

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--JUNE 5, 2023

The regular monthly meeting of the Borough of Nazareth was held on Monday, June 5, 2023 at 6:00 p.m.. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl A. Fischl, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jeffrey Corpora, Lauren Pellegrino, Charles A. Donello, Kayla Green, Christopher D. Crook and Michael Kopach, Solicitor Alfred S. Pierce, Borough Engineer Albert Kortze and Public Works Superintendent Keith Knecht. Absent was Police Chief Randall Miller.

Recognition of Citizens from the Floor: None

Communications: None.

The Secretary's Minutes from the regular meeting of May 1, 2023 were approved as presented.

On a motion by Christopher D. Crook, seconded by Kayla Green, the Treasurer's Report for the month of May 2023 was approved as follows:

General Fund--Cash on Hand April 30, 2023	\$	636,679.74
Waste & Recycling Fund--Cash on Hand April 30, 2023	\$	1,204,605.17
General Fund--Total Receipts	\$	659,618.37
Waste & Recycling Fund--Total Receipts	\$	7,566.51
General Fund--Total Receipts & Cash	\$	1,296,298.11
Waste & Recycling Fund--Total Receipts & Cash	\$	1,212,171.68
General Fund--Total Disbursements	\$	645,299.64
Waste & Recycling Fund--Total Disbursements	\$	1,012,193.55
General Fund--Cash on Hand May 31, 2023	\$	651,068.47
Waste & Recycling Fund--Cash on Hand May 31, 2023	\$	199,978.13
ESSA Payroll Account	\$	2,845.87
Embassy Bank State Fund Checking Account	\$	389,439.05
Embassy Bank Park Account	\$	110,067.34
Embassy Bank American Rescue Plan	\$	8,496.57
Embassy Bank Reserve Account	\$	32,901.32
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	26,545.33
Pennsylvania Investment Trust Fund (Amer Rescue Plan)	\$	597,882.23
Pennsylvania Investment Trust Fund (New Reserve Acct)	\$	1,114,695.71
Pennsylvania Investment Trust Fund (New Sanitation Acct)	\$	650,340.28

Total of All Borough Funds..... \$ 3,784,260.30

Jeffrey Corpora moved and Charles A. Donello seconded a motion to approve the payment of bills totaling \$645,229.64.

The motion passed unanimously.

Public Property: Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to direct the Nazareth Borough Municipal Authority to proceed with its proposed addition to the Council Chambers project. The Authority presented details of the project to Council at the June 1, 2023 Workshop Meeting and with passage of this motion, NBMA can finalize the potential lease and the design and then move ahead with construction following a Public Meeting on July 13, 2023 and a review of the findings of that meeting. It is understood that any final changes to the original proposal must be approved by Council.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve the request of the NEDC for the additional closure of S. Main Street from Belvidere to West Walnut Street on Saturday, July 29, 2023 from 8:00 am for use by Farmer's Market vendors during the 2023 Martin On Main Event. The earlier 8:00 am street closure is needed for setup by Farmer's Market vendors and adds to the prior street closure approval which had closed South Main Street only from the Circle to Belvidere Street.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve use of the Park on July 25, 2023 from 6:00 - 8:00 pm for First Responder Ice Cream Night. The event, sponsored and financed by Thrivent Financial of Mauch Chunk Street in the Borough, will provide free scoops of ice cream for patrons while seeking donations for the Borough's First Responders

The motion passed unanimously.

Carl R. Strye Jr. moved and Jeffrey Corpora seconded a motion to approve an advertised Public Meeting at which details of the proposed addition to Council Chambers will be presented. There will be a question and answer period after drawings and schematics of the proposed addition are shown. The event is scheduled for Thursday, July 13, 2023 from 5:00 pm till 7:00 pm at Council Chambers, 159 W. Center Street.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve the 2023 Kazoo Parade to be held on Saturday, July 1, 2023 at 10:00 am. The approval includes use of Council Chambers at the conclusion of the Parade.

The motion passed unanimously.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to officially name the Borough's newest playground at Council Chambers, "The Veteran's Memorial Square Playground" ...In Honor of Larry Stoudt.

The motion passed unanimously.

Finance: Jeffrey Corpora moved and Charles A. Donello seconded a motion to approve the renewal of the proposed Borough package of insurances with Brown & Brown of the Lehigh Valley at a total cost of \$165,761. The total represents an increase from the 2022 total of \$149,538. The "package" renewal includes liability, vehicles, inland marine, contractor's equipment and police and public officials errors and omissions with Brown & Brown of the Lehigh Valley and also Trident Insurance Group for our Public Officials Policy and Employee Practices. Trident would provide the general liability, law enforcement and vehicle policies while Selective Insurance Group would provide inland marine and property coverage. Total cost of the Municipal Entity Insurance Package to include Worker's Compensation coverage is \$260,567. The 2022 total was \$227,077. The renewal includes professional services for administering the Borough's Worker's Compensation coverage with both the State Fund for our volunteer firemen and administering the regular Borough Worker's Compensation with Susquehanna Municipal Trust at an annual cost of \$79,001. State Worker's Insurance Fund coverage for our firemen is an additional \$15,805. Total premiums also include administering benefits services for health insurances and their yearly renewals plus Human Resource consulting and compliance counseling.

The motion passed unanimously.

Police: Carl A. Fischl moved and Carl R. Strye Jr. seconded a motion to approve the hiring of Pierce Petrozelli as a part time police officer. Petrozelli's hiring is conditioned upon the passage of all necessary certifications and background checks.

The motion passed unanimously.

Carl A. Fischl moved and Laureen Pellegrino seconded a motion to increase the hourly wage of all Traffic Control Officers from the current \$13.00 per hour to \$15.00 per hour.

The motion passed unanimously.

Fire: Laureen Pellegrino moved and Kayla Green seconded a motion to approve the Emergency Management Report for May 2023.

The motion passed unanimously.

Laureen Pellegrino moved and Kayla Green seconded a motion to approve the Fire Chief's Report for April 2023.

The motion passed unanimously.

Laureen Pellegrino moved and Carl R. Strye Jr. seconded a motion to approve Resolution No. 6-23 - A which certifies the Borough's filing of a Municipal Fire Department Capital Grant Program proposal seeking \$100,000 in grant assistance for reconstruction of the floor of the Firehouse as follows:

WHEREAS, the Borough of Nazareth, is eligible to apply for a 2023 State Fire Marshall Fire Department Capital Grant,

WHEREAS, the Vigilance Hose Fire Company No. 1, an all volunteer fire company, has served the Borough continuously since May 17, 1897,

WHEREAS, the increase in the weight of and the number of fire vehicles stored in our Firehouse has caused serious deterioration to the concrete floor compromising the safety of the building structure and its ability to safely house fire equipment and our critical response fire vehicles,

WHEREAS, Nazareth Borough Council, our Borough Engineer and our Fire Committee have all identified the dangers of the situation, the possibility of a catastrophic incident and the urgent need for timely repairs,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that the Borough seeks the assistance of the State Fire Marshall Fire Department Capital Grant Program to help fund the repairs needed to replace the Firehouse floor. The requested funding would be used for the total demolition of the existing defective floor and a replacement of a poured concrete floor in its place. The assistance of the Fire Department Capital Grant Program is solicited to help fund this most important facility renovation and replacement. The Borough seeks one hundred thousand (\$100,000.00) dollars in grant assistance and is prepared to provide eighty thousand (\$80,000.00) dollars in grant match funding to make this demolition, removal and rebuilding become a reality. The Borough Secretary/Treasurer, Paul A. Kokolus, is therefore discharged to write a grant proposal and request consideration for this funding and to place the grant match amount in the Borough's 2023 Municipal Operating Budget

The motion passed unanimously.

Law: Michael Kopach moved and Christopher D. Crook seconded a motion to approve the May 2023 Code Enforcement Report.

The motion passed unanimously.

Michael Kopach moved and Laureen Pellegrino seconded a motion to approve ordinance amendments to the parking ordinance to properly establish a 15 minute space, two one-hour spaces and to establish "No Parking" in two of those spaces in the southwest corner of the Circle, on Saturday mornings during the operation of the Farmer's Market. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for passage were Councilpersons Strye, Corpora, Fischl,

Pellegrino, Kopach, Donello, Green, Crook and Chiavaroli. Nine (9) voting "Yes" for passage. There were no "No" votes and Ordinance #877 is adopted into the Borough Code of Ordinances.

Environmental Steering & Lighting: Charles A. Donello moved and Christopher D. Crook seconded a motion to accept with regret, the resignation of Brian DeMarco, the Upper Nazareth Township representative on the Nazareth Borough Municipal Authority. DeMarco's term would have ended on December 31, 2024.

The motion passed unanimously.

Charles A. Donello moved and Laureen Pellegrino seconded a motion to direct the Engineer to begin the process of writing up specifications for the upcoming Refuse and Recycling contract for 2024 and beyond.

The motion passed unanimously.

Technology: Kayla Green moved and Carl A. Fischl seconded a motion to approve the purchase of two PC's for use in the Police Department at a cost of \$6,020.50.

The motion passed unanimously.

Public Works: Christopher D. Crook moved and Michael Kopach seconded a motion to approve the Public Works Report of activity for the month of May 2023.

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo presented the Police Report for May 2023. Mayor Colondo reminded everyone about the Food Truck Festival to occur on Belvidere Street in the downtown on June 17, 2023.

Solicitor: No report.

Engineer: No report.

Police Chief: No report.

Old Business: None

New Business: None.

There being no further business at 6:31 pm, on a motion by Carl A. Fischl seconded by Jeffrey Corpora, the Meeting was adjourned.

