

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--AUGUST 3, 2020

The regular monthly meeting of the Borough of Nazareth was held on Monday, August 3, 2020 at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl A. Fischl, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jessica Teel, Kayla Green, Michael Kopach, Charles A. Donello and Christopher D. Crook, Solicitor Alfred S. Pierce, Engineer Albert Kortze, Police Chief Randall Miller and Public Works Superintendent Keith Knecht. Absent was Councilman David D. Mattei.

Recognition of Citizens From the Floor: Becky Butz of 37 N. Broad Street had questions about renovations to Council Chambers and the addition of an upstairs bathroom. Butz also had questions about changes to the chairs used by Council and those for meeting attendees.

Crystal Fay of 502 E.Chestnut Street and family members Kathy and Shawn Stone, Borough property owners but Upper Nazareth Township residents all had concerns and questions about the growing feral cat problem.

Reed Grover of 547 Seip Avenue sought permission for use of the softball field in the Park for a girl's youth program and for league play both in the Fall of 2020 and the Spring of 2021.

Dean Brodt, the property manager of St. John's Lutheran Church on South Broad Street, asked for consideration for the installation of two "Fifteen Minute Parking" signs on the south side of Prospect Street.

Communications: None.

The Secretary's minutes from the regular meeting of July 6, 2020 were approved as presented.

On a motion by Michael Kopach seconded by Charles A. Donello, the Treasurer's Report for the month of August 2020 was approved as follows:

|  |                 |
|--|-----------------|
| General Fund--Cash on Hand June 30, 2020           | \$ 1,312,547.85 |
| Waste & Recycling Fund--Cash on Hand June 30, 2020 | \$ 386,258.33   |
| General Fund--Total Receipts                       | \$ 210,670.35   |
| Waste & Recycling Fund--Total Receipts             | \$ 96,965.58    |
| General Fund--Total Receipts & Cash                | \$ 1,523,218.20 |
| Waste & Recycling Fund--Total Receipts & Cash      | \$ 483,223.91   |

|  |    |              |
|--|----|--------------|
| General Fund--Total Disbursements                          | \$ | 434,484.15   |
| Waste & Recycling Fund--Total Disbursements                | \$ | 59,151.89    |
| General Fund--Cash on Hand July 31, 2020                   | \$ | 1,084,734.04 |
| Waste & Recycling Fund--Cash on Hand July 31, 2020         | \$ | 424,072.02   |
| ESSA Payroll Account                                       | \$ | 306.48       |
| Embassy Bank State Fund Checking Account                   | \$ | 296,769.90   |
| Embassy Bank Park Account                                  | \$ | 585.57       |
| Embassy Bank Reserve Account                               | \$ | 1,130,484.54 |
| Pennsylvania Investment Trust Fund (Reg + Term Investment) | \$ | 25,678.63    |
| Total of All Borough Funds.....                            | \$ | 2,962,631.18 |

Michael Kopach moved and Carl R. Strye Jr. seconded a motion to approve the payment of bills totaling \$497,636.05.

The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of July 2020 was presented and approved.

An Emergency Management Report for the month of July 2020 presented by Kayla Green, was approved as presented.

An Ambulance Report for July 2020 presented by Kayla Green, was approved as presented.

Public Property: Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve the request of the Holy Family Sick & Relief Society to block off Phoenix Street between Mauch Chunk Street and Beck Street while their outdoor seating is open from 4pm- 10pm. This is for safety reasons only. The street will be accessible to any Emergency vehicle that would need to get through the area at any time.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve the installation of three new ceiling fans in Council Chambers. Work will be done by our Public Works Department. Cost of the project should not exceed \$1,200.00.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to have our Public Works Department move filing cabinets, wax the floor, paint walls and install LED lights in the downstairs office at Council Chambers. LED lights will be installed in the meeting area downstairs. A Public Property motion was approved with a \$5,000.00 ceiling to complete the work at the July Business Meeting.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to provide our Code Enforcement Officer with one of the old police Crown Victoria vehicles which is currently at the Public Works Garage. The vehicle would have to be put back on our insurance, pass inspection and brought back to running order.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to advertise for bids for all remaining vehicles that are not currently on our insurance plan. Currently, the vehicles no longer in use are the at Public Works Garage. Included would be old police cars, a public works vehicle, Rollers, Graters, and an old ambulance which is property of the Nazareth Ambulance Corps.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to direct the Secretary to place ads for the Pool Manager's position for the 2021 Summer season.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to direct the Secretary to advertise for bids for selected office furniture such as chairs and desks from Council Chambers

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to direct the Engineer and Public Works Superintendent to present the Public Property Committee with potential entry doors for Council Chambers and following approval of the style and color by the Committee, advertise for bids to replace the front doors at Council Chambers. Public Works will remove the vestibule inside the building.

The motion passed unanimously.

Carl R. Strye Jr. moved and Jessica Teel seconded a motion to approve the purchase a new Pavilion thru COSTARS for placement inside the enclosure at the swimming pool. Public Works will erect the Pavilion. All work including the cement pad is to be approved by our engineer. Funding for the project will come from the Borough's current Recreation Fees. Discussion followed. Christopher Crook asked for the amount to be spent on the Pavilion. Michael Kopach asked if the Pavilion would have a sheet metal roof and vinyl pillars.

The motion passed. There was one (1) "No" vote.

Carl R. Strye Jr. moved and Jessica Teel seconded a motion to approve the request of Clipper Summer Camp Director Jim Pilla's to have a "movie night" at the Amphitheater in the Park on Friday, August 7<sup>th</sup>. Social distancing will be enforced. Pilla will also paint the wall white at his expense, for use as the movie screen. Public Works Superintendent Keith Knecht will oversee the painting and approve the color.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve the purchase new chairs for Council Chambers. This would include seating for the general public and also new chairs for all members of Council. Discussion followed. Christopher Crook asked how much this expenditure would be and whether there would be an upper limit to the purchase. Crook requested that the motion be amended to include "not to exceed \$9,999.00.

The motion passed. There was one (1) "No" vote.

Carl R. Strye Jr. moved and Jessica Teel seconded a motion to approve the Site Access Agreement with Allentown SMSA Limited Partnership d/b/a Verizon Wireless to permit entry upon the fire house property for site inspections as a prerequisite to execution of the cell tower lease.

The motion passed unanimously.

Finance: Jessica Teel moved and Carl R. Strye Jr. seconded a motion to approve invoicing the Memorial Library of Nazareth & Vicinity for the yearly insurance charges for their facility in the amount of \$5,761.64. The premium covers general liability, property and contents, the umbrella providing extra coverage, Public Officials coverage and automobile liability. The coverage period is July 1, 2020 through June 30, 2021.

The motion passed unanimously.

Police: Carl A. Fischl moved and Michael Kopach seconded a motion to accept the letter of retirement received from Police Officer Alan Koch.

The motion passed unanimously.

Carl A. Fischl moved and Christopher D. Crook seconded a motion to direct the Nazareth Borough Civil Service Commission to compile an eligibility list.

The motion passed unanimously.

Technology: Kayla Green moved and Christopher D. Crook seconded a motion to investigate audio visual solutions and a possible provider for live remote video presentations of future Borough meetings.

The motion passed unanimously.

Fire: Kayla Green presented the Fire Chief's Report for July 2020 and it was approved as presented.

Kayla Green moved and Carl R. Strye Jr. seconded a motion to acknowledge the cancellation of the annual Halloween Parade administered by the Vigilance Hose Fire Company, for the year 2020. The Parade would have been held on the third Saturday of October if not for the current public health crises.

The motion passed unanimously.

Kayla Green moved and Jessica Teel seconded a motion to redirect \$3,500 of budget approved appropriations for the Fire Department following cancellation of the Fireworks Display on Nazareth Day, subsidized traffic control by the Special Fire Police on Nazareth Day, funding for the "cancelled" Halloween Parade and monies provided for Fire Prevention Week. the Fire and his Committee will decide on the allocation of these funds.

The motion passed unanimously.

Law: Michael Kopach moved and Carl A. Fischl seconded a motion to vote on an ordinance for management of feral and stray cats in the Borough. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for passage of the Ordinance were Councilpersons Strye, Teel, Fischl, Green, Kopach, Donello, Crook and Chiavaroli. Eight (8) voting "Yes" and Ordinance #858 is adopted into the Borough Code of Ordinances.

Michael Kopach moved and Carl R. Strye Jr. seconded a motion to vote on an ordinance amending Chapter 15 of the Borough Code of Ordinances establishing a special purpose parking zone for fire department use only on S. Broad St. near the fire house. .The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for passage of the Ordinance were Councilpersons Strye, Teel, Fischl, Green, Kopach, Donello, Crook and Chiavaroli. Eight (8) voting "Yes" and Ordinance #859 is adopted into the Borough Code of Ordinances.

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Environmental Steering & Lighting: The Ecology Report for the month of July 2020 was approved as presented.

Public Works: The Public Works Report for the month of July 2020 was approved as presented.

Mayor: Mayor Lance E. Colondo presented the Police Report for July 2020. Mayor Colondo also told Council that a group had approached about a "Back the Blue" Rally on September 17, 2020. Mayor Colondo reminded everyone that Council still faced a decision on Trick or Treat Night and that the Police Department had received reports of political signs being vandalized.

Solicitor: No report.

Engineer: No report.

Old Business: None.

New Business: Carl Strye told Council that all signs for parks and other Borough facilities are being reviewed and when necessary some signs are being updated.

There being no further business at 7:58 pm, on a motion by Michael Kopach, seconded by Carl A. Fischl, the Meeting was adjourned to an Executive Session Meeting on Wednesday, August 5, 2020 at 6:00 pm..

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Paul A. Kokolus, Secretary

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Daniel Chiavaroli, President