

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--APRIL 1, 2024

The regular monthly meeting of the Borough of Nazareth was held on Monday, April 1, 2024 at 6:00 p.m.. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl R. Strye Jr., Mayor Lance E. Colondo, Councilpersons Carl A. Fischl, Laureen Pellegrino, Michael Kopach, Charles A. Donello, Kayla Green and Christopher Crook, Solicitor Alfred S. Pierce, Borough Engineer Michael Schallock, Police Chief Randall Miller and Public Works Superintendent Keith Knecht.

Police: Carl A. Fischl moved and Christopher D. Crook seconded a motion to approve Resolution No. 3 - 24 - A honoring Police Officer and Supervisor Randall Pompei for his continued contributions to our Police Department and for recently receiving the Nathan Ogden Award presented by the Northampton County Chiefs of Police Association as follows:

WHEREAS, Randall Pompei has been an integral part of the Nazareth Police Department since his hiring on July 1, 2016,

WHEREAS, the Council of the Borough of Nazareth wishes to honor an officer who has very effectively served in the supervision of our Police Department in its day-to-day operations, whose successes with the policing of crime and his handling of criminal and narcotics investigations and with his role as a member of the County Drug Task Force have all been worthy of Council recognition,

WHEREAS, Randall Pompei has recently been presented with the Nathan Ogden Award by the Northampton County Chiefs of Police association for his exemplary service and devotion to law enforcement,

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved in Borough Council assembled, that Randall Pompei be honored for his accomplishments as a Borough Police Officer. Being designated as this year's Nathan Ogden Award recipient is further verification of the professionalism and dedication which Pompei brings to our Department on a daily basis. Officer Pompei consistently serves as an example for others in the Department to excel in their roles and to serve our residents and keep them safe. For that and all else that he has done on our Borough's behalf, Council again honors and thanks Randall Pompei for his years of employment and dedicated service and directs the Secretary to memorialize this Resolution for preservation in the Borough's official Meeting Minutes.

The motion passed unanimously.

Mayor Colondo, together with Police Chief Randall Miller, had Officer Randall Pompei come to the front of the Chamber for the reading of the resolution and its presentation to him. Pompei was applauded by those in attendance and graciously accepted the handshakes and the congratulations of Council and Police Chief Randy Miller.

Recognition of Citizens from the Floor: Debbie Garren, a school district employee, told Council about the parking problems in the school zone and how that are getting worse.

Jamie Kardelis of 69 Victory Lane stated that he has four cars and a truck and that the new parking regulations in the School Zone were a major inconvenience for him. Kardelis asked that Council re-examine the parking situation and make parking permits available for residents so that they could park in the vicinity of their homes.

Erin Umstead of 432 East Center Street told Council that the parking problems had reached new levels of frustration for those owning homes anywhere near the School Zone.

William Buskirk of 522 Belvidere Street told Council that he would like answers to how the parking situation will be handled before he leaves the meeting this evening. Buskirk asked if he would be ticketed on Tuesday morning if he parked in the vicinity of his home. Buskirk also stated that residents should have been forewarned before decisions were made about new parking and drop/off/pick/up patterns and that the school district should be involved in any future talks.

Dawn Tunney of 17 E. Chestnut Street told Council that untrimmed shrubs in the Circle present a hazard for those crossing over to the Embassy Bank corner.

Toni Hummel of 302 S. Whitfield Street asked for information regarding the registry for child pornography violators and a pedophile who now resides in her neighborhood. Hummel asked if it was our Police Department's responsibility to notify everyone in the neighborhood about the new resident with that type of criminal history.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to appoint Cynthia Corpora to fill the unexpired term for the Borough's Second Ward Council vacancy. The appointee will serve from the date of appointment on April 1, 2024 until December 31, 2025

The motion passed unanimously.

Mayor Colondo then called Cynthia Corpora to the front of the Chamber to be sworn and he administered the Oath of Office. Following applause and congratulations by others on Council, Corpora took her seat amongst others on Council behind her new nameplate.

Communications: None.

On a motion by Christopher D. Crook, seconded by Kayla Green, the Secretary's minutes from the regular meeting of March 4, 2024 were approved as presented.

On a motion by Charles A. Donello seconded by Michael Kopach, the Treasurer's Report for the month of March 2024 was approved as follows:

General Fund--Cash on Hand February 29, 2024	\$	79,392.29	
Waste & Recycling Fund--Cash on Hand February 29, 2024	\$	381,802.20	
General Fund--Total Receipts	\$	1,486,769.08	
Waste & Recycling Fund--Total Receipts	\$	15,559.19	
General Fund--Total Receipts & Cash	\$	1,566,161.37	
Waste & Recycling Fund--Total Receipts & Cash	\$	397,361.39	
General Fund--Total Disbursements	\$	788,719.15	Waste
& Recycling Fund--Total Disbursements	\$	252,691.24	
General Fund--Cash on Hand March 31, 2024	\$	777,442.22	
Waste & Recycling Fund--Cash on Hand March 31, 2024	\$	144,670.15	
ESSA Payroll Account	\$	2,202.53	
Embassy Bank State Fund Checking Account	\$	194,319.40	
Embassy Bank Park Account	\$	3,960.15	
Embassy Bank American Rescue	\$	8,508.86	
Embassy Bank Reserve Account	\$	32,942.52	
Pennsylvania Investment Trust Fund (Reg + Term Investment Traditional)	\$	27,579.67	
Pennsylvania Investment Trust Fund (Reg + Term Investment - ARP)	\$	1,931.71	
Pennsylvania Investment Trust Fund (Reg + Term Investment - Sanitation)	\$	679,616.15	
Pennsylvania Investment Trust Fund (Reg + Term Investment - Gen Fund)	\$	1,171,830.68	
Total of All Borough Funds.....	\$	3,048,184.93	

Kayla Green moved and Charles A. Donello seconded a motion to approve the payment of bills totaling \$1,041,410.39.

The motion passed unanimously.

Public Property: Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve a donation of two hundred and fifty (\$250.00) dollars to American Legion Post 415 to help subsidize costs associated with the annual Memorial Day Parade.

The motion passed unanimously.

Carl R. Strye Jr. moved and Lauren Pellegrino seconded a motion to approve the rental of a public address sound system for the Memorial Day Parade Honors service at Council Chambers at a cost not to exceed two hundred and fifty (\$250.00) dollars.

The motion passed unanimously.

Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to grant approval to the NEDC and Downtown Manager Lisa Borick for the staging of a Block Party on Friday evening, July 19, 2024 from 6:00 pm till 10:00 pm. Belvidere Street will be closed between Main Street and Spruce Street during the event.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve the purchase of two benches for the basketball courts in the Park. Funding for the purchase will come out of Borough Rec Fees. Purchase of the benches is not to exceed \$2,000.000.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to approve a two-year contract for all Borough electrical transmission service with American Electric Power of Columbus, Ohio. The twenty four (24 mth) month contract has no cancellation fees and no monthly charges and provides electric power at \$0.06937 per kilowatt hour. The Borough's current 48 month contract signed in June of 2020 with AEP provided service at \$0.04845 per kwh.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve use of the field at Council Chambers on Saturday, May 18, 2024 at 10:00 am for the Pet Parade.

The motion passed unanimously.

Finance: Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to certify submission of the 2023 Annual Borough Audit to PA DCED by our CPA Auditing firm, Campbell, Rappold and Yurasits.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to invoice the Nazareth Borough Municipal Authority for their share of the 2024 Act 205 Pension Plan Accounting submission costs. Billing for their share of the costs for preparing this report is five hundred (\$500.50) dollars and fifty cents. The Municipal Authority is assessed 45% of the invoice total of \$1,100.00.

The motion passed unanimously.

Police: Carl A. Fischl moved and Michael Kopach seconded a motion to approve the request of the American Legion Post 415 to stage the annual Memorial Day Parade through the downtown on Monday, May 27, 2024 beginning at 10:00 am. Approval includes the Honors Service at Council Chambers which follows the Parade.

The motion passed unanimously.

Carl A. Fischl moved and Christopher D. Crook seconded a motion to increase the hourly rate for part time police officers with more than three (3 yrs) years of service to thirty four (\$34.00) dollars per hour.

The motion passed unanimously

Carl A. Fischl moved and Charles A. Donello seconded a motion to approve the hiring of Jeffrey S. Ganoung as a regularly scheduled part time Parking Enforcement Officer at a rate of \$17.00 per hour.

The motion passed unanimously.

Carl A. Fischl moved and Kayla Green seconded a motion to approve sending a new proposed five year Crossing Guard agreement with the Nazareth Area School District calling for \$182,965.00 in Year One, \$186,624.30 in Year Two, \$190,356.79 in Year Three, \$194,163.92 in Year Four and \$198,047.20 in Year Five. The agreement will be sent to the Nazareth Area School District for their approval and signatures.

The motion passed unanimously.

Carl A. Fischl moved and Kayla Green seconded a motion to purchase the budgeted new Record Management System for the Police Department from Cody Data Driven Solutions at a first year cost of \$50,506.00. In subsequent years, maintenance costs for the system will be \$17,561.00 annually.

The motion passed unanimously.

Technology: Laureen Pellegrino moved and Christopher D. Crook seconded a motion to approve the Quarter One 2024 NEDC Report

The motion passed unanimously.

Laureen Pellegrino moved and Kayla Green seconded a motion to approve the monthly incident report from the Borough's IT provider, Infradapt.

The motion passed unanimously.

Law: Michael Kopach moved and Christopher D. Crook seconded a motion to accept with regret, the resignation of Laureen Pellegrino from the Borough's Planning Commission effective March 22, 2024.

The motion passed unanimously.

Michael Kopach moved and Carl A. Fischl seconded a motion to appoint James Daniel Lowe to the Nazareth Borough Planning Commission to fill the unexpired term of Laureen Pellegrino. Lowe resides at 131 East Center Street in the Borough. The term will end on December 31, 2027.

The motion passed unanimously.

Michael Kopach moved and Lauren Pellegrino seconded a motion to approve the March 2024 Zoning & Code Enforcement Reports.

The motion passed unanimously.

Environmental Steering & Lighting: Charles A. Donello moved and Michael Kopach seconded a motion to compensate Robert Oswald \$650 for the spreading/disposal of the Borough's Fall 2023 leaves.

The motion passed unanimously.

Charles A. Donello moved and Carl R. Strye Jr. seconded a motion to approve the hiring of Roald E. Bakke as a part time "seasonal" Yard Waste Monitor.

The motion passed unanimously.

Charles A. Donello moved and Carl R. Strye Jr. seconded a motion to approve contracting with Diversified Technology Utility Billing for the Borough's Refuse and Recycling quarterly billing. Costs for the startup and all four quarters of billing in 2024 will be \$10,770.00 and in subsequent years, charges will \$4,770.000 annually. Diversified Technology replaces our former biller, Iworq.

The motion passed unanimously.

Charles A. Donello moved and Carl A. Fischl seconded a motion to recognize James Cunningham, Jessica Rodriguez and James Ortutay , three Nazareth High School students for their video documentary on "transportation infrastructure". The documentary appeared on the C-Span television network.

The motion passed unanimously.

Charles A. Donello moved and Michael Kopach seconded a motion to accept with regret, the resignation of Harry Lance from the Board of Directors of the Nazareth Borough Municipal Authority...effective immediately.

The motion passed unanimously.

Fire: Kayla Green moved and Charles A. Donello seconded a motion to approve the 2023 Fire Chief's Annual Report.

The motion passed unanimously.

Kayla Green moved and Christopher D. Crook seconded a motion to approve the Fire Chief's Report for February 2024.

The motion passed unanimously.

Kayla Green moved and Christopher D. Crook seconded a motion to approve payment of Payment Request #2 from Engeleman Construction, Inc. for work performed on the Firehouse Floor. The Application #2 payment amount is \$29,457.90 and it follows approval by the Borough Engineer.

The motion passed unanimously.

Public Works: Christopher D. Crook moved and Charles A. Donello seconded a motion to approve the Public Works Report for the month of March 2024.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to approve the 2024 low bid of New Enterprise Stone & Lime Company for the following Aggregate and Pavement Material bids which are part of the annual aggregate bid and roadway materials solicitation. Low bids were submitted for approval by New Enterprise Stone & Lime Company. The Borough Engineer has examined the bids and recommends the following approvals:

-AASHTO #10	\$ 20.35 Plant F.O.B.
-AASHTO #8	\$ 35.06 Plant F.O.B.
-AASHTO #57	\$ 18.07 Plant F.O.B.
-AASHTO #2A	\$ 11.35 Plant F.O.B.
9.5mm Super Pave	\$ 66.27 Plant F.O.B.
19mm Super Pave	\$ 57.87 Plant F.O.B.
25mm Super Pave	\$ 53.28 Plant F.O.B.
UPM Cold Patch	\$147.00 Plant F.O.B.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to approve the following bids for 2024 Borough Public Works Rental Equipment submitted by Sacks & Sons. Bids were received for the equipment following the initial bid solicitation and subsequent approval by the Borough Engineer as follows:

Asphalt Paving Machine (8' - 15' wide)	\$3,600.00 per day
Milling Machine (6.5' cut)	\$5,000.00 per day
10 Ton Vibratory Roller	\$1,200.00 per day
Tack Coat Distributor	\$2,100.00 per day
Curb Sealing Equipment	\$ 650.00 per day
Tandem Dump Truck (with driver)	\$1,100.00 per day
Tri-axle Dump Truck (with driver)	\$1,100.00 per day

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to approve the Memorial Library's Pet Parade to be held at 10:00 am on Saturday, May 18, 2024 and conclude at Veteran's Square and Council Chambers.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to approve the placement of two signs in the Circle for a period of thirty (30) days for the Memorial Library's Book Sale.

The motion passed unanimously.

Christopher D. Crook moved and Lauren Pellegrino seconded a motion to approve the placement of two signs in the Circle for a period of thirty (30) days for the Memorial Library's Pet Parade to be held on May 18, 2024.

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo presented the Police Report for March 2024.

Solicitor: No report.

Engineer: There will be a Planning Commission Meeting on April 9, 2024 at 6:00 pm.

Police Chief: No report.

Old Business: None.

New Business: None.

There being no further business at 7:39 pm, on a motion by Carl A. Fischl, seconded by Kayla Green, the Meeting was adjourned.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President

