

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--DECEMBER 2, 2024

The regular monthly meeting of the Borough of Nazareth was held on Monday, December 2, 2024 at 6:00 p.m. at the Nazareth Regional Ambulance Corps. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl A. Fischl, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jeffrey Corpora, Laureen Pellegrino, Michael Kopach, Charles A. Donello, Kayla Green and Christopher Crook, Solicitor Alfred S. Pierce, Borough Engineer Michael Schallock, Police Chief Randall Miller and Public Works Superintendent Keith Knecht.

Public Property: Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve Resolution 12-24-A , congratulating, honoring and thanking Borough Clerk and Assistant Secretary/Treasurer, Theresa Fedele for her many years of exemplary service and for receiving a Northampton County award as Nazareth Borough Employee of the Year for 2024, as follows:

WHEREAS, the Northampton County Department of Community and Economic Development, on a yearly basis, conducts an Award Ceremony at which municipalities can formally recognize and honor those employees who are outstanding in their work ethic, creative in their efforts to improve their communities and who go above and beyond their every day duties to insure that work is being done at an optimum,

WHEREAS, Theresa Fedele has proudly, faithfully and effectively served the Borough of Nazareth as Borough Clerk and Assistant Secretary/Treasurer for the past three years,

WHEREAS, the Council of the Borough of Nazareth wishes to honor a person who has meant so very much to our Borough in its day to day operations, its Parks and Pool reservation system and its everyday accounting and office management,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by Borough Council assembled that Theresa Fedele be thanked and commended as Nazareth Borough's Employee of the Year for 2024. Theresa has effectively played a major role in keeping our Borough functioning efficiently, managing our accounting system while overseeing our Refuse and Recycling billing and the Borough payroll. Each Summer, Theresa Fedele has made certain that our Pool and our sale of Pool passes and Pool Parties, all proceed without problems while she handles pavilion rentals and Park reservations. Theresa also performs an extensive amount of office functions in her role of Assistant Secretary/Treasurer and her assistance there has been more than invaluable. Most importantly, with all of the many roles that she plays and the things that she does, she never shies away from any task and does it all with a smile on her face and a compliment for those she helps. Keeping our Borough functioning at its best is a matter of pride for Theresa Fedele and her selection as Employee of the Year was an easy one. In every way, Theresa Fedele is and has been, a model employee and is deserving of this Northampton County recognition as our Borough's Employee of the Year. Council again thanks and honors Theresa Fedele for her time as a Borough employee and her exemplary and devoted service and directs the Secretary to memorialize this Resolution for preservation in the Borough's official Meeting Minutes.

The motion passed unanimously.

Mayor Colondo called Theresa Fedele to the front of the Chamber and read the Resolution before presenting it to her. Fedele thanked the Mayor and Council and those in attendance saying that the award meant a lot to her. Hearty applause and congratulations followed.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to approve Resolution 12-24-B , congratulating, honoring and thanking Charles A. Donello Nazareth Borough Veteran of the Year for 2024 and for his eighteen years of devoted Council service as follows:

WHEREAS, the Northampton County Department of Community and Economic Development, on a yearly basis, conducts an Award Ceremony at which municipalities can formally recognize and honor a veteran who has served our country with courage and dedication,

WHEREAS, the Council of the Borough of Nazareth wishes to honor a veteran who has meant so very much to our country in the performance of his military duties,

WHEREAS, Charles Donello has faithfully fulfilled his military commitment with war time service in the United States Army with a tour of duty in the war zone of Viet Nam,

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved by Borough Council assembled, that Charles Donello be commended and thanked as Nazareth Borough's Veteran of the Year for 2024. Donello saw active Army Artillery duty in Viet Nam during that conflict and came under fire during many enemy engagements. His war time experiences in "Nam" included continued insurgencies at all military bases and outposts by the Viet Cong and attacks were a common and life threatening occurrence. Donello later saw duty at several Army bases in the United States until his honorable discharge. Following his military service, Donello was first appointed to Borough Council in 2006 and has served the Borough as head of the Borough Environmental Steering Committee ever since. Charlie has hands on responsibility for the Borough's entire Refuse and Recycling system and regularly patrols our streets for abuses and illegal disposals. Those duties extend to the Borough Yard Waste Center which he also oversees and handles its staffing. Additionally, since 2014, Donello has assumed total Borough responsibility for tree management and its sale of memorial tree plantings around the Borough and in our Park. In every way, Charles Donello is a dedicated and model veteran and is most deserving of this Northampton County recognition as our Borough's Veteran of the Year for 2024. For that and all else that he has done on the Borough's behalf in his Council role, Council again thanks and honors Charles Donello for his years of exemplary and devoted military service. Council directs the Secretary to memorialize this Resolution for preservation in the Borough's official December 2024 Meeting Minutes.

The motion passed unanimously.

Mayor Colondo called Councilman Charles Donello to the front of the Chamber and read the Resolution before presenting it to him. Donello thanked the Mayor and Council and those in attendance. Hearty applause and congratulations followed. Donello related some of his Viet Nam

experiences and his time in the Army Artillery. He also told the assemblage that he was proud and thankful for his years on Council and loved the Borough. More applause and a photo opportunity followed.

Public Works: Christopher D. Crook moved and Kayla Green seconded a motion to approve Resolution 12-24-C , congratulating, honoring and thanking Brenda Reinert Nazareth Borough Volunteer of the Year for 2024 and for her years of devoted Borough service as follows:

WHEREAS, the Northampton County Department of Community and Economic Development, on a yearly basis, conducts an Award Ceremony at which municipalities can formally recognize and honor a volunteer who is outstanding in their work ethic, creative in their efforts to improve their communities and whose dedication has been manifested in accomplishments that have greatly and positively impacted their hometowns,

WHEREAS, Brenda Reinert has given of her time and efforts to help our Library with engineering and maintenance issues, doing repairs and assisting with heating and cooling design planning,

WHEREAS, the Council of the Borough of Nazareth wishes to honor a person who has meant so very much to our Memorial Library through her volunteer efforts,

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved by Borough Council assembled that Brenda Reinert be thanked and properly commended as Nazareth Borough's Volunteer of the Year for 2024. With a resume` full of volunteer accomplishments and a long list of continued improvements to the Memorial Library, Brenda Reinert has saved the Library countless dollars in repairs while bringing new input to the current installation of a new heating and cooling system to the facility. Reinert's input has been invaluable and her ability to do repairs, both small and large, has saved countless dollars while limiting the inconvenience that breakdowns may cause. In every way, Brenda Reinert is an unselfish and model volunteer and is most deserving of this Northampton County recognition as our Borough's Volunteer of the Year. For that and all else that she has done on the Borough's behalf, Council again thanks and honors Brenda Reinert for her years of exemplary and devoted volunteer service and directs the Secretary to memorialize this Resolution for preservation in the Borough's official Meeting Minutes.

The motion passed unanimously.

Mayor Colondo called Brenda Reinert to the front of the Chamber and read the Resolution before presenting it to her. Reinert thanked the Mayor and Council and those in attendance. Hearty applause and congratulations followed. She also told the assemblage that she was enjoyed helping out at the Library and proud and thankful for her years of service. More applause and a photo opportunity followed. Christopher D. Crook added his congratulations as the Library Board President and told Council that Reinert has saved the Library \$30,000 to \$40,000 in engineering and repair fees and that the Library Board was extremely grateful for her contributions.

Recognition of Citizens From the Floor: None.

Communications: None.

The Secretary's Meeting Minutes from the regular meeting of November 4, 2024 were approved as presented.

On a motion by Michael Kopach seconded by Laureen Pellegrino, the Treasurer's Report for the month of November 2024 was approved.

On a motion by Michael Kopach seconded by Kayla Green, the Treasurer's Report for the month of November 2024 was approved as follows:

General Fund--Cash on Hand October 31, 2024	\$	120,113.19
Waste & Recycling Fund--Cash on Hand October 31, 2024	\$	340,410.15
General Fund--Total Receipts	\$	472,683.03
Waste & Recycling Fund--Total Receipts	\$	12,686.03
General Fund--Total Receipts & Cash	\$	592,796.22
Waste & Recycling Fund--Total Receipts & Cash	\$	353,096.18
General Fund--Total Disbursements	\$	518,894.14
Waste & Recycling Fund--Total Disbursements	\$	251,729.86
General Fund--Cash on Hand November 30, 2024	\$	73,902.08
Waste & Recycling Fund--Cash on Hand November 30, 2024	\$	101,366.32
ESSA Payroll Account	\$	4,601.24
Embassy Bank State Fund Checking Account	\$	7,061.42
Embassy Bank Park Account	\$	2,848.84
Embassy Bank American Rescue Plan	\$	8,517.38
Embassy Bank Reserve Account	\$	32,975.45
Pennsylvania Investment Trust Fund (Amer Rescue Plan)	\$	1,997.89
Pennsylvania Investment Trust Fund (New Reserve Acct)	\$	711,183.24
Pennsylvania Investment Trust Fund (New Sanitation Acct)	\$	704,280.55
Pennsylvania Investment Trust Fund (New Sanitation ESSA Acct)	\$	121,365.45
Pennsylvania Investment Trust Fund (Reg & Term Park Acct.Invstmt)	\$	1,398.86
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	28,524.62
Pennsylvania Investment Trust Fund (Reg + Term Liquid Fuels)	\$	501,498.22

Total of All Borough Funds..... \$ 2,301,521.56

Cindy Corpora moved and Michael Kopach seconded a motion to approve the payment of bills totaling \$518,894.14.

The motion passed unanimously.

Public Property: Carl R. Strye Jr. moved and Lauren Pellegrino seconded a motion to approve the request of Nazareth Youth Soccer for use of Essroc Fields for 2025 Spring Soccer practices, games and clinics. Approval will allow use from March 15, 2025 through July 15, 2025. Insurance certifications, a signed contract and a one hundred (\$100.00) dollar deposit are in the Borough's possession.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve the request of Nazareth Area Youth Baseball and Softball to post two signs in the Circle from January 1, 2025 till February 5, 2025 announcing signups and registrations.

The motion passed unanimously.

Carl R. Strye Jr. moved and Lauren Pellegrino seconded a motion to direct the Treasurer to distribute grant receipts for the Library HVAC System Replacement Grant as they are received instead of waiting for formal Council Meeting approval.

The motion passed unanimously.

Finance: Cindy Corpora moved and Lauren Pellegrino seconded a motion to direct the Secretary to advertise a Special Meeting on December 16, 2024 at 6:00 pm at the Ambulance Building for passage of the 2025 Borough Budget.

The motion passed unanimously.

Cindy Corpora moved and Michael Kopach seconded a motion to approve again enrolling the Borough in the State Unemployment Solvency Fund for 2025 which removes the Borough's obligation to pay for layoffs and reduced scheduling unemployment claims from other employers. The Borough is still responsible for its own layoffs and hourly reductions. One year costs for membership in the Solvency Group is \$4,021.00. Discussion followed. Christopher Crook asked if enrolling in the Fund was worthwhile and asked the Secretary/Treasurer for a listing of total claims throughout the year. A voice vote followed before the President called for a Roll Call vote. Voting "Yes" for passage were Councilpersons Strye, Corpora, Fischl, Kopach, Donello and Chiavaroli. Six (6) voting "Yes". Voting "No" were Councilpersons Pellegrino, Green and Crook. Three (3) voting "No" and the motion carries and is approved.

Cindy Corpora moved and Lauren Pellegrino seconded a motion to approve the latest recommended updates to the Borough's Safety Manual following the review of representatives of Susquehanna Municipal Trust. The approval is for Worker's Compensation purposes

The motion passed unanimously.

Cindy Corpora moved and Christopher D. Crook seconded a motion to approve the 2024 Audit of Tax Collector Carole Bowers.

The motion passed unanimously.

Cindy Corpora moved and Michael Kopach seconded a motion to acknowledge receipt of Recreation Funds in the amount of \$5,000 for the recently completed apartments in the ESAA Bank Building at 74 S. Main Street.

The motion passed unanimously.

Police: Carl A. Fischl moved and Michael Kopach seconded a motion to approve full time work status for Officer Kyle Stout following satisfactory completion of his one year probationary period.

The motion passed unanimously.

Carl A. Fischl moved and Charles A. Donello seconded a motion to approve Resolution No. 12 - 24 - D granting full time work status for Officer Kyle Stoudt as follows:

A Resolution of the Council of the Borough of Nazareth to extend a conditional offer of employment to Kyle Stout for the position of full-time patrol officer in the Nazareth Borough Police Department:

WHEREAS, the Borough Council directed the Nazareth Borough Civil Service Commission establish an eligibility list of candidates for the position of patrol officer;

WHEREAS, the Civil Service Commission has certified a list of eligible candidates for the position of patrol officer;

WHEREAS, the Borough Council wishes to extend a conditional offer of employment to a candidate from the certified eligibility list;

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that:

1. The Borough of Nazareth extends a conditional offer of employment to candidate Kyle Stout for the position of full-time patrol officer;
2. This offer is conditioned upon the following:

(a) The conditional appointee undergoing a physical medical examination by a physician or other qualified medical professional and a determination by said physician or other qualified medical professional that the conditional appointee can perform all essential functions and tasks of a patrol officer, and

(b) The conditional appointee undergoing a psychological medical examination by a psychiatrist or psychologist and a determination by said psychiatrist or psychologist that the conditional appointee can perform all essential functions and tasks of a patrol officer.

3. Upon successful completion of the requirements stated in Paragraph 2(a) and (b) above, the conditional appointee shall be sworn-in to the position of full-time patrol officer on or before December 22, 2024.

4. The officer's twelve (12) month probation period, seniority for collective bargaining rights, and eligibility for salary and benefits shall all commence effective December 22, 2024.

The motion passed unanimously.

Carl A. Fischl moved and Carl R. Strye Jr. seconded a motion to approve a Handicapped Parking space for Peter Mazzie Jr. at 17 South Street

The motion passed unanimously.

Carl A. Fischl moved and Carl R. Strye Jr. seconded a motion to approve a Handicapped Parking space for Eszter Connors at 13 E. Walnut Street.

The motion passed unanimously.

Carl A. Fischl moved and Carl R. Strye Jr. seconded a motion to approve the hiring of part time Police Officer Sean Braddock, conditioned upon his passage of background checks and other necessary certifications.

The motion passed unanimously.

Carl A. Fischl moved and Michael Kopach seconded a motion to direct the Civil Service Commission to revise the Civil Service regulations after the new commission is established at the January 6, 2025 business meeting.

The motion passed unanimously.

Carl A. Fischl moved and Christopher D. Crook seconded a motion to direct the Civil Service Commission to open and begin the hiring process for two (2) Full Time Police Officers.

The motion passed unanimously.

Technology: Lauren Pellegrino moved and Christopher D. Crook seconded a motion to "Table" a motion to approve the renewal of the Borough's one year contract for video surveillance cameras with Genentech at a cost of \$1,236.00.

The motion was tabled.

Lauren Pellegrino moved and Christopher D. Crook seconded a motion to approve the Borough's Police Incident Report of Activity for November 2024 from our IT provider, Infradapt

The motion passed unanimously.

Lauren Pellegrino moved and Christopher D. Crook seconded a motion to approve the Borough's Incident Report of Activity for November 2024 from our IT provider, Infradapt

The motion passed unanimously.

Law: Michael Kopach moved and Lauren Pellegrino seconded a motion to approve the Report of the Zoning and Code Enforcement Officer for November 2024.

The motion passed unanimously.

Michael Kopach moved and Lauren Pellegrino seconded a motion to designate Quadrant #4 for Rental Inspections during 2025 and direct the inspectors from Barry Isett Engineering to again do the work. Questions followed. Christopher Crook asked if we are up to date on our inspections and if Isett Engineering had caught up over the last quarter.

The motion passed unanimously.

Environmental Steering & Lighting: Charles A. Donello moved and Carl R. Strye Jr. seconded a motion to approve the Environmental Steering Report for November 2024.

The motion passed unanimously.

Charles A. Donello moved and Carl R. Strye Jr. seconded a motion to direct the Secretary to advertise that Christmas trees will be picked up on Friday (holiday collection week), December 27, 2024, Friday (holiday collection week), January 3, 2025 and Thursday, January 9, 2025. The ad will also contain the information that residents can drop off trees at the Sage Street parking lot at any time.

The motion passed unanimously.

Fire: Kayla Green moved and Christopher D. Crook seconded a motion to accept the Fire Chief's Report for October 2024.

The motion passed unanimously.

Public Works: Christopher D. Crook moved and Kayla Green seconded a motion to approve the Public Works Report for the month of November 2024.

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo presented the Police Report for November 2024. Mayor Colondo wished everyone a Merry Christmas and invited everyone to attend the Tree Lighting on Friday evening, December 13, 2024 and "Christmas in Nazareth" on Saturday, December 14, 2024. The Mayor also reported that this Saturday, Wreaths Across America would again be doing their presentation in the Holy Family Cemetery.

Solicitor: No report.

Engineer: No report

Police Chief: No report.

Old Business: Carl R. Strye Jr. moved and Kayla Green seconded a motion to have Borough Public Works turn on all Christmas Lights on December 1st of every year. Discussion followed. Christopher Crook asked if it was the right thing to do to have a tree lighting two weeks before Christmas and not earlier. Carl A. Fischl offered that the lights should go on December 1st of every year and change the later event and call it Here Comes Santa.

New Business: None.

There being no further business at 7:22 pm, on a motion by Kayla Green, seconded by Carl A. Fischl, the Meeting was adjourned to a Special Meeting for the purpose of passing the Borough Budget on December 16, 2024 at 6:00 pm.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President