

## NAZARETH BOROUGH COUNCIL--REGULAR MEETING--MAY 5, 2025

The regular monthly meeting of the Borough of Nazareth was held on Monday, May 5, 2025 at 6:00 p.m. at the Nazareth Regional Ambulance Corps Building. The meeting was called to order by the Vice President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were Vice President Carl R. Strye Jr., Mayor Lance E. Colondo, Councilpersons Cindy Corpora, Carl A. Fischl, Laureen Pellegrino, Michael Kopach, Kayla Green and Christopher D. Crook, Solicitor Alfred S. Pierce, Police Chief Randall Miller and Public Works Superintendent Keith Knecht. Absent was President Daniel Chiavaroli (attended remotely), Councilman Charles A. Donello and Borough Engineer Michael Schallock.

Recognition of Citizens from the Floor: Sherry Payonk of Seip Avenue questioned if weapons would be allowed in Black Rock Woods following the Borough's purchase of the property.

Kimberly Houck asked Council if any progress had been made on adding a handicapped playground or special handicapped playground equipment to an existing playground within the Borough.

Communications: None.

On a motion by Christopher D. Crook, seconded by Kayla Green, the Secretary's minutes from the regular meeting of April 7, 2025 were approved as presented.

On a motion by Michael Kopach seconded by Kayla Green, the Treasurer's Report for the month of April 2025 was approved as follows:

General Fund--Cash on Hand March 31, 2025	\$ 1,118,237.17
Waste & Recycling Fund--Cash on Hand March 31, 2025	\$ 192,408.62
General Fund--Total Receipts	\$ 243,347.49
Waste & Recycling Fund--Total Receipts	\$ 168,722.05
General Fund--Total Receipts & Cash	\$ 1,361,584.66
Waste & Recycling Fund--Total Receipts & Cash	\$ 361,130.67
General Fund--Total Disbursements	\$ 807,169.31
Waste & Recycling Fund--Total Disbursements	\$ 233,717.16
General Fund--Cash on Hand April 30, 2025	\$ 554,415.35
Waste & Recycling Fund--Cash on Hand April 30, 2025	\$ 127,413.51
ESSA Payroll Account	\$ 4,601.27

Embassy Bank State Fund Checking Account	\$	8,443.18
Embassy Bank Park Account	\$	34,631.50
Embassy Bank American Rescue	\$	8,522.65
Embassy Bank Reserve Account	\$	32,995.90
Pennsylvania Investment Trust Fund (Amer Rescue Plan)	\$	2,040.71
Pennsylvania Investment Trust Fund (New Reserve Acct)	\$	727,425.50
Pennsylvania Investment Trust Fund (New Sanitation Acct)	\$	720,365.17
Pennsylvania Investment Trust Fund (New Sanitation ESSA Acct)	\$	199,137.23
Pennsylvania Investment Trust Fund (Reg & Term Park Acct.Invstmt)	\$	42,278.28
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	29,135.92
Pennsylvania Investment Trust Fund (Reg + Term Liquid Fuels)	\$	583,269.11
Total of All Borough Funds.....	\$	3,074,675.28

Laureen Pellegrino moved and Kayla Green seconded a motion to approve the payment of bills totaling \$965,886.47.

The motion passed unanimously.

Public Property: Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve the conducting of one (1) Sensitivity, Sexual Harassment and Child Handling training session to be held in the Park pavilion at 11:00 am on Saturday, May 17, 2025. All newly hired Pool employees are required to attend one of these sessions. The seminar/training sessions are open to all Borough employees and Refreshment Stand employees are also invited guests at no charge.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve the annual Kazoo Parade on Friday, July 4, 2025 at 10:00 am through the Borough's downtown with a ceremony at Council Chambers at the parade's conclusion

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to grant permission to the Nazareth Moravian Church to post signs in the Circle for their Rummage Sale.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve Resolution 5 - 25 certifying the Borough's submission of a 2025 Greenways, Trails and Recreation Grant with the Pennsylvania Department of Community and Economic Development (DCED) seeking \$18,700 in

funding for a "master plan" planning study for Black Rock Woods. The Borough's required 15% grant match for this grant, if awarded, would be \$3,300.00, as follows:

A Resolution of the Borough of Nazareth, County of Northampton, Commonwealth of Pennsylvania to apply, for a DCED Greenways, Trails and Recreation Program Funding Grant

WHEREAS, Nazareth Borough ("Applicant") desires to undertake the project , "Planning for Black Rock Trails" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Community and Economic Development, a grant for the purpose of planning for walking trails and future use of Black Rock Woods and carrying out this project; and

WHEREAS, the application package includes a document entitled Terms and Conditions of Grant; and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant" including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the applicant by "Daniel Chiavaroli", who at the time of signing, has a Title of "Council President" and the e-mail address of "nazchiv@gmail.com" and by Paul Kokolus", who at the time of signing has the Title of "Secretary/Treasurer and the e-mail address of pakofnazpa@gmail.com.
2. If these officials signed the Grant Application Electronic Authorization prior to the passage of this Resolution, the grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Officials, will become the applicant/grantee's executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Officials who, at the time of the signing of the amendment, have the "Titles" specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the Council of the Borough of Nazareth at a regular meeting held May 5, 2025 and said Resolution has been recorded in the Minutes of Nazareth Borough and remains in effect as of this date.

The motion passed unanimously.

Finance: Cindy Corpora moved and Laureen Pellegrino seconded a motion to acknowledge the submission of the fourth year "Annual Report" required by the U.S. Treasury Department for receipt of

funds from the American Rescue Plan. The first half of the funding...\$298,411.92... was received on June 10, 2021 and the second half...\$299,355.42... was received on September 9, 2022. The final total amount of the American Rescue Plan funding is \$597,767.34. The Borough officially filed and accepted provisions of the "Standard Allowance" for Non-Entitlement Units (NEU's) of government. The balance of the funds, \$597,767.34 was inserted/transferred into the Borough's 2023 Operating Budget.

The motion passed unanimously.

Cindy Corpora moved and Kayla Green seconded a motion to certify the submission of \$40,000 into the Borough's PLGIT Park Fund at a rate of 4.18%. The funds come from the prepayment of the proceeds of a Pennsylvania EDCDI Grant for the addition of new bathrooms at Essroc Fields.

The motion passed unanimously.

Cindy Corpora moved and Carl A. Fischl seconded a motion to certify the submission of \$75,000 to the Borough's PLGIT ESSA Garbage Fund at a rate of 4.16%. The funds come from the regular collection of Refuse & Recycling fees.

The motion passed unanimously.

Cindy Corpora moved and Carl A. Fischl seconded a motion to acknowledge semi-annual Payment #23 of 34 total payments on the Borough's borrowing of \$5.5 million dollars in 2014-2015 at a fixed rate of 3.11%. The payment to ESSA Bank of \$215,480 contained interest of \$36,480.00 and principal of \$179,000.00. Eleven payments remain on the borrowing which will be complete after the November 1, 2030 payment.

The motion passed unanimously.

Police: Carl A. Fischl moved and Christopher D. Crook seconded a motion to approve the revised civil service rules as prepared and adopted by the civil service commission effective immediately.

The motion passed unanimously.

Carl A. Fischl moved and Laureen Pellegrino seconded a motion to direct the Nazareth Borough Civil Service Commission to begin the examination process and establish an eligibility list of candidates for the position of Patrol Officer.

The motion passed unanimously.

Carl A. Fischl moved and Kayla Green seconded a motion to authorize the Civil Service Commission to advertise a \$6,000 hiring bonus to any candidate hired by the Borough on or after June 1, 2025 for the position of full-time patrol officer. The bonus payment shall be included with the officer's first payroll following employment and is subject to a graduated 3-year reimbursement agreement. Discussion followed. Christopher Crook asked if we could put an "end date" to the offer of

the bonus and make the end date on June 1, 2027. Laureen Pellegrino asked if interest would be charged on any payback of a bonus that ended before the grace period. Michael Kopach asked for opinions on paying the bonus in three (3) installments of \$2,000 each.

The motion passed unanimously.

Technology: Laureen Pellegrino moved and Kayla Green seconded a motion to approve the April 2025 monthly incident report for the Police Department from the Borough's IT provider, Infradapt.

The motion passed unanimously.

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The motion passed unanimously.

Laureen Pellegrino moved and Kayla Green seconded a motion to approve the purchase of a 15 piece InfraPrem Facility Series Cloud Managed IP Camera Bundle and the installation of the cameras in the Borough Police Department at a cost of \$118,100.01 from the Borough's IT provider, Infradapt. Discussion followed. A motion amendment changed the price downward from the advertised Agenda price of \$126,338.76 to the new price of \$118,100.01 following notification of the change/decrease by the vendor. The motion amendment was unanimously approved. Laureen Pellegrino explained the process of arriving at this point with a quote for the cameras. Carl R. Strye Jr. pointed to recent camera installation by the Vigilance Hose Fire Company in which they paid a fraction of the price for the work they had done and asked if that company could be asked to quote for the work. Christopher Crook pointed to earlier bid solicitations and stated that Infradapt was a PEPPM cooperative provider with a registered price. Police Chief Randall Miller commented on the state of the current cameras and the need for the upgrade. Carl A. Fischl stated that in the name of building safety, the camera upgrade was needed.

The motion passed. There was one (1) "No" vote cast by Vice President Carl R. Strye Jr.

Law: Michael Kopach moved and Christopher D. Crook seconded a motion to approve the April 2025 Zoning & Code Enforcement Reports. Christopher Crook asked why the requested additional details about follow-ups on fines, enforcements and warnings had not been added to the monthly reports. Crook stated that these added details had been specifically requested at meetings with the Borough's Code Enforcement officer.

The motion passed unanimously.

Michael Kopach moved and Kayla Green seconded a motion to advertise an ordinance to prohibit the use of "jake brakes" on Route 248 within Borough limits.

The motion passed unanimously.

Environmental Steering & Lighting: Carl A. Fischl moved and Kayla Green seconded a motion to accept and approve the Environmental Steering Report for April 2025.

The motion passed unanimously.

Fire: Kayla Green moved and Michael Kopach seconded a motion to approve the Fire Chief's Report for March 2025. Councilman Kopach commended the Fire Department about their performance of their duties with the recent fire on South Main Street.

The motion passed unanimously.

Kayla Green moved and Christopher D. Crook seconded a motion to approve the Emergency Management Report for April 2025.

The motion passed unanimously.

Kayla Green moved and Christopher D. Crook seconded a motion to donate two thousand (\$2,000.00) dollars to the Vigilance Hose Fire Company #1 to help subsidize the annual Nazareth Day Fireworks Display to be held at dusk on Saturday, July 19, 2025 in the Borough Park.

The motion passed unanimously.

Public Works: Christopher D. Crook moved and Kayla Green seconded a motion to approve the report of activity for the Public Works Department for the month of April 2025.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to direct the Secretary to advertise for the hiring of "seasonal" Public Works employees at a rate of \$15.00 per hour.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to appoint Public Works Superintendent Keith Knecht to negotiate for pricing for all types of the Borough's needed Rental Equipment. "No" bids were received for Rental Equipment in two separate public bid solicitations.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to approve the placement of two signs in the Circle for thirty days by the Nazareth Moravian Church for their annual Rummage Sale.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to place public bid ads for the work required to do the repaving of Garden Terrace.

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo reminded everyone of upcoming Borough events including the Rotary Club Park cleanup, Saturday May 17, 2025 from 9:00 am till noon, The Pet Parade on May 31, 2025 and the Memorial Day Parade on Monday May 26, 2025.

Solicitor: No report.

Engineer: No report.

Police Chief: No report.

Old Business: None.

New Business: Laureen Pellegrino asked that Council consider scheduling a "Special Meeting" to entertain discussions about the recent drop in Borough cash from Council's spending on large projects with "six figure" price tags. Pellegrino expressed concerns about getting Borough finances back to a comfortable position by putting some spending curbs in place for discretionary spending.

There being no further business at 7:02 pm, on a motion by Carl A. Fischl, seconded by Kayla Green, the Meeting was adjourned.

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Paul A. Kokolus, Secretary

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Daniel Chiavaroli, President