

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--SEPTEMBER 8, 2020

The regular monthly meeting of the Borough of Nazareth was held on Tuesday, September 8, 2020 at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Carl A. Fischl, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jessica Teel, Kayla Green, Laureen Pellegrino, Michael Kopach, Charles A. Donello and Christopher D. Crook, Solicitor Alfred S. Pierce, Engineer Albert Kortze, Police Chief Randall Miller and Public Works Superintendent Keith Knecht.

Fire: Laureen Pellegrino moved and Carl R. Strye Jr. seconded a motion to approve Resolution 7 - 20 - A honoring Borough Emergency Manager Mark Morella for the outstanding job he is doing during the current Pandemic as follows:

WHEREAS, the Council of the Borough of Nazareth seeks to recognize and publicly honor those public servants whose efforts and devotion have resulted in real change, relief and protection from danger and harm for our residents,

WHEREAS, the COVID-19 Pandemic has gripped our nation, infected our residents and caused hospitalization and even death to countless citizens,

WHEREAS, the Borough of Nazareth has been operating under an Emergency Declaration since mid-March of 2020 requiring Borough Emergency Management Director Mark A. Morella to provide for the disaster needs of our Police, Fire and Public Works Departments along with some of the needs of the Nazareth Ambulance Corps,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that Mark Morella be thanked, commended and honored for his tireless efforts to guide the Borough through these perilous times. Morella has headed the Borough's Disaster Task Force while coordinating the procurement and distribution of needed supplies, personal protective equipment, sanitizers and other critical protective garments. Mark Morella has worked closely with Northampton County Emergency Management, Pennsylvania Emergency Management and federal emergency management agencies to ensure that our Borough is not only better protected but is likewise in a better position to be compensated for all of the costs which this crisis has brought with it. Council directs the Secretary to issue a citation memorializing this Resolution for presentation to Mark A. Morella for his months of dedicated service, his tireless efforts to keep the Borough well supplied and protected and his planning and coordinating of all Borough Pandemic expenditures. We are honored by his presence here in the Chamber this evening.

The motion passed unanimously.

Mayor Colondo called Mark Morella to the front of the Chamber and read the Resolution. Following applause and congratulations by Council, Morella thanked everyone for the honor and for their cooperation during the current public health crises.

President Chiavaroli then called recently retired David and Inge Mattei via live video remote "Face Time" at their retirement residence before Mayor Colondo read Resolution No. 9-20 honoring them for their service to Borough government and the community was read to them as follows:

WHEREAS, the Council of the Borough of Nazareth seeks to recognize and commend those citizens, whose service to our community, has brought about improvements that have affected our residents and made their and all of our lives better,

WHEREAS, David Mattei has been a major part of the Nazareth business scene as Chamber of Commerce President, through his leadership as President of the Nazareth Economic Development Commission and through his presidency of the Nazareth Rotary Club. A majority of this public service occurred in conjunction with his ownership of the Farmer's Insurance Agency and his tenure and contributions as a Second Ward Councilman,

WHEREAS, Inge Mattei has brought her own medical experience and expertise to the Nazareth Ambulance Board in conjunction with her contributions to the Nazareth Chamber of Commerce. Inge has been a valued contributor to the Ambulance Board where she brought years of experience in nursing and healthcare management to the benefit of the Corps,

WHEREAS, David and Inge Mattei have now retired from their years of public service after contributing to Borough government, our Ambulance Corps and to business and service organizations which have impacted the overall economic climate of our area,

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved by Borough Council assembled that David and Inge Mattei be thanked and commended for their time as public servants, business professionals and valued community volunteers. For many years, the Mattei's could be counted upon to be part of downtown events, Chamber of Commerce dealings, local service organizations and commissions and also to Borough government. For that and all else that they have done on the Borough's behalf, Council again thanks and honors Dave and Inge Mattei for their years of contributions and community service and directs the Secretary to memorialize this Resolution for preservation in the Borough's official Meeting Minutes.

The motion passed unanimously.

Emotional applause followed. Via "Face Time", both Dave and Inge thanked Council for the honor stating that they were moved by the remote event and the Council Resolution. Both said they enjoyed their time in Nazareth and were happy to contribute to the community in any way they could and would always feel that they were part of Nazareth.

Recognition of Citizens From the Floor: Lauren Bertucci of the Lehigh Valley Chamber of Commerce asked Council if everything was in place for the Chamber's requested Fall 2020 Festival.

Bertucci offered further details on the planned event scheduled for October 17, 2020 from 2:00 pm to 6:00 pm in the downtown.

Communications: None.

The Secretary's minutes from the regular Business Meeting of August 3, 2020 were approved as presented.

On a motion by Michael Kopach seconded by Charles A. Donello, the Treasurer's Report for the month of August 2020 was approved as follows:

General Fund--Cash on Hand July 31, 2020	\$	1,084,734.04
Waste & Recycling Fund--Cash on Hand July 31, 2020	\$	424,072.02
General Fund--Total Receipts	\$	264,437.75
Waste & Recycling Fund--Total Receipts	\$	27,855.98
General Fund--Total Receipts & Cash	\$	1,349,171.79
Waste & Recycling Fund--Total Receipts & Cash	\$	451,928.00
General Fund--Total Disbursements	\$	291,958.57
Waste & Recycling Fund--Total Disbursements	\$	59,599.36
General Fund--Cash on Hand August 31, 2020	\$	1,057,213.22
Waste & Recycling Fund--Cash on Hand August 31, 2020	\$	392,328.64
ESSA Payroll Account	\$	307.79
Embassy Bank State Fund Checking Account	\$	286,765.70
Embassy Bank Park Account	\$	585.71
Embassy Bank Reserve Account	\$	1,130,771.64
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	25,681.46
Total of All Borough Funds.....	\$	2,893,654.16

Michael Kopach moved and Kayla Green seconded a motion to approve the payment of bills totaling \$351,557.93.

The motion passed unanimously.

The Report of the Zoning & Code Officer for the month of August 2020 was presented and approved.

An Emergency Management Report for the month of August 2020 presented by Lauren Pellegrino, was approved as presented.

An Ambulance Report for August 2020 was not presented.

Public Property: Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve Resolution No. 9 -20 - A which certifies the Borough's submission of a 2020 Monroe County LSA Gaming Grant for a Police vehicle.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve Resolution No. 9 -20 - A which certifies the Borough's submission of a 2020 Monroe County LSA Gaming Grant for a Police vehicle.

The motion passed unanimously.

Carl R. Strye Jr. moved and Kayla Green seconded a motion to approve Resolution No. 9 -20 - C which certifies the Borough's submission of a 2020 Monroe County LSA Gaming Grant for the purchase and installation of a Fire Company Oxygen Cascade Breathing System.

The motion passed unanimously.

Carl R. Strye Jr. moved and Jessica Teel seconded a motion to approve Resolution No. 9 -20 - D which certifies the Borough's submission of a 2020 Northampton & Lehigh Counties LSA Gaming Grant for the purchase and installation of a Fire Company Oxygen Cascade Breathing System.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve the request of the Lehigh Valley Chamber of Commerce to conduct a "Fall Festival" event on South Main Street between Belvidere Street and Walnut Street on October 17, 2020 from 2:00 pm till 6:00 pm. The Lehigh Valley Chamber of Commerce will be required to adhere to all tenets of the Borough's Parks/Events/Facilities Use Policy requiring a signed contract, one hundred (\$100.00) dollar deposit and insurance certifications.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to approve the request of Justin Kashner and Nazareth Youth Softball for use of the softball field in the Park on various days and evenings throughout the Fall of 2020. Kashner and his team will be required to adhere to all tenets of the Borough's Parks/Events/Facilities Use Policy requiring a signed contract, one hundred (\$100.00) dollar deposit and insurance certifications.

The motion passed unanimously.

Carl R. Strye Jr. moved and Jessica Teel seconded a motion to approve the request of Nazareth High School Softball Coach Stephen Genzale for use of the softball field in the Park on various days and evenings throughout the Fall of 2020. The Public Property Committee has determined that any scheduling conflicts must be worked out between the high school team and the youth group. They will be required to adhere to all tenets of the Borough's Parks/Events/Facilities Use Policy requiring a signed contract, one hundred (\$100.00) dollar deposit and insurance certifications. The insurance certifications have been received

The motion passed unanimously.

Carl R. Strye Jr. moved and Lauren Pellegrino seconded a motion to grant approval to Girls on the Run group for use of the Borough Park. Girls on the Run seeks to use the Park facility for their Fall Season. They normally meet at Nazareth Intermediate School but due to COVID they are not able to use the school for the Fall. Their program will follow all COVID safety guidelines. They will meet twice a week for 1 hour and 15 minutes from mid September to mid November and will be running in groups. They would have 1 or 2 small groups of girls consisting of 6-12 girls per 2-3 coaches per group. The organization does have liability insurance and has presented their certificate as well.

The motion passed unanimously.

Carl R. Strye Jr. moved and Jessica Teel seconded a motion to approve the request of Michelle Trimmer and Nazareth JV Baseball for use of the field in the Park on various days and evenings throughout the Fall of 2020. Coach Bryan Wolfe and his team will be required to adhere to all tenets of the Borough's Parks/Events/Facilities Use Policy requiring a signed contract, one hundred (\$100.00) dollar deposit and insurance certifications. Insurance certifications have already been received.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to approve the request of Nazareth Hockey Club for use of the basketball courts in the Park on various Wednesdays and Wednesday evenings throughout the Fall of 2020. The Hockey Club will be required to adhere to all tenets of the Borough's Parks/Events/Facilities Use Policy requiring a signed contract, one hundred (\$100.00) dollar deposit and insurance certifications.

The motion passed unanimously.

Carl R. Strye Jr. moved and Lauren Pellegrino seconded a motion to declare and schedule Trick or Treat Night in the Borough for the evening of Saturday, October 31, 2020 from 6:00 pm till 8:00 pm. Discussion followed. Christopher Crook asked if there was another Neighborhood Watch Meeting scheduled before Trick or Treat Night.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to approve the proposed Library Lease contingent upon the Library signing their copy of the lease.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to approve the request of Donna Bok for use of the Park on October 3, 2020 from 10:00 am till 3:00 pm so they can carry out their "No Kid Hungry" Program through the distribution of food.

The motion passed unanimously.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to send out six (6) motors from the Pool Filter Room which were damaged during the recent Hurricane Isaias for inspection and repair. Cost of the services is sixteen hundred (\$1,600.00) dollars.

The motion passed unanimously.

Carl R. Strye Jr. moved and Michael Kopach seconded a motion to purchase a 15 HP and a 5 HP motor to be used as spares for the Pool Filter in the event of a breakdown. The purchase amount cannot exceed \$3,500.00.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to approve the use of Recreation Funds to purchase two (2) pavilions. One 16' x 32' pavilion will be erected in the Northeast corner inside the Pool enclosure. A second larger pavilion, 20' x 40' in size, will be placed at Essroc Fields. Both pavilions are from the same approved COSTARS vendor and do not require public bid. Total cost of the combined projects with picnic tables and poured concrete pads is \$62,500. Council must decide if it wishes to have the installation done by our Public Works Department or have the work done by the vendor at additional costs.

The motion passed unanimously.

Finance: Jessica Teel moved and Michael Kopach seconded a motion to approve the submission of a list of delinquent taxes, Refuse & Recycling fees and sewer charges to Northampton County for the September 2020 Upset Sale

The motion passed unanimously.

Jessica Teel moved and Carl A. Fischl seconded a motion to approve the 2021 Police Pension Budget as submitted by the Treasurer calling for no Borough contribution because the Plan is overfunded.

The motion passed unanimously.

Jessica Teel moved and Carl R. Strye Jr. seconded a motion to approve the 2021 Non-Uniformed Pension Budget as submitted by the Treasurer calling for a Borough contribution of \$4,208.00 above the amount the Borough will receive in state pension aid

The motion passed unanimously.

Jessica Teel moved and Michael Kopach seconded a motion to direct the Secretary to correspond with David R. Smay of 126 Belvidere Street and thank him for his application and appearance for the recently filled Second Ward Council position. Smay was not named to the position

The motion passed unanimously.

Police: Carl A. Fischl moved and Michael Kopach seconded a motion to accept the retirement agreement with Police Officer Alan Koch. A question followed. Christopher D. Crook asked if Officer Koch had responded to the Borough inquiry for the choice of health insurance plans.

The motion passed unanimously.

Carl A. Fischl moved and Christopher D. Crook seconded a motion to approve an agreement with Officer Randall Pompei.

The motion passed unanimously.

Carl A. Fischl moved and Jessica Teel seconded a motion to name Chief of Police Randall Miller the Right To Know Officer to deal with matters that are police-related requests.

The motion passed unanimously.

Technology: No report.

Fire: Laureen Pellegrino presented the Fire Chief's Report for August 2020 and it was approved as presented.

Laureen Pellegrino moved and Kayla Green seconded a motion to certify the cancellation of the annual Nazareth Halloween Parade normally held on the third Saturday of October through the Borough's downtown. The Vigilance Hose Fire Company, the sponsor and administrator of the Parade, has cancelled the Parade due to the current Pandemic

The motion passed unanimously.

Law: Michael Kopach moved and Carl R. Strye Jr. seconded a motion to approve the addition of two (2) fifteen minute parking spaces on the south side of East Prospect Street at St. John's Lutheran Church. The spaces would be reserved on weekdays only. Discussion followed. Carl R. Strye Jr. told Council that he examined the property and spoke with the St. John's property manager and does

not believe that the rear parking lot at the facility can serve as a drop off point. Carl A. Fischl disagreed and stated that there is plenty of parking there and the extra 15 Minute Parking Spaces are not necessary. Christopher D. Crook said that the rear lot can be reconfigured to accept more parking and that "speedy" drop off and pick up is not a good combination and that safety should be the main concern not speed. Crook also said that we denied Forever Friends of their request for additional Fifteen Minute Parking spaces on Belvidere Street so why make an exception now. Daniel Chiavroli said that we denied others and we should not make an exception in this instance. Lauren Pellegrino had questions as to how many additional cars would be accommodated and if an approved motion could be undone in the future. Pellegrino asked how Council could do a motion reversal if the situation did not work out. Jessica Teel said that we could revisit this in a few months and decide then. A voice vote followed and the motion was defeated. Three (3) voted for motion passage and six (6) voted "nay".

Michael Kopach moved and Kayla Green seconded a motion to direct the Secretary to advertise for a Code Enforcement Officer. Ads will be placed in the Nazareth Key and on the Indeed webpage.

The motion passed unanimously.

Michael Kopach moved and Carl R. Strye Jr. seconded a motion to name Fire Chief Jerry Johnson and Mark Morella as Co-Fire Code officials. Each will be paid six hundred (\$600.00) dollars annually for performing their duties.

The motion passed unanimously.

Michael Kopach moved and Kayla Green seconded a motion to approve the report of the Code Enforcement Officer for August 2020.

The motion passed unanimously.

Environmental Steering & Lighting: The Ecology Report for the month of August 2020 was approved as presented.

Charles A. Donello moved and Carl A. Fischl seconded a motion to direct the Secretary to place a reminder notice in the Nazareth Key and again in the Borough's Fall Newsletter regarding the placement of garbage bags in garbage cans no larger than 64 gallons in size. The notice also contains guidance on current Recycling Rules and standards that must be followed. The notice will run one time in the Nazareth Key.

The motion passed unanimously.

Public Works: The Public Works Report for the month of August 2020 was approved as presented.

Christopher D. Crook moved and Charles A. Donello seconded a motion to accept the recommendation of the Borough Engineer and approve Price Proposal #1 offered by Lehigh Fuel Oil for 2020-2021 Borough heating oil at \$179.9 per gallon up to 6,000 gallons and then all quantities of oil purchased above 6,000 gallons to be billed at Option #2 prices...\$.339 above that day's "rack pricing". Lehigh Fuel was the only vendor to offer a pricing proposal.

The motion passed unanimously.

Christopher D. Crook stated that no HVAC Maintenance Contract Pricing Proposals had been received despite four (4) vendors being solicited. Crook asked that calls be made directly to contractors seeking quotes.

Christopher D. Crook moved and Kayla Green seconded a motion to authorize the Borough Engineer to do a study of the storm water situation from West Center Street through Veterans Memorial Square to Mauch Chunk Street

The motion passed unanimously.

Mayor: Mayor Lance E. Colondo presented the Police Report for August 2020.

Solicitor: No report.

Engineer: No report.

Old Business: None.

New Business: Laureen Pellegrino asked if Council Meetings could be put on Facebook. Mayor Colondo responded that there are multiple Facebook pages without a certified Borough "official" page although the Borough does have a Nazareth Police Facebook page.

There being no further business at 7:54 pm, on a motion by Carl A. Fischl, seconded by Kayla Green, the Meeting was adjourned.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President