

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--JULY 7, 2025

The regular monthly meeting of the Borough of Nazareth was held on Monday, July 7, 2025 at 6:00 p.m. at the Nazareth Regional Ambulance Corps Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl R. Strye Jr., Mayor Lance E. Colondo, Councilpersons Cindy Corpora, Carl A. Fischl, Laureen Pellegrino, Michael Kopach, Charles A. Donello, Kayla Green and Christopher D. Crook, Solicitor Alfred S. Pierce, Borough Engineer Michael Schallock and Public Works Superintendent Keith Knecht. Absent was Police Chief Randall Miller.

President Chiavaroli respectfully asked for a "moment of silence" to recognize two individuals who had recently passed away. Ruth Mary Male, long time Nazareth Volunteer Ambulance Corps Director passed away following a prestigious career in emergency healthcare. Ruth Mary was also the Borough's Emergency Management Director. Robert Kilbanks was State Representative Joe Emrick's top aid and a fixture in the Borough offices. A kind and caring person, Kilbanks could often be seen helping the elderly leave their vehicles and enter the building and was responsible for helping area residents with things like handicapped parking plates, vehicle registration problems and other state government related issues. Bob was beloved by all who worked with him and also by those who frequented the State Representative's offices seeking help.

Recognition of Citizens from the Floor: Sandi Klotz of 481 E. Center Street expressed her gratitude for the cleanup of fireworks debris by Mayor Colondo on the evening of July 4, 2025. Klotz asked why arrests weren't made for the many others who set off fireworks in the area of the high school despite calls to the police.

Lisa Kimble of 101 Forest Drive had questions about the potential sale of property between Forest Drive and Convent Avenue. Kimble referenced a recent video conference conducted by Holy Family Catholic Church in which their new pastor, Father Stokes, said the sale of the hilltop acreage above the parish cemetery, was being considered. Kimble said the property was a "gem" and there were several impediments to developing the property and wondered if the Borough would be involved in any possible future sale or even Borough purchase of the property.

Communications: None.

The Secretary's minutes from the regular meeting of June 2, 2025 were approved as presented.

On a motion by Christopher D. Crook seconded by Kayla Green, the Treasurer's Report for the month of June 2025 was approved as follows:

General Fund--Cash on Hand June 1, 2025	\$ 505,656.27
Waste & Recycling Fund--Cash on Hand June 1, 2025	\$ 73,470.34

General Fund--Total Receipts	\$ 885,273.47
Waste & Recycling Fund--Total Receipts	\$ 78,360.63
General Fund--Total Receipts & Cash	\$ 1,390,929.74
Waste & Recycling Fund--Total Receipts & Cash	\$ 151,830.97
General Fund--Total Disbursements	\$ 1,226,184.70
Waste & Recycling Fund--Total Disbursements	\$ 671.71
General Fund--Cash on Hand June 30, 2025	\$ 164,745.04
Waste & Recycling Fund--Cash on Hand June 30, 2025	\$ 151,159.26
ESSA Payroll Account	\$ 4,601.27
Embassy Bank State Fund Checking Account	\$ 15,557.90
Embassy Bank Park Account	\$ 14,511.81
Embassy Bank American Rescue	\$ 8,524.79
Embassy Bank Reserve Account	\$ 33,004.17
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$ 29,337.80
Pennsylvania Investment Trust Fund (Amer Rescue Plan)	\$ 2,054.85
Pennsylvania Investment Trust Fund (New Reserve Acct)	\$ 732,750.53
Pennsylvania Investment Trust Fund (New Sanitation Acct)	\$ 725,638.51
Pennsylvania Investment Trust Fund (New Sanitation ESSA Acct)	\$ 200,595.02
Pennsylvania Investment Trust Fund (Reg & Term Park Acct.Invstmt)	\$ 197,981.82
Pennsylvania Investment Trust Fund (Reg + Term Liquid Fuels)	\$ 567,507.75
Total of All Borough Funds.....	\$ 2,847,970.52

Christopher D. Crook moved and Kayla Green seconded a motion to approve the payment of bills totaling \$1,226,856.41.

The motion passed unanimously.

Public Property: Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to approve use of the Essroc Fields Soccer complex by Nazareth Youth Soccer for the Fall 2025 season.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve Resolution No. 7 - 25 - A certifying the Borough's sponsorship of a Nazareth Regional Ambulance Corps Northampton County LSA Grant to fund the purchase of a Stryker LifePak35 AED Medical device.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve Resolution No. 7 - 25 - B certifying the Borough's sponsorship of a Nazareth Regional Ambulance Corps Monroe County LSA Grant to fund the purchase of a Ford T350 Wheelchair Van.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve the supplying of two (2) Porta Potties for Nazareth Nite Out on July 18, 2025.

The motion passed unanimously.

Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to approve the 2026 Soapbox Derby on West Prospect Street on Saturday, June 6, 2026 with a rain date of Sunday, June 7, 2026. The Lehigh Valley Council of Churches has filled out the required event reservation form. Discussion followed. Carl A. Fischl asked if the Workshop discussion about paying for overtime and paid extra police presence for the event was going to be considered. Fischl asked why the Borough should absorb the costs associated with the extra police call outs for the event and requested that the motion be tabled for future discussion. Fischl continued by asking who pays for the police costs incurred for staging the event. A motion by Carl R. Strye Jr. to table the original Soapbox Derby motion was seconded by Christopher D. Crook. There was passage of the motion "To Table" the original motion with Carl A. Fischl casting a "No" vote to table and address the issue at a future meeting.

The motion was tabled.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to authorize payment of the remaining balance of \$44,487.36...but to withhold \$2,500.00 from that total pending installation of the unfinished roof gutters... to GSM Roofing of Ephrata, PA for the new roof installed on Council Chambers. An initial deposit of \$46,341.00 was approved at the April 2025 business meeting and paid to GSM Roofing later that month. the withheld \$2,500.00 will be remitted following installation and Council payment approval.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion and to authorize and to approve payment for the installation of a gas line from Seip Avenue to the Public Works Garage at a cost of \$17,940.00. The new gas service will allow for new heating service for the entire Public Works building and also provide heating to the new outdoor public restrooms about to be installed at the Essroc Soccer Fields. Discussion followed. Laureen Pellegrino asked if this was a properly budgeted expense for 2025. It was not a budgeted expense. Christopher D. Crook commended both Public Works Superintendent Keith Knecht and Borough Engineer Michael Schallock for negotiating the price reduction from its 2016 price quote of \$82,000 to have this work done to the new and greatly reduced price.

The motion passed. A dissenting "No" vote was cast by Councilperson Laureen Pellegrino.

Finance & Economic Development: Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve the NEDC's Second Quarter Report for 2025.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to certify the deposit of \$40,000 into the Borough's PLGIT Prime Park Account on June 17, 2025 with a 4.13% return rate.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to certify the deposit of \$25,000 on June 24, 2025 into the Borough's PLGIT Prime Park Account with a 4.12% return rate.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to certify the deposit of \$20,000 on June 30, 2025 into the Borough's PLGIT Prime Park Account with a 4.12% return rate.

The motion passed unanimously.

Carl R. Strye Jr. moved and Cindy Corpora seconded a motion to approve the rollover of \$125.43 into the existing retirement account of former Public Works employee Robert Stoudt following the 2024 State Pension Audit. The Audit found a New York Life calculation error for that amount upon Stoudt's June 4, 2024 retirement.

The motion passed unanimously.

Carl R. Strye Jr. moved and Laureen Pellegrino seconded a motion to approve the payment of the following "Settlement Fees" associated with the purchase of the 41 acre Black Rock property that occurred on June 26, 2025. Settlement Fees were \$11,910.60.

The motion passed unanimously.

Police: Carl A. Fischl moved and Christopher D. Crook seconded a motion to approve "all day" free meter parking in the downtown on Friday, July 18, 2025 and Saturday, July 19, 2025 for Sidewalk Sales, the Nazareth Nite Out Block Party, the Saturday Farmer's Market and all downtown Nazareth Day events.

The motion passed unanimously.

Carl A. Fischl moved and Carl R. Strye Jr. seconded a motion to approve Resolution No. 7 - 25 - C certifying the Borough's filing of a 2025 Northampton County Public Safety Grant seeking funding for Police gas masks.

WHEREAS, the Borough of Nazareth, is eligible to apply for a 2025 Northampton County Public Safety Grant,

WHEREAS, the Nazareth Police Department, serves all of our Borough's policing needs and additionally provides assistance for Fire and Ambulance calls,

WHEREAS, policing today requires technological updates in equipment to assist it with enforcement duties and the eventual prosecution of those who break the law,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that the Borough seeks the assistance of the 2025 Northampton County Public Safety Grant Program to help fund the purchase of fifteen (15) MSA Millennium CRBM Gas Masks and the necessary peripheral accessories plus provide the necessary training for use of the new masks. The Borough seeks eleven thousand, nine hundred and seventy seven (\$11,977.00) dollars in grant assistance and is prepared to provide the required match in the amount of five thousand, nine hundred and ninety dollars and forty five cents (\$5,990.45) in grant match funding to make this acquisition become a reality. Borough Council has chosen President Daniel Chiavaroli and Secretary/Treasurer Paul A. Kokolus as designated signers to affirm this important grant filing. The Borough Secretary/Treasurer is therefore discharged to write a grant proposal and request consideration for this funding and to place the grant match amount in the Borough's 2026 Municipal Operating Budget.

The motion passed unanimously.

Carl A. Fischl moved and Christopher D. Crook seconded a motion to place ads for regularly scheduled and alternate crossing guards.

The motion passed unanimously.

Technology: Laureen Pellegrino moved and Christopher D. Crook seconded a motion to approve the June 2025 Monthly Incident Report for the Borough from its IT provider, Infradapt.

The motion passed unanimously.

Laureen Pellegrino moved and Kayla Green seconded a motion to approve the June 2025 Police Department Monthly Incident Report for the Borough from its IT provider, Infradapt.

The motion passed unanimously.

Laureen Pellegrino moved and Kayla Green seconded a motion to approve contracting with New Arrival Studios for the building of the Borough's new and ADA compliant website. The approval is conditioned on New Arrival addressing and correcting several cyber security issues and allowing for payment of their invoice after these conditions are met.

The motion passed unanimously.

Law: Michael Kopach moved and Christopher D. Crook seconded a motion to approve the June 2025 Zoning and Code Enforcement Report.

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to approve a Handicapped Parking space on the west side of South Main Street in front of American Legion Post 415

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to vote on an ordinance to prohibit the use of "jake brakes" on Route 248 and Easton Road from Wambold Street to South Broad Street. The motion passed unanimously. A Roll Call vote followed. Voting "Yes" for passage were Councilpersons Strye, Corpora, Fischl, Pellegrino, Kopach, Donello, Green, Crook and Chiavaroli. Nine (9) voting "Yes". There were no "No" votes and Ordinance #898 is adopted into the Borough Code of Ordinances.

Environmental Steering & Lighting: Charles A. Donello moved and Carl A. Fischl seconded a motion to approve the June 2025 Environmental Steering Report.

The motion passed unanimously.

Fire: No report.

Public Works: Christopher D. Crook moved and Charles A. Donello seconded a motion to approve the Public Works Report of activity for the month of June 2025. Michael Kopach asked if there was any overtime caused by cleanup work related to the Soapbox Derby.

The motion passed unanimously.

Christopher D. Crook moved and Charles A. Donello seconded a motion to approve the alternate low street resurfacing bid for the rebuilding of Garden Terrace for \$195,061.66 submitted by Bracalente Construction.

The motion passed unanimously.

Christopher D. Crook moved and Carl R. Strye Jr. seconded a motion to approve the purchase of a 2025 Chevrolet Silverado 3500 Regular Cab Dump Truck at a cost of \$80,422.00 from COSTARS dealer Bonner Chevrolet of Kingston, PA. The purchase will be subsidized by a \$50,000 2024 Northampton & Lehigh Counties LSA Gaming Grant which the Borough has been awarded. The purchase price includes a nine (9 ft) foot snow plow, a tailgate spreader and lighting package to include a swiveling roof light bar. Laureen Pellegrino asked if the new vehicle was a replacement.

The motion passed unanimously.

Christopher D. Crook moved and Charles A. Donello seconded a motion to approve necessary repairs to the Borough street sweeper. Repairs to be done by Ascendance Truck Centers of Allentown, PA have been quoted at \$9,642.17 and are not to exceed \$12,500. Michael Kopach asked for specifics on what the repairs would be.

The motion passed unanimously.

Christopher D. Crook moved and Carl R. Strye Jr. seconded a motion to approve the sale of outdated and no longer needed Public Works equipment and vehicles to the highest qualified bidders from the Borough's posting on Municibid. The Public Works Committee and the Superintendent designated several vehicles and equipment items which they no longer use or are in need of major repairs and/or significant upgrades.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to approve acceptance of the high bid of \$1,000.00 from Gregory Quarrick for the 1929 Buffalo Springfield Highway Roller following postings and bid solicitations on Municibid.

The motion passed unanimously.

Christopher D. Crook moved and Charles A. Donello seconded a motion to approve acceptance of the high bid of \$8,900.00 from George Gyuri for the 1975 Ford Backhoe following postings and bid solicitations on Municibid.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to approve acceptance of the high bid of \$3,400.00 from James Langkam for the Austin Western Grater following postings and bid solicitations on Municibid.

The motion passed unanimously.

Christopher D. Crook moved and Kayla Green seconded a motion to approve acceptance of the high bid of \$4,900.00 from Christopher Hayden for the International Dump Truck following postings and bid solicitations on Municibid.

The motion passed unanimously.

Christopher D. Crook moved and Laureen Pellegrino seconded a motion to approve invoice the Memorial Library of Nazareth & Vicinity for the yearly insurance charges for their facility in the amount of \$3,559.96.

The motion passed unanimously.

Christopher D. Crook moved and Laureen Pellegrino seconded a motion to authorize the purchase of a memorial bench with a designation plaque to honor Robert Kilbanks, longtime aid for State Representative Joseph Emrick. Kilbanks died suddenly while vacationing and was the unofficial greeter at the Borough Municipal Offices at 134 S. Main Street. In addition to being our

State Representative's top assistant, Kilbanks, a particularly kind and outgoing man, was a fixture in the Borough Office building and was often engaged in helping handicapped residents into the building and providing citizens with important information and services. The cost of the five (5 ft) foot bench is \$562.00. An unveiling and dedication ceremony for the bench and to honor Bob Kilbanks will follow. Charles A. Donello asked where the bench would be placed.

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo presented the Police Report for June 2025. The Mayor invited everyone to the Nazareth Nite Out Block Party on Friday, July 18, 2025 and Nazareth Day and the Fireworks Show on Saturday, July 19, 2025. Mayor Colondo also called attention to the Martin On Main event on Saturday, July 26, 2025.

Solicitor: No report.

Engineer: No report.

Police Chief: No report.

Old Business: None.

New Business: None.

The Meeting was adjourned to one (1) Executive Session for a contractual matter at 6:52 pm.

There being no further business at 7:05 pm, on a motion by Carl A. Fischl seconded by Kayla Green, the Meeting was adjourned.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President