

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--JUNE 3, 2019

The regular monthly meeting of the Borough of Nazareth was held on Monday, June 3, 2019 at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jessica Teel, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello and Christopher Crook, Solicitor Alfred S. Pierce, Borough Engineer Albert Kortze and Public Works Superintendent Robert Reimer. Absent was Police Chief Randall Miller.

Mayor Colondo took the floor and invited Nazareth High School Swimming Coach Mike Rinde to the front of the Chamber. Nazareth High School had its best swim season ever finishing ninth in the State of Pennsylvania and finishing with a 9-1-1 meet record, again their best seasonal record ever. Additionally, Rinde was named Swimming Coach of the Year by the Morning Call Newspaper. Colondo read Resolution 5-19-A which was passed in his honor at the May 2019 Business Meeting.

Mayor Colondo then invited Donald Broad to the front of the Chamber. Mr. Broad had recently been nominated by the Borough Secretary for the Northampton County Award as Volunteer of the Year and had been bestowed that honor at the recent County Awards Picnic.

Recognition of Citizens From the Floor: None

Communications: None

The Secretary's minutes from the regular meeting of May 6, 2019 were approved as presented.

On a motion by Frank S. Maurek seconded by Charles A. Donello, the Treasurer's Report for the month of June 2019 was approved as follows:

General Fund--Cash on Hand April 30, 2019	\$	1,002,879.86
Waste & Recycling Fund--Cash on Hand April 30, 2019	\$	453,176.12
General Fund--Total Receipts	\$	492,663.28
Waste & Recycling Fund--Total Receipts	\$	8,905.50
General Fund--Total Receipts & Cash	\$	1,495,543.14
Waste & Recycling Fund--Total Receipts & Cash	\$	462,081.62
General Fund--Total Disbursements	\$	397,292.23
Waste & Recycling Fund--Total Disbursements	\$	231,793.18

General Fund--Cash on Hand May 31, 2019	\$	1,098,250.91
Waste & Recycling Fund--Cash on Hand May 31, 2019	\$	230,288.44
ESSA Payroll Account	\$	296.36
Embassy Bank State Fund Checking Account	\$	346,966.43
Embassy Bank Park Account	\$	44,739.21
Embassy Bank Reserve Account	\$	1,109,045.60
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	25,229.09
Total of All Borough Funds.....	\$	2,854,816.04

Michael Kopach moved and Christopher D. Crook seconded a motion to approve the payment of bills totaling \$629,085.41

The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of May 2019 was presented and approved.

An Emergency Management Report for the month of May 2019 was not presented.

An Ambulance Report for May 2019 was presented and approved.

Public Works: The Public Works Report for the month of May 2019 was approved as presented.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to approve the proposed Public Works "Foreman" Job Description after changes to include "overtime after eight hours in a day" and "compensation for the Foreman to be decided at the yearly Budget Workshop Meeting as part of the usual salary decisions process".

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to approve the creation of the position of Borough Code Enforcement Officer .The position would be "part time" with an hourly wage to be determined by the candidate's qualifications.

The motion passed. There was one (1) "No" vote.

Carl R. Strye Jr. moved and Frank S. Maurek seconded a motion to direct the Secretary to place ads seeking candidates for the position of Borough Code Enforcement Officer .

The motion passed. There was one (1) "No" vote.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to hire two (2) additional "Part Time" summer help employees.

The motion passed unanimously.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to install panels, molding and trim to the wet areas, walls and showers of the Bathhouse at the Pool. The material to be used is Extra-Tec. Discussion followed. Christopher D. Crook asked if our Public Works Department was doing the installing and also if moisture would continue to build up even after the installation.

The motion passed unanimously.

Fire: Jessica Teel presented the Fire Chief's Report for May 2019 and it was approved as presented.

Jessica Teel moved and Christopher D. Crook seconded a motion to approve adding the monthly Report of the Nazareth COG Steering Committee to the Borough's Business Meeting Agenda

The motion passed unanimously.

Police: Carl A. Fischl moved and Christopher D. Crook seconded a motion to approve Resolution No. 6-19-A certifying the sale of eight (8) 40 caliber, Smith & Wesson model MP 40 police handguns at a price of \$249.50 each. Discussion followed. Carl A. Fischl stated that he was not convinced that this sale of weapons was being done in the Borough's best interests. Christopher D. Crook asked how we could better sell these handguns. Carl A. Fischl asked that the motion be tabled for further discussion. The motion was withdrawn and tabled.

Public Property: Frank S. Maurek moved and Michael Kopach seconded a motion to direct the Secretary to send out bid inquiries for 2019-2020 Borough fuel oil.

The motion passed unanimously.

Frank S. Maurek moved and Christopher D. Crook seconded a motion to direct the Secretary to send out bid inquiries for the 2019-2020 HVAC maintenance contract for all Borough buildings.

The motion passed unanimously.

Frank S. Maurek moved and Christopher D. Crook seconded a motion to direct the Secretary to contact the Pennsylvania Department of Environmental Protection with a proposed project to acquire the \$9,203 in Lehigh Hanson Cement Company fine funding due to the Borough should the project be approved. Our Borough has long prided itself in its "recycling" initiatives and is proposing the purchase and installation of benches made from recycled plastic to replace the aging benches placed throughout our community and its Parks. The Public Property Committee will decide on the style of benches for the proposed project at its June 2019 Committee Meeting and then advise the Secretary /Treasurer to proceed with seeking the funding.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to approve the use of the Log Cabin in the Park by the Upper Nazareth Clippers Organization for their SOAR Summer Camp

The motion passed unanimously.

Finance: Larry Stoudt moved and Charles A. Donello seconded a motion to approve the renewal of all Borough insurances with Brown & Brown of the Lehigh Valley at a total cost of \$185,732. The renewal includes liability, vehicles, inland marine, contractor's equipment, workmen's compensation and police and public officials errors and omissions with Brown & Brown of the Lehigh Valley and the Susquehanna Municipal Trust Fund, the State Worker's Fund for Fireman's coverage and also Stratford Insurers for our Public Officials Policy and Employee Practices. CNA Pack and UMB Nationwide would provide the general liability and vehicle policies while Greenwich Insurers would provide Law Enforcement coverage. Total cost of the Municipal Entity Insurance Package to include Worker's Compensation coverage is \$185,732. The 2018 - 2019 package cost was \$177,630 and in 2019-2020 the new total with all approvals will show an increase of \$8,102 or 4.56%. The renewal includes professional services for administering the Borough's Worker's Compensation coverage with both the State Fund for our volunteer firemen, administering the regular Borough Worker's Compensation with Susquehanna Municipal Trust...\$43,148 in 2018 premiums and at a renewed rate of \$40,567 for 2019-2020, administering benefits services for health insurances and their yearly renewals plus Human Resource consulting and compliance counseling. Total one year increase from last year is \$8,102.

The motion passed unanimously.

Larry Stoudt moved and Christopher D. Crook seconded a motion to issue a tax refund of \$21.60 to Ronald L. & Elyssia Mathias for 20 Mauch Chunk Street.

The motion passed unanimously.

Larry Stoudt moved and Michael Kopach seconded a motion to approve Resolution 6-19-C certifying the submission of a 2019-2020 Northampton County Hotel Tax Grant in the amount of

\$16,500 for the purchase and installation of an ornamental "Town Clock". The timepiece would be a replica Howard/Seth Thomas pedestal clock.

The motion passed unanimously.

Larry Stoudt moved and Frank S. Maurek seconded a motion to approve sending Borough Clerk Renee Gale to renew her Pennsylvania Notary certification. The renewal of her Notary Stamp is a five year renewal at a cost not to exceed three hundred and seventy (\$370.00) dollars.

The motion passed unanimously.

Larry Stoudt moved and Charles A. Donello seconded a motion to approve the disposal and shredding of outdated Borough Administrative and Police documents by Titan Mobile Shredding Incorporated of Doylestown.

The motion passed unanimously.

Law: Michael Kopach moved and Christopher D. Crook seconded a motion to vote on an amendment to the Borough's Motor Vehicle Code Ordinance to establish a 25 mph zone on Forest Drive. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for approval of the ordinance were Councilpersons Strye, Teel, Fischl, Maurek, Stoudt, Kopach, Donello, Crook and Chiavaroli. Nine (9) voting "Yes" and Ordinance #848 is added to the Borough Code of Ordinances.

The motion passed unanimously.

Michael Kopach moved and Christopher D. Crook seconded a motion to vote on an ordinance which revises the street excavation ordinance but it does not revise the fees. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for approval of the ordinance were Councilpersons Strye, Teel, Fischl, Maurek, Stoudt, Kopach, Donello, Crook and Chiavaroli. Nine (9) voting "Yes" and Ordinance #849 is added to the Borough Code of Ordinances.

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to vote on an ordinance which formally adopts the Pennsylvania State Fireworks Act passed last year by the state legislature. The new Fireworks legislation defines both display fireworks and consumer fireworks. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for approval of the ordinance were Councilpersons Strye, Teel, Fischl, Maurek, Stoudt, Kopach, Donello, Crook and Chiavaroli. Nine (9) voting "Yes" and Ordinance #850 is added to the Borough Code of Ordinances.

The motion passed unanimously.

Michael Kopach moved and Jessica Teel seconded a motion to approve Resolution No. 6 - 19 - D

A Resolution of the Council of the Borough of Nazareth to establish permit fees for street excavations:

WHEREAS, Chapter 21, Part 1, Section 102 of the Code of Ordinances provides that Borough Council shall establish permit fees for street excavations by resolution of Council;

WHEREAS, Borough Council desires to establish permit fees as detailed in the street excavation ordinance;

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that:

The Council of the Borough of Nazareth establishes the following fees for street excavations:

1. Application Fee \$50.00
2. Inspection Fee* < 40 sq. ft. = \$160.00 (flat fee)
 > 41 sq. ft. = \$4.00 sq. ft. (up to 3200 sq. ft.)
3. Degradation Fee (applies to each excavation or opening)
 - Pavement age more than five years \$0.00
 - Pavement age 1 or 4 years \$250.00
 - Pavement age less than 1 year \$500.00

*Any increase in size of the excavation or opening during the excavation or restoration process shall be billed to Permittee accordingly

The motion passed unanimously.

Environmental Steering & Lighting: The Ecology Report for the month of May 2019 was approved as presented.

Charles A. Donello told Council that he would be tabling a proposed motion and will be pursuing further discussion on an amendment to the Borough's Refuse & Recycling Ordinance which would delete Paragraph "D" allowing the use of plastic bags as refuse receptacles and would change the limit of the size of containers to a maximum of 35 gallons.

Technology: Christopher D. Crook moved and Carl R. Strye Jr. seconded a motion to accept the Nazareth Economic Development Commission Report for the month of May 2019 as presented.

The motion passed unanimously.

Christopher D. Crook commented that the Memorial Day Parade was a very nice event and that the Speaker for the Honors Service at Council Chambers was fabulous

Mayor: Mayor Lance E. Colondo presented the Police Report for May 2019.

Solicitor: No report.

Engineer: No report.

Police Chief: No report.

Old Business: None.

New Business: Carl R. Strye Jr. stated that Council should consider making both sides of Sage Street and G. W. Stoudt Boulevard "No Parking" streets as abuses have escalated and residents have seen their lawns and driveways damaged from parking by those watching soccer at Essroc Fields. Strye also told Council that he had been contacted by a Birch Street resident who reported property damage from a garbage truck.

There being no further business at 7:13 pm, on a motion by Larry Stoudt, seconded by Jessica Teel, the Meeting was adjourned.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President