

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--JUNE 4, 2018

The regular monthly meeting of the Borough of Nazareth was held on Monday, June 4, 2018 at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jessica Teel, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello and Christopher Crook, Solicitor Alfred S. Pierce, Borough Engineer Albert Kortze, Police Chief Randall Miller and Public Works Superintendent Robert Reimer.

Recognition of Citizens From the Floor: Michael Mann of 26 E. North Street spoke on behalf of the Narwahls Swim Club and their desire to use the Borough Pool for three (3) outdoor swim meets, all in July. Frank S. Maurek stated the Borough's position and requested four hundred (\$400.00) dollars in rent for each of the meets.

Frank S. Maurek moved and Carl R. Strye Jr. seconded a motion to allow the Narwahls Swim Club to host outdoor swim meets at the Borough Pool on July 3, 2018, July 12, 2018 and July 17, 2018 at a cost of four hundred (\$400.00) dollars per meet.

The motion passed unanimously.

Adam Spinozzi of Belvidere Street asked Council for an update on the progress or lack of progress at Lincoln Commons. Spinozzi pointed to the parking lot not being paved, to entry problems with one doorway not being used and to overflowing garbage receptacles. Spinozzi asked when the final occupancy permits would be issued for the remaining units.

Becky Butz of 37 N. Broad Street asked for a clarification of the rules about lawns which were not mowed and the length of overgrown grass before citations are issued. Butz asked if there is a list of repeat offenders and how those repeat offenders are dealt with as well as how fines are issued.

Communications: The President acknowledged the receipt of a "Thank You" note received from Chief of Police Randall Miller following the passing of his father.

The Secretary's minutes from the regular meeting of May 7, 2018 were approved as presented.

On a motion by Frank S. Maurek seconded by Charles A. Donello, the Treasurer's Report for the month of June 2018 was approved as follows:

General Fund--Cash on Hand April 30, 2018	\$	586,717.05
Waste & Recycling Fund--Cash on Hand April 30, 2018	\$	398,160.59
General Fund--Total Receipts	\$	271,975.82

Waste & Recycling Fund--Total Receipts	\$	9,626.89
General Fund--Total Receipts & Cash	\$	858,692.87
Waste & Recycling Fund--Total Receipts & Cash	\$	407,787.48
General Fund--Total Disbursements	\$	323,395.54
Waste & Recycling Fund--Total Disbursements	\$	-0-
General Fund--Cash on Hand May 31, 2018	\$	535,297.33
Waste & Recycling Fund--Cash on Hand May 31, 2018	\$	407,787.48
ESSA Payroll Account	\$	297.10
Embassy Bank State Fund Checking Account	\$	284,189.80
Embassy Bank Park Account	\$	38,333.64
Embassy Bank Reserve Account	\$	1,456,260.96
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	25,124.49
Total of All Borough Funds.....	\$	2,747,290.80

Michael Kopach moved and Christopher D. Crook seconded a motion to approve the payment of bills totaling \$323,395.54.

The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of May 2018 was presented and approved.

An Emergency Management Report for the month of May 2018 was not presented.

An Ambulance Report for May 2018 was presented and approved.

Public Works: The Public Works Report for the month of May 2018 was approved as presented.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to approve the purchase of a Best Line "multi-use" trailer at a cost of eight thousand, seven hundred and seventy six (\$8,776.15) dollars and fifteen cents.

The motion passed unanimously.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to approve the purchase and installation of a 4A gated fence for the Pool Room to provide added air circulation and ventilation at

a cost of nine hundred and fifty (\$950.00) dollars. Tri-Boro Fence of Walnutport will do the installation.

The motion passed unanimously.

Carl R. Strye Jr. moved and Frank S. Maurek seconded a motion to purchase four (4) additional metal picnic tables with umbrellas from Kirby Built Corporation at a cost of fourteen hundred and forty (\$1,440.00) dollars each plus shipping charges for placement at a yet to be determined site at the Pool. Funding for this purchase will come from Rec Fees...final price for this expenditure is approximately five thousand five hundred (\$5,500.00) dollars. Discussion followed. Public Works Superintendent Robert Reimer asked if consideration had been given to where these tables would be placed and then stored in the offseason. Reimer stated that his crew needed room to put on the Pool cover at season's end and remove the cover each Spring. Frank S. Maurek suggested that the motion be tabled until the logistics of placement and storage could be worked out. Carl R. Strye Jr. agreed to table the motion.

The motion was tabled and withdrawn

Fire: Jessica Teel presented the Fire Chief's Report for May 2018 and it was approved as presented.

Jessica Teel moved and Christopher D. Crook seconded a motion to approve the addition of services for four Fire Department (4) I-Pads to the "I'm Responding" Network at a total yearly cost of one thousand and thirty four (\$1,034.40) dollars and forty cents.

The motion passed unanimously.

Police: No report.

Public Property: Frank S. Maurek moved and Michael Kopach seconded a motion to direct the Secretary to send out bid inquiries for 2018-2019 Borough fuel oil.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to direct the Secretary to send out bid inquiries for the 2018-2019 HVAC maintenance contract for all Borough buildings.

The motion passed unanimously.

Frank S. Maurek moved and Christopher D. Crook seconded a motion to approve the request of the Nazareth Soccer Club for use of Essroc Fields for 2018 Fall soccer games, clinics and practices beginning on August 6, 2018 through November 18, 2018. Hours of use would be 3:00 pm till dusk on weekdays, 8:00 am till dusk on Saturdays and noon till dusk on Sundays. A certificate of insurance has been provided, signs for "No Parking" in restricted areas will be posted by the Club

and they will also provide porta-potties at their cost. The approval is conditioned upon their acceptance of the terms and requirements of the Borough's new Pavilion/Park/Regional Parks /Event Policy requiring a deposit and signed agreement.

The motion passed unanimously.

Frank S. Maurek moved and Christopher D. Crook seconded a motion to direct the Solicitor to send Keystone Consulting Engineering, Inc. a letter placing Keystone on formal notice of a claim with regard to the design of the cooling system for the children's area of the Nazareth Memorial Library. Discussion followed. Public Works Superintendent stated that Albert Kortze and Keystone Consulting Engineers have saved the Borough countless dollars over his years as Superintendent and have been responsible and responsive when called upon.

The motion passed unanimously.

Finance: Larry Stoudt moved and Frank S. Maurek seconded a motion to approve the renewal of all Borough insurances with Brown & Brown of the Lehigh Valley at a total cost of \$177,645. The renewal includes liability, vehicles, inland marine, contractor's equipment, workmen's compensation and police and public officials errors and omissions with Brown & Brown of the Lehigh Valley and the Susquehanna Municipal Trust Fund, the State Worker's Fund for Fireman's coverage and also Stratford Insurers for our Public Officials Policy and Employee Practices. Allied World Assurances would provide the general liability and vehicle policies while Greenwich Insurers would provide Law Enforcement coverage. Total cost of the Municipal Entity Insurance Package to include Worker's Compensation coverage is \$177,645. The 2017 - 2018 package cost was \$180,488 and in 2018-2019 the new total with all approvals will insure a savings of \$2,843 or 1.5%. The renewal includes professional services for administering the Borough's Worker's Compensation coverage with both the State Fund for our volunteer firemen...an added \$16,404 which is in the total, administering the regular Borough Worker's Compensation with the recently joined Susquehanna Municipal Trust...\$43,148 in 2018 premiums, administering benefits services for health, dental, optical and life insurances and their yearly renewals plus Human Resource consulting and compliance counseling. Total one year decrease from last year is \$2,843.

The motion passed unanimously.

Larry Stoudt moved and Michael Kopach seconded a motion to issue a tax refund of \$12.40 to J & R. Orwig Properties P.O. Box 241, Nazareth, Pa for 326 S. Main Street.

The motion passed unanimously.

Larry Stoudt moved and Michael Kopach seconded a motion to issue a tax refund of \$1,801.10 to 550 Green Street Associates due to an assessment reduction.

The motion passed unanimously.

Larry Stoudt moved and Carl R. Strye Jr. seconded a motion to investigate options and then purchase fifteen (15) chairs for Council Chambers. Public Property Chairman Frank S. Maurek will pursue the matter.

The motion passed unanimously.

Law: Michael Kopach moved and Christopher D. Crook seconded a motion to vote on an ordinance prohibiting parking on the south side of West Prospect Street just east of South Green Street. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for approval of the ordinance were Councilpersons Strye, Teel, Fischl, Maurek, Stoudt, Kopach, Donello, Crook and Chiavaroli. Nine (9) voting "Yes" and Ordinance #832 is added to the Borough Code of Ordinances.

The motion passed unanimously.\

Michael Kopach moved and Christopher D. Crook seconded a motion to vote on an ordinance prohibiting parking on the east side of South Main Street from a point on the southeast corner of the Circle. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for approval of the ordinance were Councilpersons Strye, Teel, Fischl, Maurek, Stoudt, Kopach, Donello, Crook and Chiavaroli. Nine (9) voting "Yes" and Ordinance #833 is added to the Borough Code of Ordinances.

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to vote on an ordinance amending Chapter 10 of the Borough Code of Ordinances, regulating the disposal of grass clippings and yard waste on Borough streets, setting procedures for reduction in waste and remediation and providing for liability of homeowners and setting civil and criminal penalties. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for approval of the ordinance were Councilpersons Strye, Teel, Fischl, Maurek, Stoudt, Kopach, Donello, Crook and Chiavaroli. Nine (9) voting "Yes" and Ordinance #834 is added to the Borough Code of Ordinances.

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to advertise for an ordinance which would remove the "One Way" eastbound designation of Park Street between Whitfield and New Streets and allow travel on that portion of the street, in both directions.

The motion passed unanimously.

Environmental Steering & Lighting: The Ecology Report for the month of May 2018 was approved as presented.

Technology: Christopher D. Crook moved and Larry Stoudt seconded a motion to accept the Nazareth Economic Development Commission Report for the month of May 2018 as presented.

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo presented the Police Report for May 2018. Mayor Colondo told Council that the next Neighborhood Watch Meeting would be at 6:00 pm at Council Chambers on Thursday, June 24, 2018 and invited all to attend. Mayor Colondo also told Council about his overseeing of the B B & T Lighthouse Project which was responsible for several flower plantings around the Borough. Mayor Colondo also informed Council that he would be attending a meeting for a coalition which would regulate bigger trucks and that the Police Department has stepped up patrols to keep Nazareth safer. Colondo also swore in new, full time Police Officer Brandon Rader on May 15, 2018.

Solicitor: No report.

Engineer: No report.

Police Chief: No report.

Old Business: None.

New Business: Carl R. Strye Jr. told Council that the Fire Department was ready to stage its annual Carnival and encouraged everyone to attend

There being no further business at 7:38 pm, on a motion by Larry Stoudt, seconded by Carl A. Fischl, the Meeting was adjourned.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President