

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--MARCH 1, 2021

**Please Note That This Meeting Was Digitally Recorded**

Due to the current public health crises and the Governor's recommendation for the state of Pennsylvania, the regular monthly meeting of the Borough of Nazareth was held "remotely" on GoToMeeting.com on Monday, March 1, 2021 at 6:00 p.m.. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl A. Fischl, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jessica Teel, Kayla Green, Laureen Pellegrino, Charles A. Donello, Michael Kopach and Christopher Crook, Solicitor Alfred S. Pierce, Borough Engineer Albert Kortze, Police Chief Randall Miller and Public Works Superintendent Keith Knecht.

President Chiavaroli explained to everyone the etiquette and protocols for the "virtual" meeting and clarified that questions from e-mails, phoned in questions and video questions from those remotely attending the meeting would be entertained. He explained that many potential questions might be answered by the reports given by Council members and the official actions that Council may take.

The Secretary/Treasurer reported that a citizen had requested to be considered a call-in attendee and expressed a desire to address Council.

Patrick McIvor of 101 E. Center Street addressed Council about matters pertaining to short term rentals. McIvor detailed particulars of the properties he has purchased, improved and rented and presented testimonials from renters who have enjoyed their stays and praised the conditions. McIvor cited many instances of the good done by AIRBNB's and cited the business brought to our area by the 75 guests he has had at his properties.

Becky Butz of 37 N. Broad Street told Council that the Radar Speed Signs the Borough now has should have the Speed Limit Signs attached to them on the same pole.

Communications: None.

The Secretary's minutes from the regular meeting of February 1, 2021 were approved as presented.

On a motion by Michael Kopach seconded by Kayla Green, the Treasurer's Report for the month of February 2021 was approved.

On a motion by Michael Kopach seconded by Laureen Pellegrino the Treasurer's Report for the month of February 2021 was approved as follows:

General Fund--Cash on Hand January 31, 2021	\$	302,934.68
Waste & Recycling Fund--Cash on Hand January 31, 2021	\$	516,992.24
General Fund--Total Receipts	\$	470,849.54
Waste & Recycling Fund--Total Receipts	\$	10,442.17
General Fund--Total Receipts & Cash	\$	773,784.22
Waste & Recycling Fund--Total Receipts & Cash	\$	527,434.41
General Fund--Total Disbursements	\$	270,060.75
Waste & Recycling Fund--Total Disbursements	\$	62,436.05
General Fund--Cash on Hand February 28, 2021	\$	503,723.47
Waste & Recycling Fund--Cash on Hand February 28, 2021	\$	464,998.36
ESSA Payroll Account	\$	311.00
Embassy Bank State Fund Checking Account	\$	171,864.01
Embassy Bank Park Account	\$	586.06
Embassy Bank Reserve Account	\$	1,131,480.82
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	25,683.21
Total of All Borough Funds.....	\$	2,298,646.93

Michael Kopach moved and Kayla Green seconded a motion to approve the payment of bills totaling \$336,492.80.

The motion passed unanimously.

A Report of the Zoning Officer for the month of January 2021 was not presented.

Public Property: Carl R. Strye Jr. moved and Lauren Pellegrino seconded a motion to approve the request of the Easton Girl Scouts to again hold their Summer Camp in the Park from June 21, 2021 through June 25, 2021. The approval includes afternoon swimming in the Pool at a rate yet to be decided and a weekly rental rate to be determined. The weekly rate was \$600 in 2019.

The motion passed unanimously.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to approve the request of the Upper Nazareth Clippers to again conduct their SOAR Summer Camp from June 28, 2021 till August 7, 2021. Daily rental is yet to be determined for days when the camp is operational and not shut down by weather. The daily rate for 2020 was \$65 per day.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve the request of the Nazareth Area Youth Baseball Association for use of the large Pavilion in the Park on May 1, 2021 for player pictures.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to hire KECO Electric to clean the motors and shafts of the Pool Filter. Discussion followed. Christopher D. Crook asked if an approximate cost had been determined and asked that a maximum amount to be spent be attached to the motion. Strye then adjusted the motion saying "at a cost not to exceed \$3,000.00.

The motion passed unanimously.

Finance: Jessica Teel moved and Charles A. Donello seconded a motion to accept ,with regret, the resignation of Borough Clerk Renee M. Gale. Gale's last day of Borough employment will be March 12, 2021.

The motion passed unanimously.

Jessica Teel moved and Kayla Green seconded a motion to recommend to the Borough's Law Committee that they amend the Borough's Pension Ordinance and develop a new formulary and policy for the awarding of interim year earnings on a retiring or departing individual's plan proceeds. Currently, January 1st calculations of individual plan totals, plus in year contributions are all that are awarded to retirees and departing employees. They do not realize earnings within the calendar year up until their departure date.

The motion passed unanimously.

Jessica Teel moved and Carl R. Strye Jr. seconded a motion to approve the Barry Isett schedule of Zoning & Building Code Fees

The motion passed unanimously.

Jessica Teel moved and Christopher D. Crook seconded a motion to approve a Nazareth Borough schedule of Zoning & Building Code Fees to reflect the Borough's Administrative Fees

The motion passed unanimously.

Jessica Teel moved and Carl R. Strye Jr. seconded a motion to approve a refund of \$775.00 of mistakenly charged Real Estate Transfer Taxes paid in September 2020 by Willow Settlement Services for the transfer of a property between siblings....actual rule follows

PA Realty Transfer Tax:

**61 Pa. Code § 91.193**

**(6) Transfers between certain family members:**(i) A transfer between any of the following:(A) Husband and wife.(B) A lineal ascendent-parent, grandparent, great grandparent and the like-and lineal descendent-child, grandchild, great grandchild and the like.(C) Children of the same parent-siblings.

The motion passed unanimously.

Jessica Teel moved and Christopher D. Crook seconded a motion to hire "temporary "secretarial help in the administrative office for 16 hours a week...8 hours on Tuesdays and 8 hours on Thursdays as the hiring process for a new Borough Clerk begins. Employment for this position will end in approximately 120 days and compensation will be \$18.00 per hour with no benefits.

The motion passed unanimously.

Police: Carl A. Fischl moved and Jessica Teel seconded a motion to approve the hiring of Raquel Santos as a part time police officer conditioned upon passage of all clearances and certifications.

The motion passed unanimously.

Fire: Laureen Pellegrino moved and Kayla Green seconded a motion to approve the Ambulance Report for February 2021.

The motion passed unanimously.

Laureen Pellegrino moved and Jessica Teel seconded a motion to approve the Emergency Management Report for February 2021.

The motion passed unanimously.

Laureen Pellegrino moved and Kayla Green seconded a motion to approve the Fire Chief's Report for February 2021.

The motion passed unanimously.

Environmental Steering & Lighting: Charles A. Donello moved and Laureen Pellegrino seconded a motion to accept the February 2021 Report of the Environmental Steering Committee as presented.

The motion passed unanimously.

Charles A. Donello moved and Laureen Pellegrino seconded a motion to approve the opening of the Borough's Yard Waste Facility on March 30, 2021.

The motion passed unanimously.

Charles A. Donello moved and Michael Kopach seconded a motion to approve the hiring of Gary Slutter and Greg Sheetz to staff the Borough's Yard Waste Facility at an hourly wage of \$12.00...last year's rate was \$10.50 per hour.

The motion passed unanimously.

Charles A. Donello moved and Laureen Pellegrino seconded a motion to direct the Secretary to advertise the Yard Waste Facility's hours of operation as noon to 6:00 pm...Tuesdays, Wednesdays and Thursdays...Saturdays 10:00 am till 6:00 pm...Sundays 10:00 am till 4:00 pm...closed Mondays and Fridays

The motion passed unanimously.

Technology: Kayla Green moved and Charles A. Donello seconded a motion to replace a UPS Battery Pack with a maximum cost of six hundred (\$600.00) dollars.

The motion passed unanimously.

Kayla Green moved and Christopher D. Crook seconded a motion to replace a switch in the Police Department which has reached its "end of life". The cost of the switch is \$738.80

The motion passed unanimously.

Public Works: Christopher D. Crook moved and Charles A. Donello seconded a motion to approve the Public Works Report for the month of February 2021.

The motion passed unanimously.

Christopher D. Crook moved and Michael Kopach seconded a motion to direct the Secretary to place ads for bids for 2021 miscellaneous rental equipment

The motion passed unanimously.

Christopher D. Crook moved and Charles A. Donello seconded a motion to direct the Secretary to place ads for bids for 2021 road and maintenance materials.

The motion passed unanimously.

Law: Michael Kopach moved and Carl A. Fischl seconded a motion to vote on an ordinance change to formally eliminate Park Street as a "One Way" street between New Street and Whitfield Street. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for passage were Councilpersons Strye, Teel, Fischl, Pellegrino, Donello, Green, Crook, Kopach and Chiavaroli. Nine (9) voting "Yes" for passage and Ordinance No. 861 is adopted into the Borough Code of Ordinances.

Michael Kopach moved and Kayla Green seconded a motion to vote on an ordinance change to make the Speed Limit 10 MPH for the length of Sage Street. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for passage were Councilpersons Strye, Teel, Fischl, Pellegrino, Donello, Green, Crook, Kopach and Chiavaroli. Nine (9) voting "Yes" for passage and Ordinance No. 862 is adopted into the Borough Code of Ordinances.

Michael Kopach moved and Laureen Pellegrino seconded a motion to advertise for an ordinance to be known as the Quality of Life Ordinance.

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo presented the Police Report for February 2021. Mayor Colondo told Council about the recent Snow Emergencies and reported that thirty three (33) vehicles had been ticketed and twenty one (21) vehicles had been towed. Mayor Colondo also stated that plans for the presentation and placement of a plaque honoring our area's Viet Nam War casualties was still scheduled for the Honors Service which follows the Memorial Day Parade.

Solicitor: No report.

Engineer: No report.

Police Chief: No report.

Old Business: None.

New Business: None.

Recognition of Citizens From the Floor: None were received via e-mail, through the Borough website or called in through GoToMeeting.com. No questions or concerns were entertained.

There being no further business at 7:19 pm, on a motion by Laureen Pellegrino, seconded by Carl A. Fischl, the Meeting was adjourned.

---

Paul A. Kokolus, Secretary

---

Daniel Chiavaroli, President

