

NAZARETH BOROUGH COUNCIL--REGULAR MEETING--SEPTEMBER 3, 2019

The regular monthly meeting of Council of the Borough of Nazareth was held on Tuesday, September 3, 2019, at 6:00 p.m. at the Nazareth Borough Municipal Building. The meeting was called to order by the President, followed by the recitation of the Pledge of Allegiance to the Flag. Present were President Daniel Chiavaroli, Vice President Larry Stoudt, Mayor Lance E. Colondo, Councilpersons Carl R. Strye Jr., Jessica Teel, Carl A. Fischl, Frank S. Maurek, Michael Kopach Charles A. Donello and Christopher D. Crook, Solicitor Alfred S. Pierce, Public Works Superintendent Keith Knecht and Chief of Police Randall Miller. Absent was Borough Engineer Albert Kortze,

Recognition of Citizens From the Floor. None.

Communications: None

The Secretary's minutes from the regular meeting of August 5, 2019 were approved as presented.

General Fund--Cash on Hand July 31, 2019	\$	770,033.83
Waste & Recycling Fund--Cash on Hand July 31, 2019	\$	247,668.51
General Fund--Total Receipts	\$	283,956.39
Waste & Recycling Fund--Total Receipts	\$	10,297.31
General Fund--Total Receipts & Cash	\$	1,053,990.22
Waste & Recycling Fund--Total Receipts & Cash	\$	257,965.82
General Fund--Total Disbursements	\$	277,463.08
Waste & Recycling Fund--Total Disbursements	\$	54,739.24
General Fund--Cash on Hand August 31, 2019	\$	776,527.14
Waste & Recycling Fund--Cash on Hand August 31, 2019	\$	203,226.58
ESSA Payroll Account	\$	298.84
ESSA Loan Account	\$	-0-
State Fund Checking Account - Embassy Bank	\$	328,381.55
State Fund Money Market	\$	-0-
Improvement Fund	\$	-0-
Reserve Funds - Embassy Bank	\$	1,115,288.64
Park Account - Embassy Bank	\$	206,858.63
Pennsylvania Investment Trust Fund (Reg + Term Investment)	\$	25,370.24
Total of All Borough Funds.....	\$	2,655,951.62

Frank S. Maurek moved and Michael Kopach seconded a motion to approve the Treasurer's Report for the month of August 2019 and to pay the bills in the total amount of \$332,202.32. The motion passed unanimously.

An Emergency Management report for the month of August 2019 was not presented.

A Report of activity for August 2019 for the Nazareth Ambulance Corps was presented and approved.

A Zoning and Code Enforcement Report for August 2019 was presented and approved as presented. Christopher D. Crook questioned the Borough's Zoning Officer about her listed meeting attendance and asked that the position of Zoning Officer be added to the official Roll Call.

Public Works. Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to accept the Public Works Report for August 2019.

The motion passed unanimously.

Carl R. Strye Jr. moved and Carl A. Fischl seconded a motion to approve the purchase and installation of a new fire alarm system from R. & S. Security and Communications of Bath, PA for the Public Works Garage at a cost of eight thousand, four hundred (\$8,400.00) dollars.

The motion passed unanimously.

Carl R. Strye Jr. moved and Charles A. Donello seconded a motion to direct the Secretary to correspond with Lehigh Hansen Cement Company and request that they expedite the "agreed upon" removal of topsoil at Essroc Fields and its replacement by their company with crushed stone for the parking lot at the Essroc Fields location.

The motion passed unanimously.

Carl R. Strye Jr. moved and Christopher D. Crook seconded a motion to contract for the cleaning of the Public Works Garage at a monthly charge of one hundred and fifty (\$150.00) dollars.

The motion passed unanimously.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to approve the placing of 150 sewer medallions throughout the Borough as part of a Boy Scout Troop 78 community service project. The medallions will help with Borough MS4 Storm Water compliance issues.

The motion passed unanimously.

Carl R. Strye Jr. moved and Larry Stoudt seconded a motion to direct the treasurer to pay the invoice for street repairs owed to Barker and Barker Paving in the amount of sixty six thousand and four hundred (\$66,400.00) dollars for the paving done on North Whitfield Street, Convent Avenue and East Prospect Street.

The motion passed unanimously.

Fire. Jessica Teel moved and Christopher D. Crook seconded a motion to approve the Fire Chief's Report for August 2019.

The motion passed unanimously.

Jessica Teel moved and Carl R. Strye Jr. seconded a motion to approve the 2019 Halloween Parade on Saturday, October 19, 2019 starting at 1:00 pm..

The motion passed unanimously.

Jessica Teel moved and Carl A. Fischl seconded a motion to donate \$1,000 to the Vigilance Hose Fire Company to help subsidize the 2019 Halloween Parade.

The motion passed unanimously.

Jessica Teel moved and Charles A. Donello seconded a motion to donate \$1,000 to the Vigilance Hose Fire Company to help subsidize Fire Prevention Week

The motion passed unanimously.

Jessica Teel moved and Michael Kopach seconded a motion to approve the monthly Report of the Nazareth COG Steering Committee for August 2019

The motion passed unanimously.

Jessica Teel moved and Christopher D. Crook seconded a motion to approve joining the Nazareth Council of Government's Animal Control Group when enrollment opens again at the end of 2019. The program would handle the control of dogs in our Borough.

The motion passed unanimously.

Jessica Teel moved and Christopher D. Crook seconded a motion to approve the low bid of Reading Fire Equipment for the purchase of two (2) thermal imaging cameras

The motion passed unanimously.

Jessica Teel moved and Carl R. Strye Jr. seconded a motion to approve the low bid of Reading Fire Equipment for the purchase of three sections of twenty four inch Redi-Rack Storage System Units for the housing of firefighter equipment

The motion passed unanimously.

Jessica Teel moved and Carl A. Fischl seconded a motion to enroll the Borough in the No Nonsense Trap, Neuter and Release Program for the control and neutering of feral cats in the Borough for the balance of 2019 at a cost of thirty five (\$35) dollars per cat. Discussion followed. Christopher D. Crook told Council he would not vote for motion passage as further information about cat feeding has not been received. Crook stated that he would re-evaluate his position in January of 2020 but that he had several questions that remained unanswered. Crook referenced a promise to provide information from the Borough of Hellertown about "not feeding" cats and that the information had not been received. Crook also had questions about our Borough's own ordinances and what they had to say about cats. Further, he told Council that cat feeding was the most important aspect of the program and that our ordinances should say something about feeding cats. Lastly, he asked if there was a maximum number of cats that we could fund for the balance of

2019 that would keep us within budget. Carl A. Fischl told Council that passage of the motion and joining the program was important at this time. Although he called the program a band aid he referenced several Borough hotspots where the cat population was growing and getting out of control and that immediate action was necessary. Jessica Teel requested that her original motion be amended to include a dollar maximum for the balance of 2019 to be one thousand and fifty (\$1,050.00) dollars to provide for thirty (30) cats.

The motion passed. There was one (1) "No" vote.

Police. No report.

Public Property. Frank S. Maurek moved and Carl A. Fischl seconded a motion to approve the request of Lehigh Hansen Cement Company to hold a Company Family Safety Day in our Park on Saturday, September 28, 2019 from 10:00 am till 3:00 pm. Lehigh Hansen will be required to adhere to all tenets of the Borough's Parks/Events/Facilities Use Policy requiring a signed contract, one hundred (\$100.00) dollar deposit and insurance certifications.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to approve Resolution No. 9 - 19 - A which certifies the Borough's submission of a 2019 Monroe County LSA Gaming Grant for the purchase and installation of two (2) emergency power generators as follows:

WHEREAS, the Borough of Nazareth, Northampton County, Pennsylvania, is eligible to apply for a Monroe County Local Share Account Gaming Grant,

WHEREAS, the Borough of Nazareth seeks to purchase and install two (2) emergency power generators to fill a critical need at our Firehouse at 49 S. Broad Street and at the Municipal Office Building and Police Station at 134 S. Main Street,

WHEREAS, the addition of these new and natural gas powered sources of emergency power will keep the Borough's Fire Company operational during power outages and keep Borough government and Police at full capacity when most critically needed,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that the Borough of Nazareth seeks the assistance of the Monroe County Local Share Account Grant Program to help fund and purchase these very vital emergency power generators for our Firehouse and Municipal Offices. The assistance of the Local Share Account Monroe County Gaming Grant Program is solicited to help fund this most important project. The Borough seeks one hundred and twenty eight thousand, nine hundred and sixty eight (\$128,968.75) dollars and seventy five cents in Monroe County LSA grant assistance and is prepared to provide twenty thousand (\$20,000.00) dollars in grant match funding to make this project a reality and to provide for the purchase, installation and to bring these generators on line. The Borough Secretary/Treasurer is therefore discharged to write a grant proposal and request consideration for this funding and to place the grant match amount in the Borough's 2020 Municipal Operating Budget.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to approve Resolution No. 9 - 18-B which certifies the Borough's submission of a 2018 Northampton & Lehigh Counties LSA Gaming Grant for the purchase and installation of two (2) emergency power generators as follows:

WHEREAS, the Borough of Nazareth, Northampton County, Pennsylvania, is eligible to apply for a Local Share Account Northampton & Lehigh Counties Gaming Grant,

WHEREAS, the Borough of Nazareth seeks to purchase and install two (2) emergency power generators to fill a critical need at our Firehouse at 49 S. Broad Street and at the Municipal Office Building and Police Station at 134 S. Main Street,

WHEREAS, the addition of these new and natural gas powered sources of emergency power will keep the Borough's Fire Company operational during power outages and keep Borough government and Police at full capacity when most critically needed,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that the Borough of Nazareth seeks the assistance of the Local Share Account Northampton & Lehigh Counties Grant Program to help fund and purchase these very vital emergency power generators for our Firehouse and Municipal Offices. The assistance of the Local Share Account Northampton & Lehigh Counties Gaming Grant Program is solicited to help fund this most important project. The Borough seeks one hundred and twenty eight thousand, nine hundred and sixty eight (\$128,968.75) dollars and seventy five cents in Northampton & Lehigh Counties LSA grant assistance and is prepared to provide twenty thousand (\$20,000.00) dollars in grant match funding to make this project a reality and to provide for the purchase, installation and to bring these generators on line. The Borough Secretary/Treasurer is therefore discharged to write a grant proposal and request consideration for this funding and to place the grant match amount in the Borough's 2020 Municipal Operating Budget.

The motion passed unanimously.

Frank S. Maurek moved and Charles A. Donello seconded a motion to approve the request of the Nazareth Business Council to conduct a "Fall Fest" event on South Main Street between Belvidere Street and Walnut Street on October 19, 2019 from 2:00 pm till 6:00 pm. Staging of the event will coincide with the Halloween Parade. The Fire Chiefs who conduct the Halloween Parade have been consulted and the Nazareth Business Council will be required to adhere to all tenets of the Borough's Parks/Events/Facilities Use Policy requiring a signed contract, one hundred (\$100.00) dollar deposit and insurance certifications.

The motion passed unanimously.

Frank S. Maurek moved and Carl R. Strye Jr. seconded a motion to approve Resolution No. 9 - 19 - C which certifies the Borough's submission of a 2019 Monroe County LSA Gaming Grant for the purchase and installation of six (6) speed monitoring devices as follows:

WHEREAS, the Borough of Nazareth, Northampton County, Pennsylvania, is eligible to apply for a Monroe County Local Share Account Gaming Grant,

WHEREAS, the Borough of Nazareth seeks to purchase and install six (6) solar fed speed monitoring devices for placement throughout the heavily traveled streets of our Borough,

WHEREAS, the addition of these new and solar powered speed monitoring devices will alert motorists of their speed and urge them to obey speed limits and keeping our streets safer for both pedestrians and others vehicular traffic,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that the Borough of Nazareth seeks the assistance of the Monroe County Local Share Account Grant Program to help fund and purchase these very important public safety devices. The assistance of the Local Share Account Monroe County Gaming Grant program is solicited to help fund this most traffic control project. The Borough seeks Monroe County LSA grant assistance and is prepared to provide five thousand (\$5,000.00) dollars in grant match funding to make this project a reality and to provide for the purchase, installation and implementation of these speed monitors. The Borough Secretary/Treasurer is therefore discharged to write a grant proposal and request consideration for this funding and to place the grant match amount in the Borough's 2020 Municipal Operating Budget.

The motion passed unanimously.

Frank S. Maurek moved and Carl R. Strye Jr. seconded a motion to approve Resolution No. 9 - 19 - D which certifies the Borough's submission of a 2019 Lehigh & Northampton Counties LSA Gaming Grant for the purchase and installation of six (6) speed monitoring devices as follows:

WHEREAS, the Borough of Nazareth, Northampton County, Pennsylvania, is eligible to apply for a Lehigh & Northampton Counties Local Share Account Gaming Grant,

WHEREAS, the Borough of Nazareth seeks to purchase and install six (6) solar fed speed monitoring devices for placement throughout the heavily traveled streets of our Borough,

WHEREAS, the addition of these new and solar powered speed monitoring devices will alert motorists of their speed and urge them to obey speed limits and keeping our streets safer for both pedestrians and others vehicular traffic,

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Borough of Nazareth, in Borough Council assembled, that the Borough of Nazareth seeks the assistance of the Lehigh & Northampton Counties Local Share Account Grant Program to help fund and purchase these very important public safety devices. The assistance of the Local Share Account Lehigh & Northampton Counties Gaming Grant program is solicited to help fund this most traffic control project. The Borough seeks Lehigh & Northampton Counties LSA grant assistance and is prepared to provide five thousand (\$5,000.00) dollars in grant match funding to make this project a reality and to provide for the purchase, installation and implementation of these speed monitors. The Borough Secretary/Treasurer is therefore discharged to write a grant proposal and request consideration for this funding and to place the grant match amount in the Borough's 2020 Municipal Operating Budget.

The motion passed unanimously.

Frank S. Maurek moved and Michael Kopach seconded a motion to direct the Secretary to request a rebid of HVAC services for 2019-2020 with a revised list of Borough facilities to be covered by a new agreement.

The motion passed unanimously.

Finance. Larry Stoudt moved and Carl A. Fischl seconded a motion to approve the submission of a list of delinquent taxes, Refuse & Recycling fees and sewer charges to Northampton County for the September 2019 Upset Sale.

The motion passed unanimously.

Larry Stoudt moved Frank S. Maurek seconded a motion to approve the 2020 Police Pension Budget as submitted by the Treasurer, calling for no Borough contribution because the Plan is overfunded as follows:

**BOROUGH OF NAZARETH
POLICE PENSION PLAN
BUDGET FOR 2020**

Normal Cost Percentage	21.3%
Administrative Expense Percentage	7.50%
Total Percentage	28.8%
Estimated 2019 Payroll	\$ 425,000.00
Annual Cost	\$ 122,400.00
Amortization Contribution Requirement	\$ -0-
Financial Requirement	\$ 122,400.00
Member Contributions Anticipated	\$ -0-
10% of Negative Unfunded Accrued Liability	\$ 268,046.00
Minimum Municipal Obligation	\$ -0- *

Based upon 01/01/2017 Actuarial Valuation

Submitted to Nazareth Borough Council, September 3, 2019

* Minimal Municipal Obligation = \$0.00...since Plan Assets exceed Present Value of Future Benefits

The motion passed unanimously.

Larry Stoudt moved Carl A. Fischl seconded a motion to approve the 2020 Non-Uniformed Pension Budget as submitted by the Treasurer, calling for a Borough contribution six hundred and forty eight (\$648.20) dollars and twenty cents above the amount the Borough will receive in state pension aid as follows:

**BOROUGH OF NAZARETH
EMPLOYEE ASSOCIATION PENSION PLAN
BUDGET FOR 2020**

Normal Cost Percentage	Borough:	9.00%
	NBMA:	7.00%
Estimated 2019 Payroll	Borough:	\$ 445,104.00
	NBMA:	\$ 420,540.00
Annual Cost	Borough:	\$ 40,648.20
	NBMA:	\$ 29,437.80
State Allocation	Borough:	\$ 40,000.00
	NBMA:	\$ -0-
Allocations Required	Borough:	\$ 648.20
	NBMA:	\$ 29,437.80

The motion passed unanimously.

Larry Stoudt moved and Charles A. Donello seconded a motion to approve the purchase of internet and financial fraud insurance guarding the Borough against banking and check fraud and invasions to our information, account numbers, credit cards and other financial data...protection will provide the Borough with coverage up to \$100,000 with a one thousand dollar deductible and a yearly premium of \$1,205

The motion passed unanimously.

Larry Stoudt moved and Carl R. Strye Jr. seconded a motion to schedule Trick or Treat Night in the Borough for the evening of Thursday, October 31, 2019 from 6:00 pm till 8:00 pm.

The motion passed unanimously.

Law: Michael Kopach moved and Christopher D. Crook seconded a motion to adopt a "Whistleblower" Policy for the Borough and add it to the Borough's Human Resource Policies

The motion passed unanimously.

Michael Kopach moved and Charles A. Donello seconded a motion to advertise for an amendment to an ordinance to address Sunday morning traffic patterns on East Prospect Street at St. John's UCC Church

The motion passed. There were two (2) "No" votes.

Michael Kopach moved and Jessica Teel seconded a motion to advertise for an ordinance which would establish twenty five (25 mph) miles per hour speed limits on Forest Drive from West High Street to West Center Street, West Center Street from North Convent Avenue to Main Street, North Street from Forest Drive to North New Street (Rte. 191), South New Street from South Street to Center Street, Green Street from High Street to Easton Road and East Prospect Street from South Main Street to Franklin Street.

The motion passed unanimously.

Michael Kopach moved and Larry Stoudt seconded a motion to advertise for an ordinance which addresses fees and rules for the purchase of meter covers in the metered parking zones of the downtown during construction, renovation work and other situations requiring reserved parking spots.

The motion passed unanimously.

Environmental Steering & Lighting. The Report of the Environmental Steering Committee for the month of August 2019 was approved as presented,

Technology. Christopher D. Crook moved and Larry Stoudt seconded a motion to accept the report of the Nazareth Economic Development Commission for August 2019.

The motion passed unanimously.

Mayor. Mayor Lance E. Colondo presented the Police Report for August 2019.

Old Business: None.

New Business: None.

There being no further business, on motion by Larry Stoudt, seconded by Carl A. Fischl, the meeting was adjourned at 8:18 pm.

Paul A. Kokolus, Secretary

Daniel Chiavaroli, President