

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--JUNE 5, 2017

The regular monthly meeting of Council of the Borough of Nazareth was held on Monday, June 5, 2017, at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor John N. Samus, Councilpersons Jessica Teel, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello and Brian F. Regn, Solicitor Alfred S. Pierce, Engineer Albert Kortze, Public Works Superintendent Robert Reimer and Police Commissioner Randall Miller. Absent was Councilman Lance E. Colondo,

Recognition of Citizens From the Floor. Becky Butz of 37 N. Broad Street commented on Nazareth being named the seventeenth (17th) Safest City in Pennsylvania for 2016.

Communications:

The Secretary's minutes from the regular meeting of May 1, 2017 were approved as presented.

General Fund--Cash on Hand April 30, 2017	\$	370,398.64
Waste & Recycling Fund--Cash on Hand April 30, 2017	\$	402,136.84
General Fund--Total Receipts	\$	268,352.09
Waste & Recycling Fund--Total Receipts	\$	8,337.32
General Fund--Total Receipts & Cash	\$	638,750.73
Waste & Recycling Fund--Total Receipts & Cash	\$	410,474.16
General Fund--Total Disbursements	\$	328,231.21
Waste & Recycling Fund--Total Disbursements	\$	-0-
General Fund--Cash on Hand May 31, 2017	\$	310,519.52
Waste & Recycling Fund--Cash on Hand May 31, 2017	\$	410,474.16
ESSA Payroll Account	\$	163.47
ESSA Loan Account	\$	-0-
State Fund Checking Account - Embassy Bank	\$	232,109.34
State Fund Money Market	\$	-0-
Improvement Fund	\$	-0-
Reserve Funds - Embassy Bank	\$	1,528,841.09
Park Account - Embassy Bank	\$	32,739.51
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	25,046.07
Total of All Borough Funds.....	\$	2,539,893.16

Michael Kopach moved and Larry Stoudt seconded a motion to approve the Treasurer's Report for the month of May 2017 and to pay the bills in the total amount of \$328,231.21. The motion passed unanimously.

An Emergency Management report for the month of May 2017 was not presented.

A Report of activity for May 2017 for the Nazareth Ambulance Corps was not presented.

Larry Stoudt moved and Brian F. Regn seconded a motion to approve the Zoning and Code Enforcement Reports for May 2017. The motion passed unanimously.

Law. No report.

Fire. Jessica Teel moved and Larry Stoudt seconded a motion to approve the Fire Chief's Report for May 2017.

The motion passed unanimously.

Jessica Teel moved and Charles A. Donello seconded a motion to invite Fire Chief John Deutsch, Police Commissioner Randall Miller and Ambulance Director Jennifer McCloskey to the July Business Meeting on Wednesday, July 5, 2017 at 6:00 pm, to receive the "Stars" Award for their service to the Borough. The appliquéd "Stars" from soon to be destroyed U.S. Flags are removed by a patriotic organization and are then presented to police, fire and emergency personnel in recognition of the services they perform.

The motion passed unanimously.

Police. Carl A. Fischl moved and Brian F. Regn seconded a motion approve the request of the Nazareth/Bath Area Chamber of Commerce to hold the annual Kazoo Parade with a parade route through the Borough on Tuesday, July 4, 2017 at 9:30 am. Use of Council Chambers at approximately 10:30 am is also approved.

The motion passed unanimously.

Public Property. Frank S. Maurek moved and Charles A. Donello seconded a motion to direct the Secretary to send out bid inquiries for the Borough's purchase of 2017-2018 fuel oil.

The motion passed unanimously.

Frank S. Maurek moved and Carl A. Fischl seconded a motion to direct the Secretary to send out bid inquiries for the 2017-2018 HVAC and other maintenance contracts.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to approve the low bid of Barker & Barker of Bethlehem, Pa for the Parking Lot Expansion Project at the Library. Three bids were received and the Barker & Barker low bid was twenty three thousand, five hundred and twenty (\$23,520.00) dollars.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to authorize payment of the final Spotts Brothers invoices for completion of the air conditioning work at 134 S. Main Street as approved by the Borough Engineer. Follow up adjustments to the new air conditioning system will

be covered at no cost to the Borough under the maintenance agreement that is part of the installation package. The amount of the final payment is sixteen thousand, three hundred and eighty six (\$16,386.15) dollars and fifteen cents and there is a retainage amount.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to authorize a Pool admission rate of one (\$1.00) dollar for everyone not in possession of a Pool Pass on Labor Day, Monday, September 4, 2017.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to approve use of the tennis courts in the Park by Kathy Heller representing the USTA for June 26th till June 29th from 6:00 pm till 7:30 pm, July 10th till July 13th from 6:00 pm till 7:30 pm and for July 31st till August 3rd from 6:00 pm till 7:30 pm.

The motion passed unanimously.

Frank S. Maurek moved and Carl A. Fischl seconded a motion approve the bid of Signarama for one thousand, thirty one (\$1,031.70) dollars and seventy cents for replacement of the Police Sign which was accidentally knocked down.

The motion passed unanimously.

Finance. Larry Stouidt moved and Brian F. Regn seconded a motion to approve Resolution No. 6-17 honoring Sam Borick of the Borough and Troop 44 for attaining the rank of Eagle Scout as follows:

WHEREAS, the Council of the Borough of Nazareth desires to recognize the achievements of Sam Borick, a citizen of the Borough of Nazareth and a member of Boy Scout Troop No. 44 sponsored by the Bushkill Township Volunteer Fire Company of Bushkill Township, Pennsylvania,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that Council of the Borough of Nazareth commends and recognizes the achievements of Sam Borick a member of Troop No. 44, Boy Scouts of America, upon attaining the rank of Eagle Scout. Sam Borick constructed and placed the Library boxes for the collection and return of books. Borick has also received a number of awards and commendations in addition to his leadership roles and various positions within his Troop. Council wishes to recognize the achievements of the young people of our community, particularly those participating in civic organizations who have achieved exceptional levels of performance in serving their community. Sam Borick has done that and so much more and justifiably deserves the recognition we are proud to bestow on him on this day.

AND NOW, this fifth day of June, 2017, Nazareth Borough Council commends and honors Sam Borick for achieving the rank of Eagle Scout and directs the Secretary to issue a

certificate memorializing this Resolution for presentation to an outstanding young citizen of the Borough of Nazareth.

The motion passed unanimously.

Larry Stoudt moved and Frank S. Maurek seconded a motion to approve Resolution No. 6-17-A honoring Tristin Liberti of the Borough and Troop 44 for attaining the rank of Eagle Scout as follows:

WHEREAS, the Council of the Borough of Nazareth desires to recognize the achievements of Tristin Liberti, a citizen of the Borough of Nazareth and a member of Boy Scout Troop No. 44 sponsored by the Bushkill Township Volunteer Fire Company of Bushkill Township, Pennsylvania,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that Council of the Borough of Nazareth commends and recognizes the achievements of Tristin Liberti a member of Troop No. 44, Boy Scouts of America, upon attaining the rank of Eagle Scout. Tristin Liberti did important work and performed upgrades to our Library for his Eagle Scout Project. Council wishes to recognize the achievements of the young people of our community, particularly those participating in civic organizations who have achieved exceptional levels of performance in serving their community. Tristin Liberti has done that and so much more and justifiably deserves the recognition we are proud to bestow on him on this day.

AND NOW, this fifth day of June, 2017, Nazareth Borough Council commends and honors Tristin Liberti for achieving the rank of Eagle Scout and directs the Secretary to issue a certificate memorializing this Resolution for presentation to an outstanding young citizen of the Borough of Nazareth.

The motion passed unanimously.

Larry Stoudt moved and Charles A. Donello seconded a motion to approve the renewal of all Borough insurances with Brown & Brown of the Lehigh Valley at a total cost of \$184,138. The renewal includes liability, vehicles, inland marine, contractor's equipment, workmen's compensation and police and public officials errors and omissions with Brown & Brown of the Lehigh Valley and the Susquehanna Municipal Trust Fund, the State Worker's Fund for Fireman's coverage and also Stratford Insurers for our Public Officials Policy and Employee Practices. Total cost of the Municipal Entity Insurance Package to include Worker's Compensation coverage is \$184,138. The 2016 - 2017 package cost was \$197,343 and in 2017-2018 the new total with all approvals will insure a savings of \$13,205. The renewal includes professional services for administering the Borough's Worker's Compensation coverage with both the State Fund for our volunteer firemen...an added \$18,232 which is in the total, administering the regular Borough Worker's Compensation with the recently joined Susquehanna Municipal Trust...\$45,783 in 2017 premiums, administering benefits services for health, dental, optical and life insurances and their yearly renewals plus Human Resource consulting and compliance counseling. Total one year decrease from last year is \$13,205.

The motion passed unanimously.

Larry Stoudt moved and Michael Kopach seconded a motion to direct the Treasurer to make payment of the final Spotts Brothers invoices for completion of the air conditioning work at 134 S. Main Street as approved by the Borough Engineer and a motion approved through this date's Public Property Agenda. Follow up adjustments to the new air conditioning system will be covered at no cost to the Borough under the maintenance agreement that is part of the installation package. The amount of the final payment is sixteen thousand, three hundred and eighty six (\$16,386.15) dollars and fifteen cents and there is a retainage amount.

The motion passed unanimously.

Public Works. Michael Kopach moved and Larry Stoudt seconded a motion to accept the Public Works Report for June 2017.

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to reschedule the July 2017 Borough Business Meeting to Wednesday, July 5, 2017 at 6:00 pm at Council Chambers and to direct the Secretary to properly advertise the change in a publication of general circulation and in the Nazareth Key.

The motion passed unanimously.

Ecology & Lighting. Charles A. Donello moved and Brian F. Regn seconded a motion to approve the payment of \$400 to Robert Oswald for his work in spreading the Borough's 2016 collected leaves.

The motion passed unanimously.

Charles Donello reported that the Circle Lighting Project would begin around June 10, 2017 and that the new owners of the former Essroc Cement Company, Heidelberg-Hanson Cement, have been contacted and will begin cleanup of many areas in proximity to properties they own.

Technology. Brian F. Regn moved and Carl A. Fischl seconded a motion to approve the purchase of two licenses for hand-held GIS devices at a cost of thirteen hundred and ten (\$1,310.16) dollars and sixteen cents each for a total of two thousand, six hundred and twenty (\$2,620.32) dollars and thirty two cents.

The motion passed unanimously.

Brian F. Regn moved and Carl A. Fischl seconded a motion to officially recognize the receipt of Pennsylvania Borough's Association "Service Awards" by Councilman Charles A. Donello for ten (10) years of service, Mayor John N. Samus for twenty (20) years of service, Secretary/Treasurer Paul Kokolus for twenty (20) years of service and Vice President Larry Stoudt for forty (40) years of service.

The motion passed unanimously.

Brian F. Regn moved and Larry Stoudt seconded a motion to approve an upgrade to the Borough's website allowing expanded access to it from mobile devices at a one-time cost of three hundred (\$300.00) dollars. New Arrival Studios will perform the upgrade.

The motion passed unanimously.

Mayor. Mayor John Samus read the May Police Report and the Mayor's Report for June 2017. Mayor Samus commented on the progress that the Police Department has been making to include citations issued during the recent Seat Belt Program. Mayor Samus also commented on the increased truck traffic passing through our Borough

Old Business: None.

New Business: President Chiavaroli commented on the direction of the Borough in relation to events in the Park, the downtown and at Veterans Memorial Square. Chiavaroli referenced the recent Food Truck Festival and the tremendous attendance it had in its second year. Chiavaroli also spoke of events like Bike Fest, the annual Kazoo Parade and Martin on Main Street and the message about our town that these special days send out to our area about what Nazareth is and that everyone is welcome to enjoy what we have to offer. He asked if everyone was on board about where Nazareth is headed and if we wanted to remain as a "positive effect" town which opens its arms to visitors, new business and events like the ones we have come to enjoy. Chiavaroli stated that Council must decide which way we should approach future events in relation to scheduling, permits, notifications, police costs and even cooperation between the two Chambers, the Downtown Manager and the Nazareth Economic Development Commission.

There being no further business, on motion by Larry Stoudt, seconded by Michael Kopach, the meeting was adjourned at 7:10 pm.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President