

NAZARETH BOROUGH COUNCIL – REGULAR MEETING–OCTOBER 7, 2019

The regular monthly meeting of Council of the Borough of Nazareth was held on Monday, October 7, 2019, at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jessica Teel, Frank S. Maurek, Michael Kopach, Charles A. Donello and Christopher D. Crook, Solicitor Alfred S. Pierce, Engineer Albert Kortze, Dennis Huth representing Keller Zoning and Public Works Superintendent Keith Knecht. Absent was Councilman Carl A. Fischl and Chief of Police Randall Miller.

Recognition of Citizens From the Floor. Becky Butz of 37 N. Broad Street had several questions about the Lincoln Commons project and its failure to complete all of the improvements it had told Council that would be part of the project. Butz asked about the absence of lighting, greenspace and other landscape improvements. Butz also had questions about the Forever Friends Daycare at the corner of Belvidere and South Main Street. She asked if it was the Borough's responsibility to provide a safe drop-off and pick-up area for those in the daycare there.

Lori Bernardo of South Green Street and the Nazareth Economic Development Commission approached Council about rumors concerning financial support for the Downtown Manager and the Borough's continued support in helping to fund that position. Bernardo stated that she would return at the November Workshop with more information and more questions for Council.

Communications: President Chiavaroli thanked the Nazareth Rotary Club for its \$3,000 Police Grant and stated that the Secretary would be sending a letter of appreciation to the Club for this support.

President Chiavaroli also congratulated Nazareth native and 2016 Olympic Silver medalist Joe Kovacs Jr. for his Gold Medal and record setting performance in the 2019 IAAF World Championships in Qatar.

The Secretary's minutes from the regular meeting of September 3, 2019 were approved as presented.

General Fund--Cash on Hand August 31, 2019	\$	776,527.14
Waste & Recycling Fund--Cash on Hand August 31, 2019	\$	203,226.58
General Fund--Total Receipts	\$	256,349.49
Waste & Recycling Fund--Total Receipts	\$	154,599.73
General Fund--Total Receipts & Cash	\$	1,032,876.59
Waste & Recycling Fund--Total Receipts & Cash	\$	357,826.31
General Fund--Total Disbursements	\$	368,101.44
Waste & Recycling Fund--Total Disbursements	\$	153.25
General Fund--Cash on Hand September 30, 2019	\$	664,775.15
Waste & Recycling Fund--Cash on Hand September 30, 2019	\$	357,673.06

ESSA Payroll Account	\$	299.70
ESSA Loan Account	\$	-0-
State Fund Checking Account - Embassy Bank	\$	208,668.13
State Fund Money Market	\$	-0-
Improvement Fund	\$	-0-
Reserve Funds - Embassy Bank	\$	1,117,400.18
Park Account - Embassy Bank	\$	208,870.97
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	25,414.27
Total of All Borough Funds.....	\$	2,583, 101.46

Michael Kopach moved and Charles A. Donello seconded a motion to approve the Treasurer’s Report for the month of September 2019 and to pay the bills in the total amount of \$368,254.69.

The motion passed unanimously.

An Emergency Management report for the month of September 2019 was not presented.

A Report of activity for September 2018 for the Nazareth Ambulance Corps was not presented.

A Zoning and Code Enforcement Report for September 2019 was presented and approved as presented. There was discussion. Christopher D. Crook thanked the Zoning Office's representative for the report's specific listing of an attendance date for a meeting contained in this report.

Public Works. Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to accept the Public Works Report for September 2019.

The motion passed unanimously.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to direct the Secretary to place ads in the Nazareth Key to advise citizens of the Borough's procedures for the Fall 2019 collection of leaves.

The motion passed unanimously.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to establish the hiring priority of the three new Public Works employees for the purpose of seniority. The employee who starts official employment on October 21, 2019 will be given that date for seniority purposes followed by the employee with the October 28, 2019 start date and then, the employee who starts work on November 11, 2019 will be the last hire for seniority purposes.

The motion passed unanimously.

Fire. Jessica Teel moved and Carl R. Strye Jr. seconded a motion to approve the Fire Chief’s Report for September 2019.

The motion passed unanimously.

Jessica Teel moved and Carl R. Strye Jr. seconded a motion to direct the Treasurer to turn-over the recently received Pennsylvania Fireman's Relief assistance in the amount of \$31,442.55 to Nazareth Fireman's Relief.

The motion passed unanimously.

Jessica Teel moved and Christopher D. Crook seconded a motion to accept the Report of the Nazareth Cog Steering Committee for September 2019 as presented.

The motion passed unanimously.

Jessica Teel moved and Carl R. Strye Jr. seconded a motion to direct the Secretary to place ads for the rebid of two (2) Thermal Imaging Cameras and three (3) Fireman's Redi-Rack Storage units and the accompanying installation hardware to satisfy "public bid" requirements of the recently received \$26,000 DCED Gaming Grant. Earlier bids received and previously approved were nullified as they did not include all of the necessary hardware and equipment for setup of the Redi-Racks.

The motion passed unanimously.

Police. Larry Stoudt moved and Michael Kopach seconded a motion to approve the hiring of Debra Dreisbach as the full time Police Administrative Assistant at a salary of \$38,500 plus benefits. Ms. Dreisbach will be presented with an employment contract following Council approval and passage of all necessary clearances.

The motion passed. There was one (1) "No" vote.

Larry Stoudt moved and Christopher D. Crook seconded a motion to direct the Secretary to send a letter of thanks and appreciation to the Nazareth Rotary Club for the \$3,000 Police Equipment Grant they sponsored and authored.

The motion passed unanimously.

Larry Stoudt moved and Carl R. Strye Jr. seconded a motion to adopt the Borough's revision of the Police Policy Manual as prescribed by the Police Consultant hired to update our department's policing policies subject to review by the Solicitor.

The motion passed unanimously.

Public Property. Frank S. Maurek moved and Michael Kopach seconded a motion to approve the request of the Nazareth Business Council to conduct Christmas in Nazareth on Saturday, December 14, 2019. The NBC is also requesting free meter parking from 11:30 to 5:00 pm and use of the Circle.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to approve a 2020 work schedule for the Pool/Park Manager which begins on April 1st and ends with the closing of the Pool

on Labor Day. Reservations for tables, the Log Cabin and Gazebo will be taken by the Pool/Park Manager and the Park Manager will be paid every two weeks between April 1st and September 15th.

The motion passed unanimously.

Frank S. Maurek moved and Christopher D. Crook seconded a motion to approve the request of the Greater Valley YMCA-Nazareth Branch for the 13th annual Pumpkin Pie 5K Race and Walk to be held on Thursday, November 28, 2019 from 8:30 am till 10:30 am with road closures and barriers being put in place from 6:00 am till 11:00 am. The approval is contingent upon fulfillment of all of the provisions of the Borough's Events/Facilities/Park Use Policy.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to approve the request of the Upper Nazareth Clippers Athletic Organization to conduct their SOAR Summer Camp for five weeks from June 29, 2020 till July 31, 2020 on weekday mornings from 9:00 am till noon. The rental rate and contract specifics are still in the negotiating stage.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to contract with Kardelis Roofing to replace the roof on the Park Garage at a price of ten thousand, two hundred and fifty (\$10,250.00) dollars. The work will be done and the job will be invoiced during the remainder of 2019 and will be part of the 2019 Budget cycle purchases. Carl R. Strye Jr. questioned the Public Works Superintendent for the status of a quote for the roof of the Refreshment Stand and was told that it had not been received.

The motion passed unanimously.

Finance. Larry Stoudt moved and Christopher D. Crook seconded a motion to acknowledge the receipt of the 2019 Borough's State Pension aid in the amount of forty eight thousand, five hundred and seventy three (\$48,573.11) dollars and eleven cents. The 2018 assistance was \$45,809.

The motion passed unanimously.

Larry Stoudt moved and Carl R. Strye Jr. seconded a motion to approve the hiring of Timothy J. Heitzman as a full time Public Works employee. Heitzman's first day of work will be Monday October 21, 2019. Heitzman will be paid Class 2 wages based on his proficiencies and work experience. The hiring is conditioned upon passage of a physical as well as passage of all background checks.

The motion passed unanimously.

Larry Stoudt moved and Carl R. Strye Jr. seconded a motion to approve the hiring of Dathan R. Silfies as a full time Public Works employee. Silfies' first day of work will be October 28, 2019. Silfies will be paid Class 2 wages based on his proficiencies and work experience. The hiring is conditioned upon passage of a physical as well as passage of all background checks.

The motion passed unanimously.

Larry Stoudt moved and Charles A. Donello seconded a motion to approve the hiring of Todd M. Frace as a full time Public Works employee. Frace's first day of work will be Monday November 11, 2019. Frace will be paid Class 2 wages based on his proficiencies and work experience. The hiring is conditioned upon passage of a physical as well as passage of all background checks.

The motion passed unanimously.

Larry Stoudt moved and Charles A. Donello seconded a motion to renew the 2020 Nazareth Borough Health Insurance with Highmark Blue Shield. The Borough is enrolled in Highmark's PPO 500 Plan for all of its enrolled and qualifying employees. Rates are as follows...Family Plan costs are \$2,197 per month or \$26,364 per year, Husband/Wife Plan \$1,704 per month or \$20,448 per year and Single Plan \$757 per month or \$9,084 per year. The new rates reflect a 6.1% premium increase, the first premium increase since 2016.

The motion passed unanimously.

Law: Michael Kopach moved and Christopher D. Crook seconded a motion to vote on an ordinance which would address fees and rules for the purchase of meter covers in the metered parking zones of the downtown during construction, renovation work and other situations requiring reserved parking spots. The motion passed unanimously and a "Roll Call" vote followed. Voting "Yes" for passage were Councilpersons Stoudt, Strye, Teel, Maurek, Kopach, Donello, Crook and Chiavaroli. Eight (8) voting "Yes". There were no "No" votes and Ordinance #852 is adopted into the Borough Code of Ordinances.

Michael Kopach moved and Charles A. Donello seconded a motion to vote on an ordinance which would establish twenty five (25 mph) miles per hour speed limits on West Center Street from North Convent Avenue to Main Street, North Street from Forest Drive to North New Street (Rte. 191), South New Street from South Street to Center Street, Green Street from High Street to Easton Road and East Prospect Street from South Main Street to Franklin Street. The motion passed unanimously and a "Roll Call" vote followed. Voting "Yes" for passage were Councilpersons Stoudt, Strye, Teel, Maurek, Kopach, Donello, Crook and Chiavaroli. Eight (8) voting "Yes". There were no "No" votes and Ordinance #853 is adopted into the Borough Code of Ordinances.

Michael Kopach moved and Jessica Teel seconded a motion to vote on an amendment to an ordinance to address Sunday morning traffic patterns on East Prospect Street in the vicinity of St. John's UCC Church. The motion passed unanimously and a "Roll Call" vote followed. Voting "Yes" for passage were Councilpersons Stoudt, Strye, Teel, Maurek, Kopach, Donello, Crook and Chiavaroli. Eight (8) voting "Yes". There were no "No" votes and Ordinance #854 is adopted into the Borough Code of Ordinances.

Environmental Steering & Lighting. Charles A. Donello moved and Christopher D. Crook seconded a motion to advertise for amendments to Chapter 20 of the Borough's Solid Waste Ordinance regarding the use of containers when putting out garbage.

The motion passed unanimously.

Charles A. Donello moved and Christopher D. Crook seconded a motion to approve the hiring of David Shaffer, a registered arborist, as a consulting arborist, on an "as needed" basis, at a rate of \$35.00 per hour

The motion passed unanimously.

Charles A. Donello moved and Christopher D. Crook seconded a motion to approve Resolution No. 10-19 which adds to Section 106, Chapter 15 of the Borough Code of Ordinances and allows for the placing of barriers and/or the closing of a street during the removal of a tree or trees as follows:

WHEREAS, Council of the Borough of Nazareth is empowered under Section 106 of Chapter 15 of the Borough ordinances to close any street or specific part of a street to vehicular traffic and to place barriers at each end of the closed portion while construction or maintenance is under way,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth in Borough Council assembled, that the Environmental Steering Committee shall have the authority to close any street or any particular part of a street to vehicular traffic and to place barriers at each end of the closed portion in the event that it is deemed necessary for the removal of a shade tree. Anyone violating shall be subject to a fine of Two Hundred and Fifty (\$250.00) Dollars. The Environmental Steering Committee is empowered to regulate shade trees in accordance with the Borough Code and Nazareth Borough ordinances and is hereby given the additional authority to close streets in support of shade tree removal.

The motion passed unanimously.

Charles A. Donello moved and Michael Kopach seconded a motion to approve adoption of the Borough's new Tree Removal Permit Application and its accompanying instructions.

The motion passed unanimously.

Charles A. Donello moved and Christopher D. Crook seconded a motion to approve the Report of activity for the Environmental Steering Committee for August 2019. A question from Larry Stoudt followed who asked why we were receiving the August and not September Environmental Steering Report.

Technology. Christopher D. Crook moved and Larry Stoudt seconded a motion to accept the report of the Nazareth Economic Development Commission for September 2019.

The motion passed unanimously.

Mayor. Mayor Lance E. Colomdo presented the Police Report for September 2019. Mayor Colomdo also announced that the Borough would be honoring the area's three Viet Nam War casualties at the Memorial Day 2020 Honors Service. Colomdo said that a plaque or similar tribute would be provided and that the Borough would try to reach out to the families of the fallen. Colomdo congratulated Nazareth Area resident and race car driver Sage Karam for his recent victory

and announced that he had represented the Borough at the September 29, 2019 dedication of the new Holy Family Parish Center.

Old Business: None.

New Business: Carl R. Strye Jr. reminded everyone of the upcoming Halloween Parade and issued an open invitation to that day's festivities.

The meeting was then adjourned to an Executive Session.

There being no further business, on motion by Larry Stoudt, seconded by Charles A. Donello, the meeting was adjourned at 7:28 pm.

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Paul A. Kokolus, Secretary

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Daniel Chiavaroli, President