventy three (\$73.04) dollars and four cents to Orwig Property Management as their tax bill was erroneously paid at the regular rate during the discount period.

The motion passed unanimously.

Larry Stoudt moved and Charles A. Donello seconded a motion to approve a Real Estate Tax Refund in the amount of six thousand, six hundred and seventy three (\$6,673.50) dollars and fifty cents to Essroc Materials Inc following a recent real estate property reassessment.

The motion passed unanimously.

Public Works: The Public Works Report for the month of June 2015 was approved as presented.

Michael Kopach moved and Lance E. Colondo seconded a motion to award the bid for the repair of the storm sewer on Progress Avenue to Walter's Excavating. The low bid was \$36,358.00.

The motion passed unanimously.

Michael Kopach moved and Brian F. Regn seconded a motion to accept the resignation of Roger Herman as a full time employee of the Borough's Public Works department, effective June 26, 2015.

The motion passed unanimously.

Michael Kopach moved and Brian F. Regn seconded a motion to arrange for the purchase of a Mack Truck for general use as specified in the 2015 Budget.

The motion passed unanimously.

Ecology & Lighting: The Ecology Report for June 2015 was approved as presented.

Charles A. Donello moved and Lance E. Colondo seconded a motion to acknowledge receipt of the first half of the 2015 Franchise Fees from the Nazareth Borough Municipal Authority. The payment received totaled twelve thousand, eight hundred and eighty nine (\$12,889.00) dollars.

The motion passed unanimously.

Technology: Brian F. Regn moved and Carl A. Fischl seconded a motion to approve the purchase of two (2) wireless cameras for use in the Park at a cost of six thousand, eight hundred and sixty seven (\$6,867.00) dollars from Home Technology Solutions.

The motion passed unanimously.

Mayor: Mayor Carl Strye Jr. presented the Police Report for June 2015. Mayor Strye commended the former Police Administrative assistant Victoria Rubio for her years of service to the Borough.

Solicitor: No report.

Engineer: No report.

Old Business: Lance E. Colondo expressed his disagreement with the decision to issue an \$85.00 towing refund saying that it sets a dangerous precedent for the future.

John N. Samus told Council that the Apartment Rental Inspection process would begin in January of 2016.

Frank S. Maurek stated that he had met with Lafayette Ambassador Bank to discuss expectations for the repairs and restorations to the former drive-thru window at 134 S. Main Street.

New Business: John N. Samus told Council that an earlier meeting starting time may be necessary because of the excessive length of recent meetings.

There being no further business, on a motion by Larry Stoudt, seconded by Brian F. Regn, the meeting was adjourned at 8:38 pm.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President