

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--JANUARY 2, 2023

The regular monthly meeting of the Borough of Nazareth was held on Monday, January 2, 2023 at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl A. Fischl, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Laureen Pellegrino, Michael Kopach, Charles A. Donello, Kayla Green and Christopher D. Crook, Solicitor Alfred S. Pierce, Borough Engineer Albert Kortze, Police Chief Randall Miller and Public Works Superintendent Keith Knecht.

The President began the evening's proceedings by calling for a "Moment of Silence" to honor Councilman Larry U. Stoudt who passed away on December 19, 2022. Stoudt has served on Council from 1975 until 2020 and was reappointed in August of 2022 to fill an expiring term as Councilperson, Second Ward. Stoudt also served on the Borough's Zoning Hearing Board, Baseball Field Committee and the Nazareth Ambulance Board of Directors. Stoudt was a lifetime Vigilance Hose Fireman having served for over 50 years and as a Special Fire Policeman for over 25 years. Stoudt attended his final Borough business meeting on December 5, 2022 and was hospitalized on December 12, 2022.

President Daniel Chiavaroli recalled his 38 years on Council with Larry Stoudt and referenced some of his accomplishments and contributions over that period. Councilman and fellow Lifetime Fireman Carl R. Strye Jr. who served in the Vigilance Hose Fire Company and on Council with Stoudt spoke to his volunteer spirit and his willingness to do anything which would benefit the Borough and the friendship they had shared over four decades. Councilman Carl A. Fischl fondly remembered Stoudt for his days of officiating football and basketball and for the times they had shared together on Council.

Public Works: Christopher D. Crook moved and Kayla Green seconded a motion to approve Resolution No. 1 - 22 - A which commends and honors the Nazareth Blue Eagle Marching Band on their tremendous 2022 competition season and the seven championships they have won as follows:

WHEREAS, the Council of the Borough of Nazareth seeks to recognize and publicly honor those young student musicians and bandfront performers who have accomplished exceptional achievements in their annual competitions,

WHEREAS, the Nazareth Blue Eagle Marching Band annually competes in state and regional competitions which culminate with the naming of champions at the conclusion of musical and precision marching performances,

WHEREAS, the Nazareth Blue Eagle Marching Band has once again, during the Fall season of 2022, brought pride to our Borough and to our school district by winning an incredible eight prestigious band competitions throughout eastern Pennsylvania,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that Band Director Rick Hilborn and his band officers, band members, colorguards, drum major, student conductor, the band front and the support staff be congratulated and honored for all of their recent championships and their incredible successes at the state and regional level. Even more impressive is their stellar record in all of the band competitions

which they enter. Nazareth Borough Council commends Rick Hilborn for his Band's tremendous achievements and similarly commends the student musicians, colorguards and staff while wishing them continued success. The Nazareth Blue Eagle Marching Band is renowned across our state, the Middle Atlantic Region and nationally and it has brought our parade attendees, parents and residents enjoyment and pride for decades with a tradition of musical excellence and marching precision. Nazareth Borough Council thanks Band Director Rick Hilborn and the parents of band members who have supported this group of talented musicians and who have helped to make all of these successes a reality. Each year, Nazareth Borough Council proudly invites the Nazareth Blue Eagle Marching Band to headline our Memorial Day and Halloween Parades and each year, they are unquestionably, the musical highlight for those events. Council directs the Secretary to issue a citation memorializing this Resolution for presentation to Director Rick Hilborn and his talented and dedicated band officers and members as recognition for their recent championships, their musical prowess and their incredible careers entertaining all of us here in our Borough. we are honored by their presence here in the Chamber this evening.

The motion passed unanimously.

Mayor Colondo then called all Band Members in attendance to the front of the Chamber and read the Resolution before distributing presentation folders to those who were there. Loud applause followed along with Council's congratulatory handshakes and picture opportunities. School District Superintendent Dr. Richard R. Kaskey then thanked Council for the awards before lauding the Band, Band Director Rick Hilborn, Band parents and staff for the wonderful job they had done and continue to do and for the overall performance of the District's Music Program and Hilborn's leadership.

Christopher D. Crook moved and Kayla Green seconded a motion to approve Resolution No. 1 - 22 - B which honors retiring" Band Director Rick Hilborn after his many years of directing the Nazareth Blue eagle Marching Band, the Middle School Band and the Nazareth Orchestra. In addition, Hillborn taught music and other associated skills. The Resolution follows:

WHEREAS, the Council of the Borough of Nazareth seeks to recognize, publicly honor and thank those who have played a major role in enriching the lives of our children, our students and our residents,

WHEREAS, Nazareth High School Band Director Rick Hilborn is retiring following a distinguished and very productive career in which he has led the Nazareth Blue Eagle Marching Band to three competition overall seasonal championships and to new levels of regional prominence while providing personalized oversight to all levels of music within the School District,

WHEREAS, Rick Hilborn has not only played a musical leadership role within the Nazareth School District in his teaching and band direction duties but he also previously contributed greatly as a parent and staff member within the Band Boosters group which supports the Blue Eagle Marching Band,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that Rick Hilborn be shown the gratitude of all in our Borough, in our School District and those in Borough government for his contributions of teaching music and for leading our band to new levels of competition success. Rick Hilborn has led the

Nazareth Blue Eagle Marching Band to another undefeated championship season even as he is also the steward of the Middle School Band and the Concert Band while teaching Instrumental Techniques and several other Music Theory courses within our School District. Rick Hilborn has been an inspiration to all and has received honors that include being named as one of 300 nationwide Band Directors chosen to march in the 2022 Rose Parade. Beloved by his band members, news of his retirement had them label his final competition season as the "Rick Hilborn Farewell Tour" and with a championship in every event they entered, a seasonal championship was Rick's retirement present. Ever devoted to music, Hilborn has assumed the responsibility of hosting the Pennsylvania Music Educators District 10 Band Festival in February of 2023. Upon his retirement, Rick Hilborn will leave a legacy of successfully teaching music, great band direction and unparalleled competition success at every level of his involvement. Council directs the Secretary to issue a citation memorializing this Resolution for presentation to Rick Hilborn upon his upcoming retirement and we are most honored by his presence and his family's attendance here in the Chamber this evening. We wish Rick Hilborn and his family, only the very best.

The motion passed unanimously.

Mayor Colondo then called Band Director Rick Hilborn to the front of the Chamber and read the Resolution before presenting him a leather bound copy.. Loud applause followed along with Council's congratulatory handshakes and a photo opportunity. Hilborn graciously spoke about the honor he had been presented with and thanked Council and all in attendance for the award and their support over his career which included personalized instruction in all phases of music.

Councilman Christopher Crook spoke to the leadership and mentorship which Hilborn had provided to his own children who are band members. Crook told Council that he and his family are indebted to Hilborn for how he had positively influenced them through their band years.

Recognition of Citizens From the Floor: None.

Communications: The Secretary/Treasurer referenced a Letter of Interest he had received from Jeffrey A. Corpora, expressing his desire to fill the one year Council vacancy.

The Secretary's Meeting Minutes from the regular meeting of December 5, 2022 were approved as presented.

On a motion by Michael Kopach seconded by Christopher D. Crook, the Treasurer's Report for the month of December 2022 was approved as follows:

General Fund--Cash on Hand November 30, 2022	\$	425,293.64
Waste & Recycling Fund--Cash on Hand November 30, 2022	\$	806,971.02
General Fund--Total Receipts	\$	130,140.12
Waste & Recycling Fund--Total Receipts	\$	127,286.37
General Fund--Total Receipts & Cash	\$	555,433.76
Waste & Recycling Fund--Total Receipts & Cash	\$	934,257.39

General Fund--Total Disbursements	\$	318,132.24
Waste & Recycling Fund--Total Disbursements	\$	390.90
General Fund--Cash on Hand December 31, 2022	\$	237,301.52
Waste & Recycling Fund--Cash on Hand December 31, 2022	\$	933,866.49
ESSA Payroll Account	\$	2,205.52
Embassy Bank State Fund Checking Account	\$	280,015.22
Embassy Bank Park Account	\$	2,520.97
Embassy Bank - American Rescue Plan	\$	8,490.22
Embassy Bank Reserve Account	\$	32,876.73
Pennsylvania Investment Trust Fund (Term Investment - ARP)	\$	590,000.00
Pennsylvania Investment Trust Fund (Reg & Term Investment - Reserves)	\$	25,745.17
Pennsylvania Investment Trust Fund (Term Investment - Reserves)	\$	1,100,000.00
Total of All Borough Funds.....	\$	3,213,021.84

Michael Kopach moved and Charles A. Donello seconded a motion to approve the payment of bills totaling \$318,523.14. The motion passed unanimously.

Public Property: No report.

Finance: Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve Resolution No. 1 - 23, the yearly resolution prohibiting member contributions to the Police Pension Plan for all of 2023 as follows:

WHEREAS, Chapter 1, Part 6©, of the Code of Ordinances of the Borough of Nazareth provides for a police pension plan,

WHEREAS, Act No. 600 requires that the elimination of member contributions under the police pension plan be done annually by resolution following authorization by the plan's actuary,

WHEREAS, Conrad M. Siegel, Inc., the auditor of the pension plan has authorized the elimination of member contributions for 2023,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved in Borough Council assembled, that member contributions to the Nazareth Police Pension Plan for the calendar year 2023, are hereby eliminated.

The motion passed unanimously.

Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to hire the public accounting firm of Campbell, Rappold & Yurasits to perform the real estate audit of Tax Collector Carole Bowers for the Year 2022. Cost of the Audit is not to exceed \$2,300.00.

The motion passed unanimously.

Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to hire the public accounting firm of Campbell, Rappold & Yurasits to do the annual Borough audit for 2022 and submit it to the Pennsylvania DCED by the March 31, 2023 deadline.

The motion passed unanimously.

Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to hire the public accounting firm of Campbell, Rappold & Yurasits to do the annual Borough audit of Tax Collector Carole Bowers for 2022. Cost of the Audit is not to exceed \$2,300.00

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to name Alfred Pierce as the Borough's 2023 "delegate" to the Northampton County Tax Collection Commission and Paul Kokolus as the Borough's "alternate delegate".

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to approve Resolution 1-23-D, adopting the provisions of Act 57 of 2022, which mandates that the Borough direct the Tax Collector to implement the act's provisions for the tax year beginning on January 1, 2023. Act 57 directs the tax collector to specifically waive additional charges for real estate taxes in certain qualifying situations as follows:

1. For the purposes of real property, the date of transfer of ownership
2. For manufactured or mobile homes, the date of ownership or the date a lease agreement commences for the original location or relocation of a manufactured or mobile home on a parcel of land not owned by the owner of the manufactured or mobile home. The term does not include the renewal of a lease for the same location.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve the refund of the \$100 deposit of the Lehigh Valley Chamber of Commerce following their Christmas in Nazareth event and the successful cleanup.

The motion passed unanimously.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to approve the refund of the \$100 deposit of the Nazareth Chamber of Commerce following their Tree Lighting event and the successful cleanup.

The motion passed unanimously.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to hire Patricia A. Rogers as the Borough's new Assistant "part time" Clerk. the new Clerk will be paid \$22.00 per hour.

The motion passed unanimously.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to appoint Jeffrey A. Corpora as councilperson, Second Ward to serve the balance of the unexpired term of the late Councilman Larry Stoudt. The term will expire following the next general election and the term will officially end on December 31, 2023. Discussion followed. Michael Kopach asked another candidate who was present in the Chamber, Noah Nealon, if he had done what was requested by Council President Daniel Chiavaroli when he had directly contacted him about accepting a nomination for the position. A response or Letter of Interest was requested by the President. Nealon apologized for not responding to Chiavaroli's three phone calls and that he had not contacted him. Christopher Crook told the President that there was a motion on the floor and a vote should be called for. A "voice" vote yielded an uncertain vote tally so a "Roll Call" vote was called for. Voting "Yes" for Corpora's appointment were Councilpersons Strye, Fischl, Pellegrino, Green, Crook and Chiavaroli...six (6) voting "Yes". Voting "No" were Councilpersons Kopach and Donello...two (2) voting "No". Jeffrey A. Corpora was appointed as Councilperson, Second Ward, to serve until the end of the calendar year following the next General Election, December 31, 2023. Mayor Lance E. Colondo called Corpora to the front of the Chamber to swear to the Oath and following his recitation of the Oath, he was officially seated.

Police: Christopher D. Crook moved and Kayla Green seconded a motion to appoint Leonard Fodera to a three (3 yr) term on the Library Board.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to appoint Barbara Fischl to a six (6 yr) year term on the Civil Service Commission.

The motion passed unanimously. There was one (1) abstention.

Fire: Lauren Pellegrino moved and Carl R. Strye Jr. seconded a motion to approve the Fire Chief's Report for November 2022.

The motion passed unanimously.

Lauren Pellegrino moved and Kayla Green seconded a motion to approve the 2022 Fire Chief's Yearly Report for all of 2022.

The motion passed unanimously.

Lauren Pellegrino moved and Kayla Green seconded a motion to approve the Emergency Management Report for December 2022.

The motion passed unanimously.

Lauren Pellegrino moved and Kayla Green seconded a motion to appoint Robert Stoudt to serve the remainder of a five (5 yr) year term on the Ambulance Board. That term will end on December 31, 2026 and fills the seat left vacant by the passing of the late Councilman Larry Stoudt..

The motion passed unanimously.

Laureen Pellegrino moved and Kayla Green seconded a motion to approve the Fireman's/Kiwanis Carnival in our Park for June 7, 2023, June 8, 2023, June 9, 2023 and June 10, 2023.

The motion passed unanimously.

Laureen Pellegrino moved and Christopher D. Crook seconded a motion to approve the annual Shamrock 5K Race in the Borough on Saturday, March 18, 2023.

The motion passed unanimously.

Laureen Pellegrino moved and Kayla Green seconded a motion to approve the appointment of Mark Morella to a one (1 yr) year term as the Borough's Emergency Management Director
The motion passed unanimously.

Law: Michael Kopach moved and Charles A. Donello seconded a motion to appoint Barbara Fischl to serve a four (4 yr) year term on the Borough's Planning Commission.

The motion passed unanimously. There was one (1) abstention.

Michael Kopach moved and Charles A. Donello seconded a motion to appoint Noah Nealon to serve a three (3 yr) year term on the Borough's Zoning Hearing Board.

The motion passed unanimously.

Michael Kopach moved and Kayla Green seconded a motion to appoint Gail Kromer to a one (1 yr) year term on the Borough's Vacancy Board

The motion passed unanimously.

Michael Kopach moved and Carl R. Strye Jr. seconded a motion to appoint Sue Abt to a five (5 yr) year term on the Nazareth Day Commission.

The motion passed unanimously.

Michael Kopach moved and Laureen Pellegrino seconded a motion to set times and dates for Borough Workshops and General Business Meetings during 2023.

The motion passed unanimously.

Michael Kopach moved and Laureen Pellegrino seconded a motion to direct the Secretary to advertise in a publication of general circulation, the dates for Borough Workshops and General Business Meetings during 2023.

The motion passed unanimously.

Michael Kopach moved and Christopher D. Crook seconded a motion to direct the Secretary-Treasurer to send a notice to each resident with a handicapped parking space reminding them of their obligation to annually submit a renewal application on or before June 1, 2023 or they will lose their space. The fee for a renewal application is \$10.00 for the year.

The motion passed unanimously.

Michael Kopach moved and Christopher D. Crook seconded a motion to approve the Zoning and Code Officer's Report for December 2022.

The motion passed unanimously.

Environmental Steering & Lighting The December 2023 Refuse and Recycling Report was presented and approved as presented.

Charles A. Donello moved and Carl R. Strye Jr. seconded a motion to re-appoint Andrea Martin to fill a five (5 yr) term on the Nazareth Borough Municipal Authority.

The motion passed unanimously.

Technology: Kayla Green moved and Christopher D. Crook seconded a motion to allocate all of the 2023 Economic Development budget funding....\$25,000...to support the NEDC Downtown Program. The previous amount of support for that program was \$20,000 of the \$25,000 total Economic Development budget. The Borough subsidy will be paid in two increments of \$12,500 each.

The motion passed unanimously.

Public Works: Christopher D. Crook moved and Kayla Green seconded a motion to approve the Public Works Report for December 2022.

The motion passed unanimously.

Mayor: Mayor Colondo presented the Police Report for the month of December 2022. Mayor Colondo then turned over a report of all the weddings he had performed in 2022 to the Borough Secretary. The Mayor then reported on a letter he had received from Robert Dieter of Easton Road concerning traffic and loud "jake brakes". The letter requested the Borough's help in remedying the problem. Colondo also told Council that he had received complaints about the feeding of buzzards on Whitfield Street and the problems that was causing.

Old Business: None

New Business: Michael Kopach moved and Kayla Green seconded a motion to approve Resolution No. 1 - 23 – C which appoints members of the various boards and commissions for 2023 as follows:

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that the Council nominates and appoints the

following persons to the various boards and commissions of the Borough of Nazareth as hereby provided:

PLANNING COMMISSION:

4 - Year Terms Expire

Becky Butz	12/31/23
Heather Haas	12/31/23
Mark Ortwein	12/31/24
Jason Hasker	12/31/25
Barbara Fischl	12/31/26

NAZARETH DAY COMMISSION:

5 - Year Terms Expire

-Vacant-	12/31/23
Myron Biggar	12/31/24
Carl R. Strye Jr.	12/31/25
Donald D. Broad	12/31/26
Sue Abt	12/31/27

CIVIL SERVICE COMMISSION:

6 - Year Terms Expire

Zack Audenried	12/31/24
Alan Koch	12/31/27
Barbara Fischl	12/31/28

MUNICIPAL AUTHORITY:

5 - Year Terms Expire

Harry Lance	12/31/23
Werner Fornos Jr	12/31/24
-Vacant- (Upper Nazareth)	12/31/24
Earl C. Keller	12/31/25
Robert L. Krause	12/31/26
Andrea Martin	12/31/27

ZONING HEARING BOARD:

3 - Year Terms Expire

Ryan Wheatley	12/31/23
Sarah Stolzman	12/31/24
Noah Nealon	12/31/25

NAZARETH AMBULANCE BOARD:

5 - Year Terms Expire

-Vacant- (Alternate 1 yr term)	12/31/23
Jessica Teel	12/31/23
-Vacant- (Alternate 2 yr term)	12/31/24
Kaitlin Betley	12/31/24
Daniel Chiavaroli	12/31/25
Robert Stoudt	12/31/26
Carl R. Strye Jr.	12/31/27

LIBRARY BOARD:

3 - Year Terms Expire

Dr. Barbara Fischl	12/31/23
Mary Knecht	12/31/24
Leonard Fodera	12/31/25

VACANCY BOARD:

Gail Kromer

1 – Year Term Expires

12/31/23

EMERGENCY MANAGEMENT:

Mark A. Morella Jr.

1 – Year Term Expires

12/31/23

The motion passed unanimously.

There being no further business, on a motion by Michael Kopach. seconded by Carl A. Fischl the meeting was adjourned at 7:20 p.m.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President