

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--OCTOBER 5, 2020

The regular monthly meeting of the Borough of Nazareth was held on Monday, October 5, 2020 at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl A. Fischl, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jessica Teel, Kayla Green, Laureen Pellegrino, Michael Kopach, Charles A. Donello and Christopher D. Crook, Solicitor Alfred S. Pierce, Engineer Albert Kortze, Police Chief Randall Miller and Public Works Superintendent Keith Knecht.

Recognition of Citizens From the Floor: Lauren Bertucci of the Lehigh Valley Chamber of Commerce told Council that further changes were being considered for the Chamber's requested Fall 2020 Festival. Bertucci also was also seeking guidance and suggestions for the Borough's Friday, December 11, 2020 Tree Lighting Ceremony.

James Rasy of 66 W. High Street told Council that he had concerns about truck traffic and speeding on his street. Rasy asked if the speed limit could be lowered and new signs could be installed.

Gary Wolf of 103 E. High Street stated that the intersection near his home was growing increasingly more dangerous. Wolf had concerns about motorists running the North Broad Street "Stop Sign" and others who slow but do not come to a complete stop.

Dean Brodt, property manager for St. John's Lutheran Church, told Council of all of the contributions that his church makes to the community. Brodt told Council that he was disappointed by the Council decision to not permit two additional fifteen minute parking spots next to the Church on East Prospect Street.

Communications: None.

The Secretary's minutes from the regular Business Meeting of September 8, 2020 were approved as presented.

On a motion by Michael Kopach seconded by Charles A. Donello, the Treasurer's Report for the month of September 2020 was approved as follows:

General Fund--Cash on Hand August 31, 2020	\$ 1,057,213.22
Waste & Recycling Fund--Cash on Hand August 31, 2020	\$ 392,328.64
General Fund--Total Receipts	\$ 291,209.98
Waste & Recycling Fund--Total Receipts	\$ 112,669.16
General Fund--Total Receipts & Cash	\$ 1,348,423.20

Waste & Recycling Fund--Total Receipts & Cash	\$	504,997.80
General Fund--Total Disbursements	\$	317,679.57
Waste & Recycling Fund--Total Disbursements	\$	55,932.00
General Fund--Cash on Hand September 30, 2020	\$	1,030,743.63
Waste & Recycling Fund--Cash on Hand September 30, 2020	\$	449,065.80
ESSA Payroll Account	\$	307.79
Embassy Bank State Fund Checking Account	\$	256,188.09
Embassy Bank Park Account	\$	585.71
Embassy Bank Reserve Account	\$	1,130,771.64
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	25,681.95
Total of All Borough Funds.....	\$	2,893,344.61

Michael Kopach moved and Kayla Green seconded a motion to approve the payment of bills totaling \$373,611.57.

The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of September 2020 was presented and approved.

An Emergency Management Report for the month of September 2020 presented by Lauren Pellegrino, was approved as presented.

An Ambulance Report for September 2020 was not presented.

Public Property: Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve the request of the Nazareth Area Chamber of Commerce , a proud partner of the Lehigh Valley Chamber of Commerce, to conduct Christmas in Nazareth on Saturday, December 12, 2020 from 10:00 am till 3:00 pm. The NBC is also requesting free meter parking for the entire day and use of the Circle.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve the request of the Nazareth Area Chamber of Commerce , a proud partner of the Lehigh Valley Chamber of Commerce, to hold the Borough's Annual Tree Lighting Ceremony on Friday, December 11, 2020 at 7:00 pm.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve the request of Friends and Felines Urban Rescue and Rehab for a Pumpkin Roll in the Borough Park on November 7, 2020 at 10:00 am. There will be no bystanders and the event will be virtual. Friends and Felines will be responsible for all cleanup..

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve the lighting of the basketball courts in the Park until 9:00 pm for the both the boys and girls high school basketball teams for their practices and conditioning. Lighting of the courts is on timers so no Borough presence is required.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to approve the "re-addressing" of the residence of Marie and David Baker from their current 703 Heckman Avenue address to a newly listed address at 702 Locker Street. The Borough will send the appropriate letters to the U.S Postal Service and Nazareth Post Office, to Northampton County and to the State of Pennsylvania. The official county tax parcel listing for the property is Parid. J7SE4 3 2 0421

The motion passed unanimously.

Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to approve the request of the Lehigh Valley Chamber of Commerce to extend the previously approved hours for the October 17, 2020 Fall Festival to a 7:00 pm end time to accommodate a one hour close down time during the event for disinfecting purposes. A previous approval listed the end time as 6:00 pm.

The motion passed unanimously.

Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to develop and publish "suggested guidelines" for the Borough's October 31, 2020 Trick or Treat Night. The guidelines would be placed on the Borough website and the Borough's Police Facebook page.

The motion passed unanimously.

Finance: Jessica Teel moved and Charles A. Donello seconded a motion to acknowledge the receipt of the 2020 Borough's State Pension Aid in the amount of thirty seven thousand one hundred and sixty nine (\$37,169) dollars. In past years , the assistance was \$48,573 in2019, in 2018 the assistance was \$45,809 and in 2017 the assistance we received was \$43,501.

The motion passed unanimously.

Jessica Teel moved and Laureen Pellegrino seconded a motion to renew the 2021 Nazareth Borough Health Insurance with Highmark Blue Shield. The Borough is enrolled in Highmark's PPO

500 Plan for all of its enrolled and qualifying employees. Rates are as follows...Family Plan costs are \$2,197 per month or \$26,364 per year, Husband/Wife Plan \$1,704 per month or \$20,448 per year and Single Plan \$757 per month or \$9,084 per year. The new rates reflect no premium increase.

The motion passed unanimously.

Jessica Teel moved and Charles A. Donello seconded a motion to acknowledge receipt of the Borough's annual Public Utility Realty Tax Act (PURTA) subsidy in the amount of two thousand, six hundred, ninety six (\$2,696.10) dollars and ten cents. The PURTA subsidy reimburses the Borough for real estate taxes not paid by exempt public utility property owners within the Borough...in the Borough's case, the Verizon building on North Whitfield Street.

The motion passed unanimously.

Police: No report.

Fire: Laureen Pellegrino presented the Fire Chief's Report for September 2020 and it was approved as presented.

Laureen Pellegrino moved and Kayla Green seconded a motion to direct the Treasurer to turn-over the recently received Fireman's Relief in the amount of \$31,442.55. In 2019, the Borough received and turned over \$31,442.55. In 2018, the subsidy was \$29,526.

The motion passed unanimously.

Technology: Kayla Green moved and Christopher D. Crook seconded a motion to renew the Borough's annual NEDC support for the Downtown Manager providing for a \$20,000 annual subsidy. Discussion followed. Carl A. Fischl stated that there was no need to decide on this at this time and Council would be better served to wait until the Budget Workshop and the receipt of more information from the NEDC. Fischl called for a Roll Call vote and one was taken and recorded. Six (6) Councilpersons voted for motion passage. Three (3) "No" votes were recorded.

The motion passed. There were three (3) "No" votes.

Kayla Green moved and Charles A. Donello seconded a motion to pre-emptively approve the purchase of new general accounting software. The new software will also accommodate regular billing, Code Enforcement, Refuse and Recycling billing and payments, online payments for Pool Passes and Park reservations, fines and permits. Price of the software will not exceed \$24,000. Discussion followed. Carl R. Strye asked how much budget allocation had been agreed upon for the purchase. Strye was told \$18,000 had been approved at the October 2019 Budget Workshop.

The motion passed unanimously.

Public Works: The Public Works Report for the month of September 2020, presented by Christopher D. Crook, was approved as presented.

Christopher D. Crook moved and Michael Kopach seconded a motion to direct the Secretary to place an ad in the Nazareth Key to advise citizens of the Borough's procedures for the Fall 2020 collection of leaves.

The motion passed unanimously.

Law: Michael Kopach moved and Kayla Green seconded a motion to adopt the Park Rules as amended to include prohibiting parking in the Borough Park from 10:00 pm till sunrise and in the satellite parks parking lots from sunset to sunrise.

The motion passed unanimously.

Michael Kopach moved and Kayla Green seconded a motion to adopt the Right To Know Law Policy for the Borough which establishes the procedure the Borough will follow when receiving and responding to Right To Know Law requests. Right To Know Law requests involving police department records will be handled by the Chief of Police. The Borough Secretary/Treasurer will process and respond to all other Right To Know requests.

The motion passed unanimously.

Environmental Steering & Lighting: The Ecology Report for the month of September 2020 was approved as presented.

Charles A. Donello moved and Lauren Pellegrino seconded a motion to approve the staging of an Electronics Recycling Event in the Park on Tuesday, October 20, 2020 from 3:00 pm till 6:00 pm for Borough residents only....proof of residency will be required. Responsible Recycling Services will conduct the event for a fee to be paid by the Borough.

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo presented the Police Report for September 2020. Mayor Colondo also reminded everyone of the precautions to be taken with Trick or Treat Night in the Borough.

Solicitor: No report.

Engineer: No report.

Old Business: None.

New Business: None.

There being no further business at 7:48 pm, on a motion by Michael Kopach, seconded by Carl A. Fischl, the Meeting was adjourned.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President