

## NAZARETH BOROUGH COUNCIL--REGULAR MEETING--OCTOBER 4, 2021

The regular monthly meeting of the Borough of Nazareth was held on Monday, October 4, 2021 at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl A. Fischl, Mayor Lance E. Colondo, Councilpersons, Jessica Teel, Laureen Pellegrino, Michael Kopach, Charles A. Donello, Kayla Green and Christopher D. Crook, Solicitor Alfred S. Pierce, Engineer Albert Kortze, Police Chief Randall Miller and Public Works Superintendent Keith Knecht. Absent was Councilman Carl R. Strye Jr..

Council then recognized the recent passing of former Councilman Frank S. Maurek with a "Moment of Silence". Maurek had served four Council terms and was also an appointed Borough Tax Collector.

Carl A. Fischl moved and Christopher D. Crook seconded a motion to suspend the currently in place "required" masking rule for all Borough indoor meetings. This standard will be revisited and voted upon each month until further notice.

The motion passed unanimously.

Recognition of Citizens From the Floor: Kelsey Kraemer of 317 East Walnut Street addressed Council about her concerns with the possible passage of the Motor Vehicle Ordinance which was listed for a vote on the Meeting Agenda. Kraemer stated that she was speaking on behalf of her family who was present and who reside on East Walnut Street. She told Council that the family is in the landscaping business and cannot park their trailers on East Walnut Street and are therefore forced to park them on S. Fairview Street. The business is their livelihood and they have no garage or rear parking area close by. Kraemer stated that passage of the ordinance would leave them without any options for parking and may end their ability to remain in business. Kraemer concluded by saying that this possible ordinance would greatly impact citizens who are just trying to make a living.

Communications: The Secretary/Treasurer reported on the receipt of a dividend received from Susquehanna Municipal Trust, the Borough's Worker's Compensation insurer in the amount of \$7,334.19. The Borough has also received its 2022 Liquid Fuels allotment number, \$153,435.12 and has received its annual Public Utility Realty Tax Act distribution of \$2,858.17.

The Secretary's minutes from the regular Business Meeting of September 7, 2021 were approved as presented.

On a motion by Michael Kopach seconded by Charles A. Donello, the Treasurer's Report for the month of September 2021 was approved as follows:

General Fund--Cash on Hand August 31, 2021	\$	945,851.23
Waste & Recycling Fund--Cash on Hand August 31, 2021	\$	586,616.67
General Fund--Total Receipts	\$	405,605.19
Waste & Recycling Fund--Total Receipts	\$	123,580.93
General Fund--Total Receipts & Cash	\$	1,351,456.42
Waste & Recycling Fund--Total Receipts & Cash	\$	710,197.60
General Fund--Total Disbursements	\$	387,435.14
Waste & Recycling Fund--Total Disbursements	\$	125,585.46
General Fund--Cash on Hand September 30, 2021	\$	964,021.28
Waste & Recycling Fund--Cash on Hand September 30, 2021	\$	584,612.14
ESSA Payroll Account	\$	2,026.91
Embassy Bank State Fund Checking Account	\$	264,514.21
Embassy Bank Park Account	\$	240,321.52
Embassy Bank Reserve Account	\$	1,132,466.38
Embassy Bank American Rescue Plan Funds	\$	298,480.56
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	25,684.84
Total of All Borough Funds.....	\$	3,512,127.84

Michael Kopach moved and Kayla Green seconded a motion to approve the payment of bills totaling \$513,020.60.

The motion passed unanimously.

Public Property: Carl A. Fischl moved and Michael Kopach seconded a motion to approve the request of Action Karate for a Trunk or Treat event in the Nazareth Park on Saturday, October 30, 2021 from 11:30 am till 1:00 pm. All requirements of the Borough's Parks/Events/Facilities Use Policy have already been met.

The motion passed unanimously.

Carl A. Fischl moved and Lauren Pellegrino seconded a motion to approve a 2022 work schedule for the Pool/Park Manager which begins on April 1st and ends with the closing of the Pool on Labor Day. The Park Manager will be paid every two weeks between April 1st and September 15th

The motion passed unanimously.

Carl A. Fischl moved and Michael Kopach seconded a motion to approve the request of the Greater Valley YMCA to conduct the 15th annual Pumpkin Pie 5K Race on Thanksgiving morning, November 25, 2021 from 8:30 am to 10:30 am. The YMCA will be required to complete an Events Contract, present a certificate of Insurance and provide a \$100 refundable deposit.

The motion passed unanimously.

Carl A. Fischl moved and Charles A. Donello seconded a motion to approve the purchase and installation of new entry doors for the main entrance to Council Chambers. Builders Door & Hardware Inc. of Allentown, PA will perform the work. The price includes the removal of existing doors and hardware, the installation of new weather stripping, bottom sweeps, key fob entry system with 25 key fobs, an enrollment station and a data transfer device for an audit trail of entries. Completed price of the purchase and installation is \$15,100.00. This project was a part of the approved 2021 Public Property Budget

The motion passed unanimously.

Carl A. Fischl moved and Jessica Teel seconded a motion to approve the purchase and installation of a split rail fence for the Borough property on Roth Street from American Fence and Flag of Whitehall, PA. The completed price for the project is \$16,879.00 and includes the removal and disposing of the existing wood pole and post fence in its entirety and the supplying and installation of 685' of premium grade three rail split rail fencing using locust posts and hemlock rails, including a 10' wide double drive gate where the entry is now.

The motion passed unanimously.

Finance: Jessica Teel moved and Carl A. Fischl seconded a motion to acknowledge the receipt of the 2021 Borough's State Pension Aid in the amount of \$48,218.93.

The motion passed unanimously.

Police: No report.

Fire: Laureen Pellegrino moved and Kayla Green seconded a motion to approve the Fire Chief's Report for August 2021.

The motion passed unanimously.

Laureen Pellegrino moved and Kayla Green seconded a motion to direct the Treasurer to turn-over the recently received Fireman's Relief state aid in the amount of \$28,599.84 to Nazareth Fireman's Relief and their Treasurer, Colleen Stevenson.

The motion passed unanimously.

Lauren Pellegrino moved and Kayla Green seconded a motion to approve the nomination of Mark Morella for the Northampton County Outstanding Emergency Personnel Award. If named for the award, Morella would be honored at the Northampton County Festival and Awards Ceremony to be held on October 16, 2021.

The motion passed unanimously.

Lauren Pellegrino moved and Kayla Green seconded a motion to approve the Emergency Management Report for September 2021

The motion passed unanimously.

Lauren Pellegrino moved and Kayla Green seconded a motion to approve the Ambulance Report for September 2021

The motion passed unanimously.

Law: Michael Kopach moved and Christopher D. Crook seconded a motion to vote on an amendment to the Borough's parking ordinance prohibiting the parking of unattached trailers on any Borough street. The motion passed unanimously. Voting "Yes" for passage were Councilpersons Teel, Fischl, Pellegrino, Kopach, Donello, Green, Crook and Chiavaroli. Eight (8) voting "Yes" for passage and Ordinance #866 is adopted into the Borough Code of Ordinances.

Michael Kopach moved and Kayla Green seconded a motion to approve the report of the Zoning & Code Enforcement Officer for September 2021.

The motion passed unanimously.

Environmental Steering & Lighting: The Environmental Steering Report for the month of September 2021 was approved as presented.

Charles A. Donello moved and Michael Kopach seconded a motion to approve a two year extension to the 2019 Solid Waste Contract with J P Mascaro & Son for the years 2022 and 2023. The initial contract document contained typographical errors which J P Mascaro has now corrected, also contained two optional one year add-ons and provided a two year option bid. Based on the corrected bid form for Option Year 1 and Option Year 2, I move that we extend the Solid Waste Contract with J P Mascaro for the Years 2022 and 2023. Discussion followed. Christopher D. Crook asked for an explanation of the error in the original agreement that required correction and was told it was a mathematical totaling mistake and not contract wording.

The motion passed unanimously.

Technology: Kayla Green moved and Laureen Pellegrino seconded a motion to approve the installation of a "Firewall Update" for the Borough computer system at a cost of \$434.12 through East Coast Networking.

The motion passed unanimously.

Kayla Green moved and Christopher D. Crook seconded a motion to approve the NEDC Report for September 2021.

The motion passed unanimously.

Public Works: Christopher D. Crook moved and Kayla Green seconded a motion to approve the Public Works Report of activity for the month of September 2021.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to direct the Secretary to place an ad in the Nazareth Key to advise citizens of the Borough's procedures for the Fall 2021 collection of leaves.

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo presented the Police Report for September 2021. Mayor Colondo also reminded everyone of upcoming events like the Halloween Parade on Saturday, October 16th, the fall Festival on Main Street immediately after the Parade and the Police sponsored Cars N' Coffee Event on October 31st.

Solicitor: No report.

Engineer: No report.

Old Business: None.

New Business:

There being no further business at 7:27 pm, on a motion by Michael Kopach, seconded by Laureen Pellegrino, the Meeting was adjourned.

---

Paul A. Kokolus, Secretary

---

Daniel Chiavaroli, President

