

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--OCTOBER 1, 2018

The regular monthly meeting of Council of the Borough of Nazareth was held on Monday, October 1, 2018, at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jessica Teel, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello and Christopher D. Crook, Solicitor Alfred S. Pierce, Engineer Albert Kortze, Public Works Superintendent Robert Reimer and Chief of Police Randall Miller.

Recognition of Citizens From the Floor. Bonnie Sousa of 225 Franklin Street asked if something could be done to curb the speeding on Franklin Street. Sousa also pointed to the dangers of the intersection at E. Walnut and S. New Streets.

Catherine Mackes of 2565 Scenic Drive in Bath, PA asked why she has not been paid for an automobile accident she had involving one of our police vehicles. Mackes stated that the video would prove she was not at fault and she asked why the Borough's insurer is not paying her the deductible.

Sandy Klotz of 481 E. Center Street had questions about fireworks being used in the Borough and their legality. Klotz also had questions about the Borough's Animal Control Officer.

Becky Butz of 37 N. Broad Street asked if the Borough intended to put the new Events/Parks/Facilities Policy and Contract on the website. She again stated that Lincoln Commons Apartments had put asphalt on their parking lot but did not leave a green space as the their original plan had proposed.

Austin Person of 135 Cedar Street asked Council for the procedure to get approval to put luminaries in the Circle at Christmas time.

Communications: None.

The Secretary's minutes from the regular meeting of September 4, 2018 were approved as presented.

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|---|----|------------|
| General Fund--Cash on Hand August 31, 2018              | \$ | 231,021.42 |
| Waste & Recycling Fund--Cash on Hand August 31, 2018    | \$ | 399,966.82 |
| General Fund--Total Receipts                            | \$ | 205,764.86 |
| Waste & Recycling Fund--Total Receipts                  | \$ | 87,193.39  |
| General Fund--Total Receipts & Cash                     | \$ | 436,786.28 |
| Waste & Recycling Fund--Total Receipts & Cash           | \$ | 487,160.21 |
| General Fund--Total Disbursements                       | \$ | 384,012.13 |
| Waste & Recycling Fund--Total Disbursements             | \$ | 49,943.44  |
| General Fund--Cash on Hand September 30, 2018           | \$ | 52,774.15  |
| Waste & Recycling Fund--Cash on Hand September 30, 2018 | \$ | 437,216.77 |

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|--|----|--------------|
| ESSA Payroll Account                                       | \$ | 300.52       |
| ESSA Loan Account  | \$ | -0-          |
| State Fund Checking Account - Embassy Bank                 | \$ | 258,093.20   |
| State Fund Money Market                                    | \$ | -0-          |
| Improvement Fund   | \$ | -0-          |
| Reserve Funds - Embassy Bank                               | \$ | 1,461,836.95 |
| Park Account - Embassy Bank                                | \$ | 202,636.66   |
| Pennsylvania Investment Trust Fund (Reg + Term Investment) | \$ | 25,264.52    |
| Total of All Borough Funds.....                            | \$ | 2,438,122.77 |

Larry Stoudt moved and Charles A. Donello seconded a motion to approve the Treasurer’s Report for the month of September 2018 and to pay the bills in the total amount of \$433,955.57. The motion passed unanimously.

An Emergency Management report for the month of September 2018 was not presented.

A Report of activity for September 2018 for the Nazareth Ambulance Corps was presented and approved.

A Zoning and Code Enforcement Report for September 2018 was presented and approved as presented..

Public Works. Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to accept the Public Works Report for September 2018.

The motion passed unanimously.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to direct the Secretary to place an ad in the Nazareth Key to advise citizens of the Borough's procedures for the Fall 2018 collection of leaves.

The motion passed unanimously.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to direct the Engineer to revise the ordinance for utility companies and the opening of streets to accommodate their work.

The motion passed unanimously.

Carl R. Strye Jr. moved and Frank S. Maurek seconded a motion to accept the thirty four hundred and twenty four (\$3,424.00) dollar bid of Bath Supply for one (1) Evergreen 155 High Efficiency D.V, Gas Boiler and accessories to be installed in Council Chambers. Three telephone bids were solicited and received and Bath Supply provided the low bid.

The motion passed unanimously.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to accept the sixty four hundred and ninety five (\$6,495.00) dollar bid of Bath Supply for one (1) Evergreen 299 High Efficiency D.V, Gas Boiler and accessories to be installed in the Public Works Garage. Three telephone bids were solicited and received and Bath Supply provided the low bid.

The motion passed unanimously.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to solicit three telephone bids for two (2) Evergreen 399 High Efficiency D.V, Gas Boilers and accessories to be installed in the Firehouse. Three telephone bids will be solicited and the low bid will be awarded at the October 16, 2018 Adjourned Meeting.

The motion passed unanimously.

Fire. Jessica Teel moved and Carl R. Strye Jr. seconded a motion to approve the Fire Chief's Report for September 2018.

The motion passed unanimously.

Jessica Teel moved and Carl A. Fischl seconded a motion to direct the Treasurer to turn-over the recently received Pennsylvania Fireman's Relief assistance in the amount of \$29,526.64 to Nazareth Fireman's Relief.

The motion passed unanimously.

Jessica Teel moved and Christopher D. Crook seconded a motion to officially schedule Trick or Treat Night in the Borough for Wednesday, October 31, 2018 from 6:00pm to 8:00 pm

The motion passed unanimously.

Jessica Teel moved and Charles A. Donello seconded a motion to approve a 5K Race through portions of the Borough on March 17, 2019, Saint Patrick's Day. The Vigilance Hose Fire Company will be responsible for all planning and preparations and race logistics.

The motion passed unanimously.

Carl R. Strye Jr. moved and Jessica Teel seconded a motion to waive the fees for the March 17, 2019 St. Patrick's Day 5K Race and Run to be sponsored by the Vigilance Hose Fire Company.

The motion passed unanimously.

Jessica Teel moved and Michael Kopach seconded a motion to approve Resolution No. 10-18-D which certifies the writing and submission of a Northampton & Lehigh Counties Local Share Amount Grant by the Borough Secretary for two (2) thermal imaging heat sensing cameras and for equipment gear racks for the Vigilance Hose Fire Company #1.

The motion passed unanimously.

Police. Carl A. Fischl moved and Carl R. Strye Jr. seconded a motion to approve the hiring of Jeffrey Buckley as a part time Police Officer pending completion and passage of all background checks and needed certifications.

The motion passed unanimously.

Carl A. Fischl moved and Larry Stoudt seconded a motion to approve acceptance of the high bid of Daniel Chiavaroli of fifteen hundred and three (\$1,503.03) dollars and three cents for three (3) Bushmaster AR-16 Semi-Automatic Rifles. Legal ads were placed seeking sealed bids for these rifles and were opened at the September 27, 2018 Workshop Meeting. Discussion followed. Michael Kopach asked the President why he placed the extra three (3) cents on his bid.

The motion passed unanimously. There was one (1) abstention.

Public Property. Frank S. Maurek moved and Charles A. Donello seconded a motion to approve the request of the Nazareth Business Council to conduct Christmas in Nazareth on Saturday, December 8, 2018. The NBC is also requesting free meter parking from 11:30 to 5:00 pm and use of the Circle.

The motion passed unanimously.

Frank S. Maurek moved and Carl A. Fischl seconded a motion to approve the request of the Nazareth/Bath Area Chamber of Commerce to stage the annual Tree Lighting ceremony in the Circle on Thursday, December 6, 2018 at 7:00 pm.

The motion passed unanimously.

Frank S. Maurek moved and Christopher D. Crook seconded a motion to approve the request of Action Karate to stage a Trunk or Treat event in the Park on October 20, 2018 from 4:00 pm till 6:00 pm pending presentation of a certificate of co-insurance. A signed contract and \$100 deposit have already been received. The certificate of co-insurance must be received before this approval becomes official.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to approve a 2019 work schedule for the Pool/Park Manager which begins on April 1st and ends with the closing of the Pool on Labor Day. Reservations for tables, the Log Cabin and Gazebo will be taken by the Pool/Park Manager and the Park Manager will be paid every two weeks between April 1st and September 15th.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to approve a lease with the Nazareth Culture & Arts Commission calling for a monthly rental of one hundred and fifty (\$150.00) dollars.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to approve the request of the Greater Valley YMCA-Nazareth Branch for the 12th annual Pumpkin Pie 5K Race and Walk to be held on Thursday, November 22, 2018 from 8:30 am till 10:30 am with road closures and barriers being put in place from 6:00 am till 11:00 am. The approval is contingent upon fulfillment of all of the provisions of the Borough's Events/Facilities/Park Use Policy.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to approve the purchase and installation of new flooring for the Magistrate's Office at the Borough's 134 S. Main Street Municipal Building. Brian's Professional Flooring will do the installation at a cost of seventeen hundred and fifty (\$1,750.00) dollars.

The motion passed unanimously.

Finance. Larry Stoudt moved and Charles A. Donello seconded a motion to acknowledge the receipt of the 2018 Borough's State Pension aid in the amount of forty five thousand, eight hundred and nine (\$45,809.88) dollars and eighty eight cents. The 2017 assistance was \$43,501.

The motion passed unanimously.

Larry Stoudt moved and Christopher D. Crook seconded a motion to approve the renewal of the Borough's twenty thousand (\$20,000.00) dollar subsidy for the Nazareth Economic Development Commission and Downtown Manager Elizabeth Judge Bryant

The motion passed unanimously.

Law: Michael Kopach moved and Frank S. Maurek seconded a motion to approve Resolution No. 10-18 authorizing Bushkill Township to incorporate the five (5) acre parcel (tax ID #J7-10-1-0421) in the proposed Agricultural Security Area.

The motion passed unanimously.

Michael Kopach moved and Larry Stoudt seconded a motion to approve the establishment of a temporary handicapped parking space at 126 N. Green Street for a period of ninety (90) days to begin on October 1, 2018 and end on December 31, 2018.

The motion passed unanimously.

Michael Kopach moved and Larry Stoudt seconded a motion to direct the Secretary to advertise in a publication of General Circulation, an adjourned Meeting for October 16, 2018 at 6:00 pm to "award" the new Refuse & Recycling Contract...it is also expected that the Borough will be hiring a new Borough Clerk at that same meeting. Discussion followed. Christopher D. Crook added that the hiring is a possibility.

The motion passed unanimously.

Michael Kopach moved and Christopher D. Crook seconded a motion to vote on the following ordinance amendments to the Borough Motor Vehicle Code:

1. To install two (2) stop signs on westbound Park St. One at the intersection with Pine St. the other at the intersection with Whitfield St. These stop signs recently became necessary due to Park St. becoming a 2-way street in that area; and
2. To revise the language for vehicle registration. This amendment is necessary due to the State's recent decision to do away with the annual registration stickers on license plates.

The motion passed unanimously and a Roll Call vote followed. Voting "Yes" for passage of the ordinance were Councilpersons Strye, Teel, Fischl, Maurek, Stoudt, Kopach, Donello, Crook and Chiavaroli. Nine (9) voting "Yes" and Ordinance #836 is adopted into the Borough Code of Ordinances.

Michael Kopach moved and Charles A. Donello seconded a motion to direct the Secretary to advertise at least two (2) times, in a publication of General Circulation, for a Public Hearing on November 5, 2018 at 6:00 pm to discuss the proposed Sign Ordinance.

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to advertise Council's enactment of a proposed amendment to the Borough Sign Ordinance.

The motion passed unanimously.

Environmental Steering & Lighting. Charles A. Donello moved and Michael Kopach seconded a motion to advertise for amendments to Chapter 20 of the Borough's Solid Waste Ordinance.

The motion passed unanimously.

Charles A. Donello moved and Michael Kopach seconded a motion to approve Resolution No. 10-18-D which would enact the Borough's Solid Waste Regulations.

The motion passed unanimously.

Charles A. Donello moved and Christopher D. Crook seconded a motion to extend the time to receive bids on the Refuse & Recycling Contract to October 11, 2018 at 3:00 pm at 134 S. Main Street. Bids will be opened on October 11, 2018 at 3:30 pm at Borough Council Chambers (159 W. Center Street).

The motion passed unanimously.

Technology. Christopher D. Crook moved and Larry Stoudt seconded a motion to accept the report of the Nazareth Economic Development Commission and the Addendum to it, for September 2018.

The motion passed unanimously.

Christopher D. Crook moved and Larry Stoudt seconded a motion to spend up to thirty five hundred (\$3,500.00) dollars for the purchase and enhancements for external video camera locations

The motion passed unanimously.

Mayor. Mayor Lance E. Colomdo presented the Police Report for September 2018. Mayor Colondo also announced that the Borough's next Neighborhood Watch Meeting would be held on Thursday, October 25, 2018 at Council Chambers at 6:00 pm and that District Attorney John Morganelli would speak. Mayor Colondo also commended Officers Pompei and Ferri for a successful fraud investigation and told Council that he would be attending an Upper Nazareth Township Meeting involving truck traffic and new warehouses on Gun Club Road

Old Business: Carl A. Fischl asked when the picture of Olympic Silver medalist Joe Kovacs would be posted in Council Chambers.

New Business: Frank S. Maurek reported to Council about refuse and garbage left at the Park before the September 30, 2018 Lehigh Valley Chamber Car Cruise event,

Daniel Chiavaroli requested that a letter be written to District Attorney John Morganelli to schedule a future meeting with Borough Council. The Secretary was directed to write the letter and follow up with Morganelli's Office after arrangements have been completed.

There being no further business, on motion by Larry Stoudt, seconded by Carl A. Fischl, the meeting was adjourned at 7:52 pm.

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Paul A. Kokolus, Secretary

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Daniel Chiavaroli, President