

NAZARETH BOROUGH COUNCIL--SPECIAL PUBLIC HEARING--APRIL 7, 2025

The Special Public Hearing was called to order by the President at 6:00 pm.

Borough Solicitor Alfred Pierce presented background about the necessity for a Zoning Hearing. Pierce presented some basic details about the proposed parking lot adjacent to the Floyd Shafer Elementary School. Pierce also asked Borough Engineer Mike Schallock where the project stood in relation to the Borough's Planning Commission.

President Chiavaroli asked if there were any questions from Council or any of the attendees.

Michele Shimer of 124 Victory Lane asked when the project would be completed. Shimer also had complaints about the current parking situation near the school stating that people park illegally, in front of fire hydrants and use her handicapped parking space.

Gerry Kresge of 124 Victory Lane asked why the Borough does not further restrict parking on Victory Lane toward East Walnut Street. Kresge stated that the intersection of Victory Lane and Belvidere Street was dangerous and often blocked by cars with parents looking to drop off or pick up their children at the school. Kresge stated that he was not satisfied with Council's answers about the situation as no solutions were offered.

Michael Kopach moved and Kayla Green seconded a motion to vote on an ordinance amendment which calculates elementary school off-street parking and requires two (2) parking spaces for each nursery, elementary, junior high, or middle school classroom. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for passage were Councilpersons Strye, Corpora, Fischl, Pellegrino, Kopach, Donello, Green, Crook and Chiavaroli. Nine (9) voting "Yes". There were no "No" votes and Ordinance #895 is adopted into the Borough Code of Ordinances.

There being no further business, on a motion by Kayla Green, seconded by Michael Kopach, the Special Zoning Hearing was adjourned at 6:19 pm.

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--APRIL 7, 2025

The regular monthly meeting of the Borough of Nazareth was held on Monday, April 7, 2025 at 6:20 p.m. at the Nazareth Regional Ambulance Corps Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl R. Strye Jr., Mayor Lance E. Colondo, Councilpersons Cindy Corpora, Carl A. Fischl, Laureen Pellegrino, Michael Kopach, Charles A. Donello, Kayla Green, and Christopher D. Crook, Solicitor Alfred S. Pierce, Borough Engineer Michael Schallock, Police Chief Randall Miller and Public Works Superintendent Keith Knecht.

Recognition of Citizens from the Floor: None.

Communications: None.

On a motion by Kayla Green, seconded by Charles A. Donello, the Secretary's minutes from the regular meeting of March 3, 2025 were approved as presented.

On a motion by Christopher D. Crook, seconded by Kayla Green, the Treasurer's Report for the month of March 2025 was approved as follows:

General Fund--Cash on Hand February 28, 2025	\$ 133,042.00
Waste & Recycling Fund--Cash on Hand February 28, 2025	\$ 156,843.25
General Fund--Total Receipts	\$ 1,612,068.35
Waste & Recycling Fund--Total Receipts	\$ 115,980.20
General Fund--Total Receipts & Cash	\$ 1,745,110.35
Waste & Recycling Fund--Total Receipts & Cash	\$ 272,823.45
General Fund--Total Disbursements	\$ 627,731.65
Waste & Recycling Fund--Total Disbursements	\$ 80,414.83
General Fund--Cash on Hand March 31, 2025	\$ 1,117,378.70
Waste & Recycling Fund--Cash on Hand March 31, 2025	\$ 192,408.62
ESSA Payroll Account	\$ 4,601.27
Embassy Bank State Fund Checking Account	\$ 15,405.20
Embassy Bank Park Account	\$ 10,923.69
Embassy Bank American Rescue	\$ 8,521.60
Embassy Bank Reserve Account	\$ 32,991.83
Pennsylvania Investment Trust Fund (Amer Rescue Plan)	\$ 2,033.73
Pennsylvania Investment Trust Fund (New Reserve Acct)	\$ 724,797.25
Pennsylvania Investment Trust Fund (New Sanitation Acct)	\$ 717,762.43
Pennsylvania Investment Trust Fund (New Sanitation ESSA Acct)	\$ 123,688.71
Pennsylvania Investment Trust Fund (Reg & Term Park Acct.Invstmt)	\$ 2,202.92
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$ 29,036.32
Pennsylvania Investment Trust Fund (Reg + Term Liquid Fuels)	\$ 581,161.71
Total of All Borough Funds.....	\$ 3,562,913.98

Kayla Green moved and Charles A. Donello seconded a motion to approve the payment of bills totaling \$708,146.48.

The motion passed unanimously.

Public Property: Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to approve a donation of two hundred and fifty (\$250.00) dollars to American Legion Post 415 to help subsidize costs associated with the annual Memorial Day Parade.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to approve the rental of a public address sound system for the Memorial Day Parade Honors service at Council Chambers at a cost not to exceed two hundred and fifty (\$250.00) dollars.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve an admission rate of \$1.00 for all day Pool use on Nazareth Day, July 19, 2025.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve "Free" Pool Admission for all active military and veterans on July 4, 2025. Proof of service or veterans status is required for free admission.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve Resolution No. 4 - 25 for the submission of a 2025 PA DCNR Community Conservation Partnership Grant seeking an additional \$350,000 for the purchase of Black Rock Woods as follows:

A Resolution of the Borough of Nazareth, County of Northampton, Commonwealth of
Pennsylvania to apply, for a DCNR Funding Grant

WHEREAS, Nazareth Borough ("Applicant") desires to undertake the project , "The Acquisition and Preservation of Black Rock Woods" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources Department, a grant for the purpose of making the land acquisition and carrying out this project; and

WHEREAS, the application package includes a document entitled Terms and Conditions of Grant; and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant" including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the applicant by "Daniel Chiavaroli", who at the time of signing, has a Title of "Council President" and the e-mail address of "nazchiv@gmail.com".
2. If this official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, the grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of the signing of the amendment, has the "Title" specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the Council of the Borough of Nazareth at a regular meeting held April 7, 2025 and said Resolution has been recorded in the Minutes of Nazareth Borough and remains in effect as of this date.

The motion passed unanimously.

Carl R. Strye Jr. moved and Lauren Pellegrino seconded a motion to approve partial, half down payment for the total roof replacement at Council Chambers . GSM Roofing of Ephrata, PA is requesting payment of forty six thousand, three hundred and forty one (\$45,341.00) dollars.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve a new engineering survey of Parcel #2, the 25 foot roadway leading from the Black Rock Woods to West Beil Avenue in Upper Nazareth Township. Keystone Consulting Engineers will do the survey.

The motion passed unanimously.

Finance: Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to certify submission of the 2024 Annual Borough Audit to PA DCED by our CPA Auditing firm, Campbell, Rappold and Yurasits.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to return \$7,567.14 by 04/25/2025 from the Borough's General Fund to the Commonwealth of Pennsylvania for the receipt of State Aid in excess of entitlement offset by underpayment of Aid due to incorrect data on the AG385 filings. The total represents the total due with interest compounded annually from date of receipt to date of repayment, at a rate earned by the plan. This satisfies Findings #1 & #2 of the 2024 State Pension Audit.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to contribute \$3,915.82 by 04/25/2025 from the Borough's General Fund to the Non-Uniformed Plan for missed contributions with interest. This satisfies Finding #3 of the 2024 State Pension Audit.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to deposit \$83,748.81 into the Borough's Uniformed Police Pension Plan by 04/25/2025 which was the remaining allocation of State Aid not deposited with interest. This action satisfies a finding from the 2024 Uniformed State Pension Audit.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to deposit \$140,000 of Liquid Fuels money into the State Fund PLGIT account at an interest rate of 4.23%

The motion passed unanimously.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to formally acknowledge receipt of the grant proceeds from the 2023 Monroe County Local Share Account in the amount of \$50,000. The proceeds were used to purchase a 2024 Ford Interceptor Police SUV.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to move a total of \$750,000 of Borough funds, already in two different PLGIT Sanitation Funds, into a 90 day PLGIT Certificate of Deposit at a rate of 4.34%

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to move a total of \$500,000 of Borough funds, already in the PLGIT Reserve Account, into a 90 day PLGIT Certificate of Deposit at a rate of 4.34%. The PLGIT Reserve Account currently contains \$724,797.25 in funds.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to advertise for an amendment to Borough Ordinance Sec. 1-103 "Compensation for Certain Officials" to increase the annual compensation of the Borough Council members and the Mayor, effective January 1, 2026.

The motion passed. Councilperson Charles A. Donello cast the only "No" vote.

Police: Carl A. Fischl moved and Charles A. Donello seconded a motion to approve the request of the American Legion Post 415 to stage the annual Memorial Day Parade through the downtown on Monday, May 26, 2025 beginning at 10:00 am. Approval includes the Honors Service at Council Chambers which follows the Parade.

The motion passed unanimously.

Carl A. Fischl moved and Kayla Green seconded a motion to approve the hiring of Jamie Hricko as a part time Police Officer pending passage of all certifications and other background checks and clearances.

The motion passed unanimously.

Carl A. Fischl moved and Kayla Green seconded a motion to approve the hiring of Thomas Z. Grube as a full time police officer for the Borough of Nazareth

The motion passed unanimously.

Carl A. Fischl moved and Charles A. Donello seconded a motion to approve Resolution No. 4 - 25 - A, the hiring resolution for Thomas Z. Grube to become a full time police officer, as follows:

A Resolution of the Council of the Borough of Nazareth to extend a conditional offer of employment to Thomas Grube for the position of full-time patrol officer in the Nazareth Borough Police Department:

WHEREAS, the Borough Council directed the Nazareth Borough Civil Service Commission establish an eligibility list of candidates for the position of patrol officer;

WHEREAS, the Civil Service Commission has certified a list of eligible candidates for the position of patrol officer;

WHEREAS, the Borough Council wishes to extend a conditional offer of employment to a candidate from the certified eligibility list;

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that:

1. The Borough of Nazareth extends a conditional offer of employment to candidate Thomas Grube for the position of full-time patrol officer;
2. This offer is conditioned upon the following:

- (a) Confirmation that the conditional appointee has recently undergone a physical medical examination by a physician or other qualified medical professional who determined that the conditional appointee can perform all the essential functions and tasks of a patrol officer, and
 - (b) Confirmation that the conditional appointee has recently undergone a psychological medical examination by a psychiatrist or psychologist who determined that the conditional appointee can perform all the essential functions and tasks of a patrol officer.
- 3. Upon successful completion of the requirements stated in Paragraph 2(a) and (b) above, the conditional appointee shall be sworn-in to the position of full-time patrol officer on or before April 14, 2025.
 - 4. Officer Grube's twelve (12) month probationary period, seniority for collective bargaining rights, and eligibility for salary and benefits shall all commence effective April 14, 2025.

The motion passed unanimously

Technology: Laureen Pellegrino moved and Kayla Green seconded a motion to approve the March 2025 monthly incident Police Report from the Borough's IT provider, Infradapt.

The motion passed unanimously.

Laureen Pellegrino moved and Kayla Green seconded a motion to approve the March 2025 monthly incident report from the Borough's IT provider, Infradapt. Discussion followed. Carl R. Strye Jr. asked if all of the surveillance cameras were working.

The motion passed unanimously.

Law: Michael Kopach moved and Charles A. Donello seconded a motion to approve the March 2025 Zoning & Code Enforcement Reports

The motion passed unanimously.

Michael Kopach moved and Kayla Green seconded a motion to advertise for an ordinance dealing with special events. A voice vote was inconclusive and the President ordered a Roll Call vote. Voting "Yes" for passage were Councilpersons Strye, Corpora, Fischl, Kopach, Donello and Chiavaroli. Six (6) voting "Yes". Voting "No" were Councilpersons Pellegrino, Green and Crook. Three (3) voting "No".

The motion passes.

Environmental Steering & Lighting: Charles A. Donello moved and Carl A. Fischl seconded a motion to approve the March 2025 Environmental Steering Report.

The motion passed unanimously.

Charles A. Donello moved and Carl A. Fischl seconded a motion to approve the hiring of David Tashner as a part time "seasonal" Yard Waste Monitor. Tashner will be paid fifteen (\$15.00) dollars per hour.

The motion passed unanimously.

Fire: Kayla Green moved and Laureen Pellegrino seconded a motion to approve the February 2025 Fire Chief's Report.

The motion passed unanimously.

Kayla Green moved and Carl R. Strye Jr. seconded a motion to approve the Emergency Management Report for March 2025.

The motion passed unanimously.

Public Works: Christopher D. Crook moved and Charles A. Donello seconded a motion to approve the Public Works Report for the month of March 2025.

The motion passed unanimously.

Christopher D. Crook moved and Charles A. Donello seconded a motion to approve the 2025 low bid of New Enterprise Stone & Lime Company for the following Aggregate and Pavement Material bids which are part of the annual aggregate bid and roadway materials solicitation. Low bids were submitted for approval by New Enterprise Stone & Lime Company. The Borough Engineer has examined the bids and recommends the following approvals, all for plant pickup:

Pavement Aggregates and Materials

-AASHTO #10	\$ 21.75 Plant F.O.B.
-AASHTO #8	\$ 35.50 Plant F.O.B.
-AASHTO #57	\$ 20.00 Plant F.O.B.
-AASHTO #2A	\$ 11.85 Plant F.O.B.
9.5mm Super Pave	\$ 68.73 Plant F.O.B.
19mm Super Pave	\$ 59.73 Plant F.O.B.
25mm Super Pave	\$ 54.82 Plant F.O.B.
UPM Cold Patch	\$150.00 Plant F.O.B.

Pavement Materials

9.5mm .3-3 ESALS	\$ 68.73 Plant F.O.B.
19mm .3-3 ESALS	\$ 59.73 Plant F.O.B.
25mm .3-3 ESALS	\$ 54.82 Plant F. O.B.

- UPM High Performance Cold Patch \$150.00 Plant F.O.B.

Aggregates

-AASHTO #10 \$ 21.75 Plant F.O.B.
-AASHTO #8 \$ 35.50 Plant F.O.B.
-AASHTO #57 \$ 20.00 Plant F.O.B.
-AASHTO #2A \$ 11.85 Plant F. O.B.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to direct the Secretary to re-advertise for bids for 2025 Borough Public Works Rental Equipment. No bids were received for any of the equipment during the initial bid solicitation.

The motion passed unanimously.

Christopher D. Crook moved and Michael Kopach seconded a motion to approve the placement of two signs in the Circle for a period of thirty (30) days for the Memorial Library's Pet Parade to be held on May 31, 2025.

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo presented the Police Report for March 2025. The Mayor invited everyone to the April 12, 2025 Easter Egg Hunt in the Park and reminded everyone of the Rotary Club Park Cleanup event on May 17, 2025 from 9:00 am till noon in the Park.

Solicitor: No report.

Engineer: No report.

Police Chief: No report.

Old Business: Carl A. Fischl told Council that he would be moving to reopen Civil Service in May.

New Business: Daniel Chiavaroli told Council he would form a committee for the Library sign.

There being no further business at 7:09 pm, on a motion by Carl A. Fischl, seconded by Kayla Green, the Meeting was adjourned.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President

