

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--NOVEMBER 3, 2025

The regular monthly meeting of the Borough of Nazareth was held on Monday, November 3, 2025 at 6:00 p.m. in the training room of the Nazareth Regional Ambulance Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl R. Strye Jr., Mayor Lance E. Colondo, Councilpersons Cindy Corpora, Carl A. Fischl, Laureen Pellegrino, Michael Kopach, Robert DelNero, Kayla Green and Christopher D. Crook, Solicitor Alfred S. Pierce, Engineer Michael Schallock, Police Supervisor Randall Pompei and Public Works Superintendent Keith Knecht.

Recognition of Citizens From the Floor: William Buskirk of Belvidere Street addressed Council by first thanking Police Supervisor Randall Pompei for his follow up to the parking situation in the school zone. Buskirk then stated that there was morning oversight by our Police but no afternoon police presence to keep traffic moving and ticket those with parking violations. Buskirk said that several violations happened in the after school hours because of the lack of police enforcement.

Communications: None.

The Secretary's minutes from the regular Business Meeting of October 6, 2025 were approved as presented.

On a motion by Christopher D. Crook, seconded by Carl R. Strye Jr., the Treasurer's Report for the month of October 2025 was approved as follows:

General Fund--Cash on Hand September 30, 2025	\$ 21,088.52
Waste & Recycling Fund--Cash on Hand September 30, 2025	\$ 273,145.48
General Fund--Total Receipts	\$ 1,444,282.59
Waste & Recycling Fund--Total Receipts	\$ 138,736.79
General Fund--Total Receipts & Cash	\$ 1,465,371.11
Waste & Recycling Fund--Total Receipts & Cash	\$ 411,882.27
General Fund--Total Disbursements	\$ 1,284,004.56
Waste & Recycling Fund--Total Disbursements	\$ 168,493.20
General Fund--Cash on Hand October 31, 2025	\$ 181,637.34
Waste & Recycling Fund--Cash on Hand October 31, 2025	\$ 243,389.07
ESSA Payroll Account	\$ 4,601.27
Embassy Bank State Fund Checking Account	\$ 16,799.41

Embassy Bank Park Account	\$	3,949.10
Embassy Bank American Rescue	\$	8,529.11
Embassy Bank Reserve Account	\$	2,810.18
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	29,642.10
Pennsylvania Investment Trust Fund (Amer Rescue Plan)	\$	2,076.17
Pennsylvania Investment Trust Fund (New Reserve Acct)	\$	81,867.91
Pennsylvania Investment Trust Fund (New Sanitation Acct)	\$	733,628.25
Pennsylvania Investment Trust Fund (New Sanitation ESSA Acct)	\$	202,803.68
Pennsylvania Investment Trust Fund (Reg & Term Park Acct. Invstmt)	\$	42,032.54
Pennsylvania Investment Trust Fund (Reg + Term Liquid Fuels)	\$	528,704.83
Total of All Borough Funds.....	\$	2,082,470.96

Michael Kopach moved and Christopher D. Crook seconded a motion to approve the payment of bills totaling \$1,452,497.76..

The motion passed unanimously.

Public Property: Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to approve the request of the Memorial Library of Nazareth & Vicinity to proceed with the placement of a digital sign on the northeast corner of the property in the vicinity of the intersection of North New Street and East Center Street, following the acquiring of all required permits and necessary zoning approvals.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to direct the Secretary to advertise the yearly closing of the Skate Park on Sunday, November 30, 2025 with a regularly scheduled reopening on April 1, 2026.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve the request of the Nazareth Youth Baseball Association to use the following fields and facilities for the 2026 Spring/Summer/Fall seasons....use of both Bill Gold Fields, Veteran's Memorial Square Field, Holy Family Field, the Holy Family Forrest Drive Field, the main field in the Nazareth Borough Park with the understanding that the Legion and the Middle School team receive preference. Permission includes the use of the Pavilion in the Park for pictures on a Picture Day weekend with "dates to be determined" in late April or early May. Picture Days are generally a Saturday and Sunday closest to the start of the month of May but those dates have not yet been determined.

The motion passed unanimously.

Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to approve the payment of no more than \$9,000 for new carpeting for Council Chambers. The installation of new carpeting and the removal and disposal of the existing carpeting will be done by Brian's Flooring of Nazareth, PA.

The motion passed unanimously.

Finance: Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve the 2026 payment of \$96,689.00 divided into quarterly payments of \$24,172.25 as the Borough's share of Library support as determined by the established formula and the most current EIT numbers...2025 support was \$88,048, 2024 support was \$84,622, 2023 support was \$81,406, 2022 support was \$78,653, 2021 support was \$78,653, 2020 support was \$92,552.

The motion passed unanimously.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to approve a "Proposed" 2026 Borough Operating Budget which contains a One Mill tax increase.

The motion passed. There was One (1) "No" vote cast by Michael Kopach.

Carl R. Strye Jr. moved and Cindy Corpora seconded a motion to direct the Treasurer to advertise that the "Proposed" 2026 Budget will be available for inspection at the Municipal Offices, 134 S. Main Street during business hours for ten (10) business days from November 12, 2025 through November 26, 2025.

The motion passed unanimously.

Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to prohibit last minute "blitz spending" during the final 45 days of 2025 by Department heads. All expenditures not previously approved in Budget 2025 will require full Council approval.

The motion passed unanimously.

Carl R. Strye Jr. moved and Cindy Corpora seconded a motion to approve and acknowledge payment of the Borough's semi - annual loan obligation to ESSA Bank in the amount of \$215,681.00....\$182,000 in principal and \$33,681.47 in interest. Ten (10) semi-annual payments remain until the loan repayment is completed on November 1, 2030

The motion passed unanimously.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion return the \$100 deposit of the Lehigh Valley Chamber of Commerce following their Fall Festival event in the Downtown on October 18, 2025 and the fulfillment of their contract for cleanup.

The motion passed unanimously.

Carl R. Strye Jr. moved and Cindy Corpora seconded a motion to approve the renewal of Borough Worker's Compensation Insurance coverage for the Year 2026 through Susquehanna Municipal Trust at a yearly total of \$79,177.00. Last year's cost was \$84,338.00. Premiums are to be paid in each of four (4) quarters in the amount of \$19,794.25.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to advertise for an ordinance which establishes salaries for all Borough employees and public officials for 2026 and lists a 2026 Borough Real Estate tax rate of 18.5 Mills. The ordinance is to be known as the Annual Tax and Levy Ordinance.

The motion passed unanimously.

Police: Carl A. Fischl moved and Cindy Corpora seconded a motion to approve the request of the Nazareth Area/Lehigh Valley Chamber of Commerce and Downtown Manager Lisa Borick for "Free" downtown parking on both Black Friday, November 28, 2025 and Small Business Saturday, November 29, 2025 plus Christmas In Nazareth, Saturday, December 13, 2025. With passage of the motion, there will be "No Charges" for parking in the metered zone on those three days.

The motion passed unanimously.

Carl A. Fischl moved and Christopher D. Crook seconded a motion to approve the hiring of Ryan Smith and Steven Violett as part time police officers following successful completion of all background checks and other necessary certifications.

The motion passed unanimously.

Carl A. Fischl moved and Kayla Green seconded a motion to approve moving forward with the Nazareth Borough Police Department's Canine Program. Michael Kopach asked what happens when the dog goes home with the officer/handler. Hal also asked about insurance when the dog was at home with the handler.

The motion passed. Two "No" votes were cast by Carl R. Strye Jr. and Laureen Pellegrino.

Carl A. Fischl moved and Christopher D. Crook seconded a motion to approve a revised job description for the position of Parking Enforcement Officer in the NBPD Policy & Procedure Manual.

The motion passed unanimously.

Carl A. Fischl moved and Kayla Green seconded a motion to approve a job description for the position of Auxiliary Police Officer in the NBPD Policy & Procedure Manual

The motion passed unanimously.

Technology: Laureen Pellegrino moved and Kayla Green seconded a motion to approve the Borough's Police Incident Report of Activity for October 2025 from our IT provider, Infradapt
The motion passed unanimously.

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The motion passed unanimously.

Law: Michael Kopach moved and Carl R. Strye Jr. seconded a motion to approve the report of the Zoning & Code Officer for the month of October 2025 as presented. Discussion followed. Mayor Colondo told Council that he had received a complaint about the 500 block of Seip Avenue that had not been addressed. Christopher D. Crook asked about repairs to the porch of a house that has been unrepairs for a very long time. Carl A. Fischl asked when a landlord who was warned and cited on September 1, 2025 would actually do the required repairs

The motion passed. There was One (1) "No" vote cast by Carl A. Fischl.

Michael Kopach moved and Kayla Green seconded a motion to cancel the regularly scheduled Borough Workshop Meeting for December 2025. The meeting would have been held on the last Thursday before the first Monday of the month of December which would have been Thursday, November 27, 2025 which is Thanksgiving.

The motion passed unanimously.

Michael Kopach moved and Christopher D. Crook seconded a motion to direct the Secretary to advertise in a newspaper of "general circulation", the cancellation of the Borough Workshop Meeting scheduled for November 27, 2025. The ad will also appear in the Nazareth Key and on the Borough website.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded an advertised motion to re-schedule the December 2025 Borough Workshop Meeting for December 1, 2025 at 5:00 pm in the Training Room of the Nazareth Regional Ambulance Building.

The motion was tabled.

Michael Kopach moved and Christopher D. Crook seconded a motion to advertise a proposed ordinance establishing an Auxiliary Police Unit in the Borough of Nazareth.

The motion passed unanimously.

Environmental Steering & Lighting: The Environmental Steering Report for the month of October 2025 was approved as presented.

The Environmental Specialist's Report for the month of October 2025 was approved as presented.

Robert DelNero moved and Laureen Pellegrino seconded a motion to close the Borough's Yard Waste facility on G.W. Stoudt Boulevard for the 2025 season, at the close of business, on Sunday, November 30, 2026.

The motion passed unanimously.

Robert DelNero moved and Carl R. Strye Jr. seconded a motion to direct the Secretary to advertise the Sunday, November 30, 2025 closing of the Yard Waste Facility for the season. The planned reopening of the Yard Waste Center will occur in late March 2026.

The motion passed unanimously.

Robert DelNero moved and Christopher D. Crook seconded a motion to set the dates for Christmas Tree pick-ups for December 26, 2025, January 2, 2026 and January 8, 2026 and to direct the Secretary to advertise the approved dates in the Nazareth Key and on the Borough website.

The motion passed unanimously.

Fire: Kayla Green moved and Carl R. Strye Jr. seconded a motion to approve the Fire Chief's Report for October 2025.

The motion passed unanimously.

Kayla Green moved and Christopher D. Crook seconded a motion to approve the Emergency Management Report for October 2025.

The motion passed unanimously.

Public Works: Christopher D. Crook moved and Kayla Green seconded a motion to approve the Public Works Report of activity for the month of October 2025.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to approve Resolution 11-25 which certifies the Borough's submission of the Nazareth Borough grant initiative proposal for a Statewide LSA Grant seeking funding for a new Chevrolet Dump Truck, as follows:

WHEREAS, the Borough of Nazareth, Northampton County, Pennsylvania, is eligible to apply for a 2025 Statewide Local Share Account Gaming Grant,

WHEREAS, the Borough of Nazareth seeks to add a 2026 Chevrolet Silverado 6500 dump truck to assist with snow removal, hauling, paving, general maintenance and the transport of leaves and landscape materials,

WHEREAS, the need for such a vehicle has been deemed critically important by Nazareth Borough Council and its Public Works Committee for the performance of everyday maintenance and transport duties,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that the Borough seeks the assistance of the 2025 Statewide Local Share Account Grant Program to help fund the purchase of this much needed vehicle which will be used to perform continued general public works functions. Our Public Works Department is responsible for the maintenance of our expansive Borough Park and six other regional parks, our public Pool, numerous athletic fields, a network of streets and six buildings that play a critical role in making our community a better place in which to live and work. Each Fall, leaves are collected and hauled to our staging area and each Winter, snow is plowed and collected from our streets and alleyways. All of those functions depend on a capable vehicle to assist with the required work and a new Chevrolet Silverado 6500 will help with completing the needed work. The assistance of the Local Share Account Statewide Gaming Grant program is solicited to help fund this most important vehicle acquisition. The Borough seeks one hundred forty thousand (\$140,000.00) dollars in 2025 Statewide LSA grant assistance and is prepared to provide the additional six thousand, eight hundred and ninety five (\$6,895.00) dollars in grant match funding to fully outfit and equip the vehicle and to make this acquisition become a reality. The Borough Secretary/Treasurer Paul A. Kokolus and Council President are the designated signers for all things involving this grant which seeks the specified \$140,000.00 in grant support. Secretary/Treasurer Paul A. Kokolus is therefore discharged to write a grant proposal and request consideration for this funding and to place the grant match amount in the Borough's 2026 Municipal Operating Budget.

The motion passed unanimously.

Christopher Crook congratulated the Nazareth High School Band for another championship season and told Council that they should be invited to a future Council Meeting to receive honors for their achievements.

Mayor: Mayor Lance E. Colondo presented the Police Report for October 2025. Mayor Colondo reminded everyone about Election Day, tomorrow, November 4, 2025 and congratulated the Nazareth High School Girl's Soccer Team on their recent "first ever" District XI Championship. Mayor Colondo also reminded everyone about upcoming Veteran's Day events and thanked all veterans present for their valued service.

Solicitor: No report.

Engineer: No report.

Old Business: None.

New Business: None.

There being no further business at 7:04 pm, on a motion by Christopher D. Crook, seconded by , Kayla Green, the Meeting was adjourned.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President