

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--SEPTEMBER 8, 2015

The regular monthly meeting of the Borough of Nazareth was held on Tuesday, September 8, 2015 at 7:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Carl Strye Jr., Councilpersons John N. Samus, Carl A. Fischl, Frank S. Maurek, Michael Kopach, Charles A. Donello, and Brian F. Regn, Solicitor Alfred S. Pierce, Borough Engineer Albert Kortze, Chief of Police Thomas Trachta and Highway Superintendent Robert Reimer. Absent was Councilman Lance E. Colondo.

Recognition of Citizens From the Floor: Edgar Geiger of 124 Mauch Chunk Street told Council that he has never had a problem parking in front of his house and now has been told that there will be restricted parking in the area where Progress Avenue meets Mauch Chunk Street.

Kerri Sue Geiger of 124 Much Chunk Street asked for further explanations of restricting parking near her home. Geiger stated that two businesses in the area use most of the available parking.

Rose Lichner of 493 East Center Street told Council that since school has started, cars traveling on her street do not respect the "crosswalks" and actually stop in the middle of them preventing students from crossing the intersection.

Becky Butz of 37 N. Broad Street asked if Progress Avenue was a private driveway or a Borough street.

Communications: None.

The Secretary's minutes for the regular meeting of August 4, 2015 were approved as presented.

On a motion by Michael Kopach seconded by Larry Stoudt, the Treasurer's Report for the month of August 2015 was approved as follows:

General Fund--Cash on Hand July 31, 2015	\$	113,987.88
Waste & Recycling Fund--Cash on Hand July 31, 2015	\$	273,156.79
General Fund--Total Receipts	\$	410,627.45
Waste & Recycling Fund--Total Receipts	\$	9,026.92
General Fund--Total Receipts & Cash	\$	524,615.33
Waste & Recycling Fund--Total Receipts & Cash	\$	282,183.71
General Fund--Total Disbursements	\$	324,980.31
Waste & Recycling Fund--Total Disbursements	\$	90,763.70
General Fund--Cash on Hand August 31, 2015	\$	199,635.02
Waste & Recycling Fund--Cash on Hand August 31, 2015	\$	191,420.01
ESSA Payroll Account	\$	55.63
State Fund National Penn	\$	105,229.32
ESSA Loan Account	\$	66.97

State Fund Money Market	\$	88,151.03
Improvement Fund	\$	-0-
Park Account	\$	12,075.83
Highway & Fire Vehicle Account	\$	-0-
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	1,250,389.97
Total of All Borough Funds.....	\$	1,758,872.75

Michael Kopach moved and Charles A. Donello seconded a motion to approve the payment of bills totaling \$415,774.01. The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of August 2015 was approved.

An Emergency Management Report for the month of August 2015 was not presented.

An Ambulance Report for August 2015 was presented and approved.

Law: John N. Samus moved and Charles A. Donello seconded a motion to approve an ordinance to amend the Borough's Solid Waste fees for late payments. A "Roll Call" vote followed. Voting "Yes" were Councilmen Samus, Colondo, Fischl, Maurek, Stoudt, Kopach, Donello, Regn and Chiavaroli. Nine (9) voting "Yes" and Ordinance #811 is adopted into the Borough Code of Ordinances.

John N. Samus moved and Larry Stoudt seconded a motion to approve resolution No. 9 -15 which certifies the Borough's submission of a 2015 Open Space Parks Rehabilitation Grant for improvements to the Refreshment Stand and for the refurbishing of one of the Stone Bridges as follows:

**WHEREAS,** the Council of the Borough of Nazareth recognizes that the Borough needs to provide Park and recreation facilities that contribute to the quality of life and the economic health of our community; and

**WHEREAS,** the County Council of Northampton County has established the Northampton County Open Space Initiative supported by a referendum overwhelmingly passed by Northampton County voters on November 5, 2002; and

**WHEREAS,** the program provides for funding grants that may be used by the municipality to acquire land for park purposes and for park development or rehabilitation; and

**WHEREAS,** the Borough of Nazareth, Northampton County, Pennsylvania wishes to participate in the Municipal Park Acquisition and Development Program; and

**WHEREAS,** the Municipality will have available \$83,995.00 the required match and will budget in 2016 for the additional needed monies.

***NOW, THEREFORE, BE IT RESOLVED*** by the governing body of the Borough of Nazareth, Northampton County, Pennsylvania, as follows;

1. That the Borough of Nazareth, Northampton County, Pennsylvania hereby approves the filing of an application for funds under the Park Acquisition and Development Program.
2. That Borough Secretary/Treasurer Paul A. Kokolus, is hereby authorized and directed to execute and file the appropriate forms with the Northampton County Open Space Advisory Board.

The motion passed unanimously.

John N. Samus moved and Carl A. Fischl seconded a motion to approve Resolution No. 9 - 15 - A which certifies the Borough's submission of a 2015 Monroe County Local Share Award Grant to fund the 134 S. Main Street air conditioning installation as follows:

WHEREAS, the Borough of Nazareth, Northampton County, Pennsylvania, is eligible to apply for a Monroe County Local Share Account Gaming Grant,

WHEREAS, the Borough of Nazareth seeks to replace the air conditioning system and some additional HVAC components which service its Municipal Office Building at 134 S. Main Street,

WHEREAS, the work of replacing the air conditioning system and HVAC components has been deemed critical because of the demands of multiple tenants who service regional residents and perform civic, tax collection, administrative and law enforcement duties,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that the Borough seeks the assistance of the Monroe County Local Share Account Grant Program to help fund this very vital project. The Borough Municipal Building houses five (5) agencies whose presence directly affects the well being of all of the citizens of eastern Northampton County. The area's State Representative and his staff have offices there and the regional Magistrate, Judge John Capobianco and his staff occupy a large space on the building's main floor. Additionally, the Borough & School District Tax Collector welcomes her customers on the street level while the Nazareth Borough Administrative Offices and the Nazareth Police Department do business from that location on both the lower and upper levels. With thousands of regional residents served there, air quality and the cooling and heating of the building takes on an even more critical role. The assistance of the Local Share Account Monroe County Gaming Grant program is solicited to help fund this most important project. The Borough seeks one hundred and sixteen thousand (\$116,000.00) dollars in Monroe County LSA grant assistance and is prepared to provide fifty thousand and fifty five (\$50,055.00) dollars in grant match funding to make this project a reality and rectify this ongoing problem. The Borough Secretary/Treasurer is therefore discharged to write a grant proposal and request consideration for this funding and to place the grant match amount in the Borough's 2016 Municipal Operating Budget.

The motion passed unanimously.

John N. Samus moved and Michael Kopach seconded a motion to approve the Borough's newly revised Civil Service Rules and Regulations.

The motion passed unanimously.

John N. Samus moved and Charles A. Donello seconded a motion to advertise for an Ordinance to amend Sec. 403 of the parking ordinance to reduce the "no parking" zone on the west side of S. Whitfield Street from 110' to 70', 9am to 5pm Mon-Friday.

The motion passed unanimously.

Fire: Carl A. Fischl moved and Larry Stoudt seconded a motion to allow the Borough's Tower Truck to be taken to Bucks County to be used in advanced fire training

The motion passed unanimously.

Carl A. Fischl moved and Brian F. Regn seconded a motion to approve a one hundred twenty two (\$122.00) dollar invoice payable to A+ Fire Apparatus for recharging fire extinguishers

The motion passed unanimously.

The Fire Committee report for the month of August 2015 was approved as presented.

Police: Carl A. Fischl moved and Frank S. Maurek seconded a motion to accept the resignation of Harry Lance from the Library Board for the term ending December 31, 2015.

The motion passed unanimously.

Carl A. Fischl moved and Charles A. Donello seconded a motion to hire Sheila Goodhard and Kim Julich as full time crossing guards.

The motion passed unanimously.

Carl A. Fischl moved and Brian F. Regn seconded a motion to hire Leo Skrapits as an alternate crossing guard

The motion passed unanimously.

Carl A. Fischl moved and Brian F. Regn seconded a motion to the Secretary to place ads for "part time" police officers.

The motion passed unanimously.

Carl A. Fischl moved and Brian F. Regn seconded a motion to close Whitfield Street from Center to Orchard Street on Saturday, September 12, 2015 for the 275th Anniversary Parade. Discussion followed and the motion was amended to also close Whitfield Street from Center Street to Belvidere Street.

The motion passed unanimously.

Carl A. Fischl moved and Brian F. Regn seconded a motion to change the crossing guard position at Center Street and Forest Drive to Mauch Chunk Street and Convent Avenue.

The motion passed unanimously.

Public Property: Frank S. Maurek moved and Brian F. Regn seconded a motion to approve Union Fuel Company of Easton, PA for Borough fuel oil for the Winter 2015 - 2016 heating season.

The motion passed unanimously.

Frank S. Maurek moved and Brian F. Regn seconded a motion to approve a maintenance Agreement for the Borough's HVAC contracted services with Eugene Hankee and Sons of Walnutport, PA.

The motion passed unanimously.

Frank S. Maurek moved and Larry Stoudt seconded a motion to approve the request of the Vigilance Hose Fire Company for use of the parking lot in the Park on Saturday, October 31, 2015 from 8:00 am till 5:00 pm for Emergency Operations Vehicle Training.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to approve a new three year contract with the YMCA for summer rental of the Log Cabin and surrounding area for 2016, 2017 & 2018. Daily rental will be \$140 per day in 2016, \$150 per day in 2017 and \$160 per day in 2018.

The motion passed unanimously.

Finance: Larry Stoudt moved and Brian F. Regn seconded a motion to direct the Treasurer to bill the Nazareth Ambulance Corps \$1,500 for prorated 6 month facility rental charges and \$21,500 for vehicle insurance on their 17 vans & ambulances.

The motion passed unanimously.

Larry Stoudt moved and Charles A. Donello seconded a motion to direct the Treasurer to execute Withdrawal #15 and to transfer for payment \$93,174.25 from our ESSA borrowing to the Borough's checking account. The invoice was submitted by Penn Quaker Site Contractors Inc. for work done through August 31, 2015 on the Downtown Parking Lot and approved by the Borough Engineer.

The motion passed unanimously.

Larry Stoudt moved and Brian F. Regn seconded a motion to direct the Treasurer to execute payment of the invoice from Application #1....Downtown Parking Lot... as specified and approved by the Borough Engineer. Payment is approved for the Site Contractor... Penn Quaker Site

Contractors Inc. ... from Application #1 in the amount of \$93,396.15 for all work done through August 31, 2015.

The motion passed unanimously.

Larry Stoudt moved and Carl A. Fischl seconded a motion to approve the 2016 Police Pension Budget which requires no Borough contribution due to its “over funded” status as follows:

**BOROUGH OF NAZARETH  
POLICE ASSOCIATION PENSION PLAN  
BUDGET FOR 2016**

<b>Normal cost percentage</b>	<b>21.00 %</b>
<b>Administrative Expense Percentage</b>	<b>7.10 %</b>
<b>Total Percentage</b>	<b>28.10%</b>
<b>Estimated 2015 Payroll</b>	<b>\$ 298, 500. 00</b>
<b>Annual Cost</b>	<b>\$ 83, 878. 50</b>
<b>Amortization Contribution Requirement</b>	<b>\$ 0</b>
<b>Financial Requirement</b>	<b>\$ 83, 878. 50</b>
<b>Member Contributions</b>	<b>\$ 0</b>
<b>10 % of Negative Unfunded Accrued Liability</b>	<b>\$ 277, 048. 00</b>
<b>Minimum Municipal Obligation</b>	<b>\$ 0 **</b>

**\*\* Minimum Municipal Obligation = \$ 0.00 ...since assets exceed Present Value of Future Benefits.**

Based upon 1/1/2015 Actuarial Valuation

The motion passed unanimously.

Larry Stoudt moved and Carl A. Fischl seconded a motion to approve the 2016 Non-Uniformed Pension Plan Budget which calls for a Borough contribution of thirteen thousand, eight hundred and twenty two (\$13,822.90) dollars and ninety cents, after the receipt of state aid as follows:

**BOROUGH OF NAZARETH  
EMPLOYEE ASSOCIATION PENSION PLAN  
BUDGET FOR 2016**

<b>NORMAL COST PERCENTAGE:</b>	<b>BOROUGH:</b>	<b>9%</b>
	<b>NBMA:</b>	<b>7%</b>
<b>ESTIMATED 2015 PAYROLL:</b>	<b>BOROUGH:</b>	<b>\$ 592, 500.00</b>
	<b>NBMA:</b>	<b>\$ 368, 000.00</b>
<b>ANNUAL COST:</b>	<b>BOROUGH:</b>	<b>\$ 53, 325.00</b>
	<b>NBMA:</b>	<b>\$ 25, 760.00</b>

<b>STATE ALLOCATION:</b>	<b>BOROUGH:</b>	<b>\$ 40,000.00</b>
	<b>NBMA:</b>	<b>\$ 0</b>
<b>BOROUGH ALLOCATION:</b>		<b>\$ 13,325.00</b>
<b>NBMA ALLOCATION:</b>		<b>\$ 25,760.00</b>

The motion passed unanimously.

Larry Stoudt moved and Frank S. Maurek seconded a motion to establish Trick or Treat Night in the Borough as October 31, 2015 from 6:00 pm till 8:00 pm.

The motion passed unanimously.

Public Works: The Public Works Report for the month of August 2015 was approved as presented.

Michael Kopach moved and Frank S. Maurek seconded a motion to approve the one hundred and fifty eight thousand, eight hundred and forty four (\$158,844.24) dollar and twenty four cents low bid for the extension of G.W. Stoudt Boulevard to the low bidder, Livengood Excavating. A portion of the costs for the work will be provided by the Nazareth Ambulance Corps for work to be done on Sage Street.

The motion passed unanimously.

Michael Kopach moved and Frank S. Maurek seconded a motion to approve payment to Edwards Excavating for work done to repair the storm sewer and roadway at Progress Avenue. Total cost of the project is thirty seven thousand eight hundred and fifty eight (\$37,858.00) dollars. The Borough Engineer recommends payment and has approved this invoice.

The motion passed unanimously.

Michael Kopach moved and Brian F. Regn seconded a motion to approve Payment #1 to Penn Quaker Site Contractors Inc. in the amount of ninety three thousand, three hundred and ninety six (\$93,396.15) dollars and fifteen cents for work done through August 31, 2015 on the new downtown parking lot. The Borough Engineer has approved this invoice and recommends payment.

The motion passed unanimously.

Michael Kopach moved and Carl A. Fischl seconded a motion to approve the hiring of Paul Fiore as a fulltime, "Second Class" Public Works employee. Mr. Fiore's official hire date will be September 8, 2015.

The motion passed unanimously.

Ecology: The Ecology Report for the month of August 2015 was approved as presented.

Charles A. Donello moved and Brian F. Regn seconded a motion to advertise for bids for the installation of the new electric service in the Circle.

The motion passed unanimously.

Technology: Brian F. Regn moved and John N. Samus seconded a motion to upgrade the Police Administrative Assistant's computer at a cost of eight hundred and twenty seven (\$827.80) dollars and eighty cents.

The motion passed unanimously.

Brian F. Regn moved and Carl A. Fischl seconded a motion to approve "off-site" backup of police videos at a cost of seventy five (\$75.00) dollars per month.

The motion passed unanimously.

Brian F. Regn moved and Michael Kopach seconded a motion to register the Borough and to allow it to offer its surplus property, tools and vehicles in this Fall's Lehigh Valley Municipal Surplus Auction Sale on November 14, 2015.

The motion passed unanimously.

Mayor: The Police Report for the month of August 2015 was approved as presented.

Mayor Strye encouraged everyone to attend the 275th Anniversary Parade on Saturday, September 12, 2015.

Larry Stoudt moved and Frank S. Maurek seconded a motion to approve the annual Halloween Parade on Saturday, October 17, 2015 at 1:00 pm.

The motion passed unanimously.

Solicitor: No report.

Engineer: Borough Engineer Albert Kortze then made his final recommendation for acceptance of the bids for repair of Stone Bridge #1 in the Park. Kortze stated that one of the bids did not use the prescribed stone as specified in the bid specs and accordingly was much, much lower than the other bids. Kortze recommended acceptance of the second lowest bid of Andy Schmalzer Masonry of Whitehall Pa for \$28,050 which addressed and adhered to all the bid specs.

Frank S. Maurek moved and Brian F. Regn seconded a motion to accept the \$28,050 bid of Andy Schmalzer Masonry to repair Stone Bridge #1 in our Park.

The motion passed unanimously.

Old Business: Larry Stoudt asked that a letter be sent to the Sons of the American Legion thanking them for their work painting the Cannon in the Circle.

Larry Stoudt moved and Brian F. Regn seconded a motion to allow the Sons of the American Legion to refurbish the monument in the Circle.

The motion passed unanimously.

New Business: None.

There being no further business, on a motion by Larry Stoudt, seconded by Brian F. Regn, the meeting was adjourned at 9:29 p.m.

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Paul A. Kokolus, Secretary

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Daniel Chiavaroli, President