

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--NOVEMBER 7, 2016

The regular monthly meeting of the Borough of Nazareth was held on Monday, November 7, 2016 at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor John N. Samus Councilpersons Jessica Teel, Lance E. Colondo, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello, and Brian F. Regn, Solicitor Alfred S. Pierce, Engineer Albert Kortze, Police Commissioner Randall Miller and Public Works Superintendent Robert Reimer.

Mayor Samus then called for a "moment of silence" to honor the passing of former Police Sergeant Richard Phillips and also the passing of Anthony Colondo, the father of Councilman Lance Colondo.

Recognition of Citizens From the Floor: Sandra Klotz of 481 E. Center Street had questions about the ongoing work at the new Lincoln Commons Apartment building. Klotz also asked about the cost of the lights for the tree in the Circle.

Communications:

The Secretary's minutes from the regular meeting of October 3, 2016 were approved as presented.

On a motion by Michael Kopach, seconded by Charles A. Donello, the Treasurer's Report for the month of October 2016 was approved as follows:

General Fund--Cash on Hand September 30, 2016	\$	303,234.91
Waste & Recycling Fund--Cash on Hand September 30, 2016	\$	355,307.79
General Fund--Total Receipts	\$	294,276.36
Waste & Recycling Fund--Total Receipts	\$	74,151.83
General Fund--Total Receipts & Cash	\$	597,511.27
Waste & Recycling Fund--Total Receipts & Cash	\$	429,459.62
General Fund--Total Disbursements	\$	317,185.61
Waste & Recycling Fund--Total Disbursements	\$	43,773.08
General Fund--Cash on Hand October 31, 2016	\$	280,325.66
Waste & Recycling Fund--Cash on Hand October 31, 2016	\$	385,686.54
ESSA Payroll Account	\$	57.38
ESSA Loan Account	\$	-0-
State Fund Checking Account - Embassy Bank	\$	100,382.50
State Fund Money Market	\$	-0-
Improvement Fund	\$	-0-
Reserve Funds - Embassy Bank	\$	927,000.00
Park Account - Embassy Bank	\$	18,591.57
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	25,053.71

Total of All Borough Funds..... \$ 1,737,097.36

Michael Kopach moved and Charles A. Donello seconded a motion to approve the payment of bills totaling \$360,958.69. The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of October 2016 was approved.

An Emergency Management Report for the month October 2016 was not presented.

An Ambulance Report for October 2016 was not presented.

Fire: Jessica Teel presented the Fire Report for the month of November 2015 and it was approved as presented.

Law: Lance E. Colondo moved and Charles A. Donello seconded a motion to appoint Borough Engineer Albert Kortze as the Borough of Nazareth's representative to the "Act 167 Monocacy Creek Watershed Plan Advisory Committee."

The motion passed unanimously.

Lance E. Colondo moved and Brian F. Regn seconded a motion to direct the Secretary to advertise a proposed Ordinance to amend Chap. 15, Sec. 304 of the Borough Code of Ordinances to restrict truck traffic from the following streets as recommended by the Borough Engineer

North Street	between	Main Street and Broad Street
Main Street	between	North Street and Belvidere Street
Center Street	between	Green Street and Broad Street
South Street	between	Broad Street and Franklin Street
Franklin Street	between	Walnut Street and South Street

The motion passed unanimously.

Police: Carl A. Fischl moved and Lance E. Colondo seconded a motion to approve a new contract and a 2017 salary of \$34,000 for the Police Administrative Assistant. The new contract will run from January 1, 2017 through December 31, 2017. The current Police Administrative Assistant was paid a starting salary of \$33,500 for her first year...August 17, 2015 - August 16, 2016 and she will be granted a \$500 bonus to be paid before year's end.

The motion passed unanimously.

Public Property: Frank S. Maurek moved and Michael Kopach seconded a motion to approve Resolution 11-16 authorizing the Nazareth Borough Pool Manager to purchase supplies and sundries. The Nazareth Borough Pool Manager is authorized to purchase pool supplies and sundries in daily amounts not to exceed \$120.00. The Pool Manager must submit a suitable purchase order to the Secretary/Treasurer's office as follows:

A Resolution of the Council of the Borough of Nazareth authorizing the Nazareth Borough Pool Manager to purchase supplies and sundries.

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that:

1. The Nazareth Borough Pool Manager is authorized to purchase pool supplies and sundries in daily amounts not to exceed \$120.00. The Pool Manager must submit a suitable purchase order to the Secretary/Treasurer's office.

The motion passed unanimously.

Frank S. Maurek moved and Lance E. Colondo seconded a motion to direct the Secretary to advertise the yearly closing of the Skate Park on December 1, 2016.

The motion passed unanimously.

Frank S. Maurek moved and Carl A. Fischl seconded a motion to approve a 2017 Employment Contract for Pool Manager Diane Mullen at a salary of \$17,300. Ms. Mullen's 2016 salary was \$17,000.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to approve use of the small pavilion in the Park on April 15, 2017 at 4:00 pm for the wedding ceremony of Lyndsay Elvin and Stephen Seiple.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to approve a change of location for the April 29, 2017 NazJazz Festival sponsored by the Nazareth Chamber of Commerce now to be held in the Nazareth Park from 1:00 pm till 7:00 pm. A previous approval listed the venue as West Center Street in the vicinity of Council Chambers as per their original request.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to approve the Nazareth/Bath Chamber of Commerce request for use of the Circle for the annual Tree Lighting Ceremony on Thursday evening, December 1, 2016 at 7:00 pm.

The motion passed unanimously.

Frank S. Maurek moved and Carl A. Fischl seconded a motion to direct Keystone Consulting Engineers to document the Memorial Library of Nazareth and Vicinity Air Conditioning Project requirements and specifications. The Memorial Library will accept all costs related to the Project "going forward" including cost over-runs, engineering fees and associated charges.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to approve 2017 Pool Admission and Pool Pass rates as follows. Junior Season Passes will be \$85 and \$75 on the Early Bird Program until March 15th, Senior Season Passes will be \$100 and \$90 on the Early Bird Program until March 15th, Senior Citizen Season Passes for those 62 years old and older will be \$75, Family Passes will be \$175 and \$165 on the Early Bird Program until March 15th. Daily weekday admissions for those ages 4 to 17 will be \$5.50, adults ages 18-61 will be \$6.50 and senior citizens ages 62 and older will be \$5.50. Weekend and Holiday admissions for those aged 3-17 will be \$6.50, adults age 18 -61 will be \$7.50 and for senior citizens 62 and older admission will be \$6.50. Twilight rates for all ages and categories will be \$4.50 per person to swim after 4:00 pm.

The motion passed unanimously.

Frank S. Maurek moved and Carl A. Fischl seconded a motion to direct the Engineer to advertise for bids to replace the air conditioning system in the Library. Bids will be due by 4:00 pm on February 2, 2017 and will be opened at the Borough Workshop at 6:00 pm on February 2, 2017.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to approve the request of the Moravian Historical Society to stage Christmas in Nazareth in the downtown on Saturday, December 3, 2016.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to approve the request of Nazareth Soccer for use of the upper and lower Essroc Fields for Spring soccer practices and games to begin on March 13, 2017 and end July 2, 2017. Hours of use would be 3:00 pm till dusk on weekdays, 8:00 am till dusk on Saturdays and noon till dusk on Sundays. A certificate of insurance has been provided.

The motion passed unanimously.

Finance: Larry Stoudt moved and Brian F. Regn seconded a motion to approve the payment of \$84,135 divided into quarterly payments as the Borough's share of 2017 Library support as determined by the established formula and the most current EIT numbers. The Borough's 2016 support was \$79,203 If approved, quarterly payments for 2017 would be approximately \$20,034.

The motion passed unanimously.

Larry Stoudt moved and Brian F. Regn seconded a motion to approve a "Proposed" 2017 Borough Operating Budget which contains a one half Mill (.5 MI) tax increase.

The motion passed unanimously.

Larry Stoudt moved and Frank S. Maurek seconded a motion to direct the Secretary/Treasurer to advertise that the "Proposed" 2017 Budget will be available for inspection at the Municipal Offices, 134 S. Main Street during business hours for ten (10) days from November 14, 2016 through November 25, 2016.

The motion passed unanimously.

Larry Stoudt moved and Charles A. Donello seconded a motion to enroll the Borough for Relief from Charges for the 2017 Calendar Year for the Pennsylvania Department of Labor and Industry Solvency Fee Pursuant to Section 213 of the PA Unemployment Compensation Law as a reimbursable employer. The 2017 fee is \$3,087.51.

The motion passed unanimously.

Public Works: Michael Kopach moved and Larry Stoudt seconded a motion to reject Nazareth Borough participation in the compilation and funding of a new Nazareth COG Comprehensive Plan. The Lehigh Valley Planning Commission would put together the new Plan at a total COG cost of \$207,000 with a Borough contribution of \$11,334.47 if the Borough were to participate.

The motion passed unanimously.

The Public Works Report for the month of November 2016 was approved as presented.

Ecology: The Ecology Report for the month of November 2016 was approved as presented.

Charles A. Donello moved and Frank S. Maurek seconded a motion to "accept with regret", the resignation of Harry Lance from his seat on the Nazareth Borough Municipal Authority. Lance's term would have ended on December 31, 2018.

The motion passed unanimously.

Charles A. Donello moved and Larry Stoudt seconded a motion to direct the Secretary to advertise the annual closing of the Yard Waste Recycling Center on November 30, 2016.

The motion passed unanimously.

Technology: No report.

Mayor: Mayor John N. Samus presented the Police Report for November 2016. Mayor Samus praised the Police Department for its 25% increase in citations and had particular praise for Officers Jeremy Kahle and Randall Pompei for their role in saving the life of an elderly High Street resident who had been critically ill for days until their efforts helped to save his life. Samus also stated that the Halloween Parade was a great event and that he represented the Borough at the recent grand opening of a spa on Main Street.

Solicitor: No report.

Engineer: No report.

Police Commissioner: Police Commissioner Randall Miller reported that self-initiated activities are way up for the Department and things are improving with our officers.

Old Business: Michael Kopach asked if an appraisal has been done for the Borough property on Schoeneck Road.

New Business: Eric Honsel of 38 Belvidere Street introduced himself to Council as the new President of the Borough's Culture and Arts Commission and is now in charge of the 30 Belvidere Street Culture and Arts Center.

Frank S. Maurek stated that the Borough should be ready for the possible sale of the former KNBT Bank at 76 S. Main Street and its use of the rear parking lot as an off-street Borough parking facility.

Larry Stoudt asked if the Borough should perhaps consider moving its annual Trick or Treat event to afternoon hours as many other communities have done for safety reasons.

The Meeting was then adjourned to an "executive session" at 6:50 pm.

There being no further business at 7:22 pm, on a motion by Larry Stoudt, seconded by Brian F. Regn, the Meeting was adjourned.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President